

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of May 14, 2013**

ITEM TITLE:

Consider Approval of Amendment No. 1 to the Agreement with Salas O'Brien for Engineering Design Services for the Building 'A' Heating Upgrades Project at Merritt College

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Amendment No. 1 to the agreement for engineering services with Salas O'Brien for Engineering Design Services for the Building 'A' Heating Upgrades Project at Merritt College, in the not-to-exceed amount of \$2,950.00.

ITEM SUMMARY:

Under this Amendment No. 1, Salas O'Brien will make revisions to the construction drawings and provide additional construction administration support. The following are reasons why additional services are needed from Salas O'Brien for the Merritt College Chiller Plant Project:

- During the design investigation phase of this project, it was discovered that the Music Room in Building A did not have adequate ventilation. This additional service request is for design to provide supplemental outside air ventilation into this space, comply with current building codes, and add construction administration support.

Under the original agreement, the firm completed engineering and design services for the Building 'A' Heating Upgrade Project at Merritt College, in the amount of \$35,000 that was approved by the Board of Trustees on April 24, 2012. Including this amendment request, the total not-to-exceed contract amount will be \$37,950 for all contracts. It should be noted that Salas O'Brien has provided excellent services to the District in the recent past. The original contract was approved by the Board on January 22, 2013 for \$195,000. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, approved by the voters in Peralta's constituency and authorized under in Resolution 05/06-45, Exhibit A-1, District-Wide, support services for the "acquisition, construction, repair, refurbishment, equipping, upgrading, and modernization of classrooms, campuses, buildings, facilities, and grounds throughout the District."

BACKGROUND/ANALYSIS:

The existing heating units in Building A are failing. Repairs are no longer effective due to the age and condition of the equipment. The design schedule will be accelerated with the intent of performing construction during the summer and completing the work prior to the fall semester. Because of the critical nature of the project and the time required to complete the work, the administration recommended entering into an agreement with Salas O'Brien.

The original agreement with Salas O'Brien, in the amount of \$35,000, was approved by the Board of Trustees at the meeting of April 24, 2012. Including this Amendment No. 1, the total agreement will be

\$37,950 for all contracts. Under the original agreement, Salas O'Brien has completed the following scope of work:

- Design services for the following scope of work included:
 - Replacement of unit heaters in Rooms A130 and A139
 - Replacement of radiant heater in Room A108
 - New hot water fan coils for the music and administrative offices
 - Replacement of gas convection heaters in Rooms A122, A133 and the Fitness Center
- Prepared specifications to be used in the formal bid for construction of the heating upgrades
- Obtained approvals from governing agencies
- Attended meetings as requested by the District
- Provided construction administration services
- Was responsible for project close-out with the Division of the State Architect (DSA)

DELIVERABLES AND SCOPE OF WORK:

Salas O'Brien will complete and provide the following deliverables:

- Revised construction drawings and additional construction administration support.

ANTICIPATED COMPLETION DATE:

The anticipated completion date for this project is August 31, 2013.

ALTERNATIVES/OPTIONS:

There is no responsible alternative to the approval of the amendment.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for Amendment No. 1 to the agreement for Salas O'Brien for Engineering Design Services for Merritt College Chiller Plant Project, in the amount of \$2,950.00.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikhara

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikhara

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: May 1, 2013
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: May 1, 2013
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ronald Gerhard Date: 5-10-13
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen Date: 5-10-13
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz Date: 5-10-13
Dr. José M. Ortiz, Chancellor