

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of June 11, 2013**

**ITEM TITLE:**

Consider Approval to Purchase a Sole Source Communication Equipment and Services for the Laney Tower Modernization Phase 2 Project, AdvanTel Network

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested to purchase a sole source communication equipment and services for the Laney Tower Modernization Phase 2 Project from AdvanTel Network, in the not-to-exceed amount of \$40,888.55.

**ITEM SUMMARY:**

The purchase of communication equipment and services using a sole source vendor is allowed under the District's Purchasing Procedures, section 1.07, Exceptions to Formal Bidding, for maintenance or repair of equipment made by the manufacturer without attaining three (3) bid quotes. This section clearly states for all exempt contracts for "contracts for the maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance, or servicing can best be performed by the manufacturer or authorized service agent..."

AdvanTel is an authorized service agent that has been providing proprietary communication equipment, implementing and maintaining converged communication network to three (3) Peralta Community Colleges for many years, except for Berkeley City College. AdvanTel's equipment and services are now the District's standard to accommodate business needs and uses. The communication equipment and services are necessary to provide stable and effective support for the required functions of administration, staff, and faculty in Laney Tower. AdvanTel is a California corporation located in San Jose, California. The business is managed by Roger McGibbon (Chairman of the Board), Dan Ferguson (President), and Joe Twohy (Vice President of Operations).

The not-to-exceed amount of \$40,888.55 includes relocating 226 extensions to Laney Tower which AdvanTel calculated using the information that they had on hand as of May 28, 2013. AdvanTel assumes moving 60 extensions during overtime hours. The District has already purchased equipment including the Nodes that will be used in the Tower the main point of entry (MOP) located in the basement of Laney Tower to operate the new phone extensions. New phones are a combination of PBX boxes and some voice over IP (internet protocol).

**AdvanTel will provide the following scope of work:**

- Basement - Terminate 75 pairs on 66 blocks
- 2<sup>nd</sup> Floor: Terminate 75 pairs on patch panel and provide 75 patch cords (color blue)
- 5<sup>th</sup> Floor: Terminate 75 pairs in wall box on 66 blocks and terminate 75 pairs on intermediate distribution frame (IDF) on patch panel. Provide 75 patch cords (color blue)
- 8<sup>th</sup> Floor: Terminate 75 pairs in wall box on 66 blocks
- 9<sup>th</sup> Floor: Terminate 75 pairs on patch panel and provide 75 patch cords (color blue)

- Install shelf in the Laney Tower basement (phone room) to support the Node 11 to be moved
- Move Node 11 from Eagle Village (EV 4) back to the Laney Tower basement
- Install 8 (25 pair amps approximately 50 feet) from the Node 11 to the back board wall field
- Install back board and terminate the node feeders
- Return the Node 11 to service and check alarms
- Remove the extension the plastic bag per the floor plan and extension list per phase
- Check the data port and route patch cable from the patch panel
- Route jumpers (cross-connects) from the switch ports to the floor feeders
- Test the extension (phone set)
- Re-install the internet phone (IP) sets in Laney Tower (approximately 35)

Board approval is necessary because AdvanTel's fiscal year work to-date District-wide totals \$76,438.28, including this service cost (\$40,888.55) it will exceed the annual \$83,400 bid threshold to purchase equipment and services pursuant to Public Contract Code (PCC) Sections 20651. Including this contractual request, the total not-to-exceed contractual amount will be \$117,326.83 for all contracts. **Funding Source: Measure A Bond Funds.** After Board approval, the administration will immediately begin the requisition process in order for AdvanTel Networks to complete the installation of communication equipment by mid-August, 2013. This project is supported in the Five Year Laney College Facilities Master Plan 2012. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Laney College, "Classroom and facilities repairs and grounds improvements," Merritt College, "Classroom and facilities repairs and grounds improvements," College of Alameda, "Remodeling and equipping classroom and campus facilities," and Berkeley City College, "Plumbing, electrical, mechanical system upgrades and improvements."

**BACKGROUND/ANALYSIS:**

AdvanTel has been providing proprietary communication equipment and services for Laney College, College of Alameda, and Merritt College for many years. As allowed by the District's Purchasing Procedures, AdvanTel is an authorized agent that can best install the communication equipment and perform the services. Their services are needed to support the functions and operation of administration, staff, and faculty relocated into Laney Tower.

**DELIVERABLES AND SCOPE OF WORK:**

AdvanTel Networks will provide deliverables as outlined above under the Item Summary.

**ANTICIPATED COMPLETION DATE:**

The anticipated completion date is mid-August, 2013 for the communication equipment and services to be completed.

**ALTERNATIVES/OPTIONS:**

Not Applicable

**EVALUATION AND RECOMMENDED ACTION:**

The Administration recommends approval by the Board of Trustees for the purchase of communication equipment and services for the Laney Tower Modernization Phase 2 Project from AdvanTel Network, in the not-to-exceed amount of \$40,888.55

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

**Yes** \_\_\_\_\_ **No**   X  

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?** Vice Chancellor Ikharo

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Dr. Sadiq B. Ikharo Date: June 4, 2013  
Vice Chancellor of General Services

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Sadiq B. Ikharo Date: June 4, 2013  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: Ronald Gerhard  
Ron Gerhard, Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy Thi Nguyen  
Thuy Thi Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: José M. Ortiz  
Dr. José M. Ortiz, Chancellor