

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 11, 2013**

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Approval of 3 contractor ICC's for Peralta TV/9th Floor Radio

SPECIFIC BOARD ACTION REQUESTED:

Consider Approval of 3 contractor ICC's for Peralta TV/9th Floor Radio

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM)*

Consider Approval of 3 contractor ICC's for Peralta TV/9th Floor Radio, totaling \$90,000. The Chancellor recommends approval.

BACKGROUND/ANALYSIS:

The operation of 9th Floor Radio, The Peralta Colleges' student radio station, is facilitated by 2 independent contractors on a part-time basis (which take place at odd hours of the day/night). Contract for Melissa Neal totals \$35,000 per year and Aaron Harbour at \$25,000 per year. The video taping of events that take place at the colleges during odd hours/nights/weekends, for both posterity and broadcast on Peralta TV, are conducted by outside contractor, Sullivan Video, for the amount of \$30,000 per year.

ALTERNATIVES/OPTIONS:

N/A

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Funding is provided through the Department of Public Information, Media & Communication's Fund 11 income source leasing bandwidth. No general Fund 1 monies are impacted.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO _____

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Department of Public Information, Media & Communication Executive Director Jeff Heyman

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ NO X

_____ **IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Diana Fitzgerald*
Diana Fitzgerald, Sr. Secretary

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Jeff Heyman*
Jeff Heyman, Department of Public Information, Media & Communication Executive Director

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: *Ron Gerhard*
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: *José M. Ortiz*
Dr. José M. Ortiz, Chancellor