

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 11, 2013**

ITEM TITLE:

Consider Approval to Extend an Existing Agreement with Anthonio, Inc. for Division of the State Architect (DSA) Certified Inspection Services for the Library/Learning Center Phase 2 Project at Merritt College

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to extend an existing agreement with Anthonio, Inc. for Division of the State Architect (DSA) certified inspection services for the Library/Learning Center Phase 2 Project at Merritt College, in the amount of \$18,480.

ITEM SUMMARY:

Under the original agreement, Anthonio, Inc. provided inspection services for the Library/Learning Center Phase 1 Project, also known as the Library reroofing project. Since Anthonio, Inc. is currently providing DSA certified inspection services for the Library/Learning Center Phase 1 Project, it would be cost effective and efficient to use the services of this vendor for continuity of inspections services for Phase 2. The original Agreement for Phase 1 inspection services was approved by the Board of Trustees on April 27, 2010, in the amount of \$164,480. Including the previously Board approved Agreement, the cumulative Agreement total to date for Phase 1 and Phase 2 is \$182,960.

For Phase 1, the Administration conducted competitive bidding and solicited three (3) quotes from DSA approved Inspector of Records (IORs); Anthonio Inc. was the lowest responsive bidder and was awarded the contract. Additionally the Division of State Architects (DSA) will not certify Phase 1 of the project as complete because the electrical work and testing on the elevator could not be completed due to insufficient permanent power to the building at the time of the scheduled inspection. Since this work remains unresolved, it is advantageous to the District and the project for Anthonio Inc. to finalize the inspection and testing work on the elevator to attain project certification for Phase 1 from DSA and start inspection work on Phase 2 of the project. Anthonio Inc. is a Small Local Business Enterprise (SLBE) vendor; Tony Ogbeide is the owner of the company.

For each project subject to DSA review, a qualified and certified inspector must be hired by the District and approved by DSA. Anthonio Inc. is a DSA certified inspector who has provided inspection services on other District construction projects. Anthonio Inc. will bill for services at an hourly rate of \$70, with a total not-to-exceed amount of \$18,480. Anthonio Inc. scope of inspection services shall include all the requirements by DSA and Peralta Community College District to complete and close-out this project. It is anticipated that this project will be closed-out with DSA by January 31, 2014. Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Merritt College, "Additional space for the college Learning Center," "HVAC in Library," "Repair and refurbish Library bathrooms," "Language listening lab in Library," "Group Study rooms in Library," "Program/Event space in Library," "Remodel ancillary staff rooms in Library," and "Equipment, technology upgrades, and facility and classroom improvements for the college's following programs: Science, Child Development, Communications, English as a Second Language at the Fruitvale Education Center, Art, Ceramics, Landscape Horticulture/Design, Learning Center, Liberal Arts, Music, Physical

Education/Athletics, and Radiologic Science.”

BACKGROUND/ANALYSIS:

The Administration will use a piggyback-able contractual method as described above under the Item Summary to procure the DSA Certified Inspection Services. Anthonio Inc. has completed work for the District successfully in the recent past, such as the Electrical Connection to Building L at Merritt College and was responsive to the District’s needs. See the attached project evaluation form.

DELIVERABLES AND SCOPE OF WORK:

Anthonio Inc. will provide inspection work as required by DSA, California Building Codes, California Education Code, and the District’s requirements. The services to be provided as a DSA Inspector of Record include:

- Providing DSA Form 5 prior to the beginning of each project
- On-site project inspections
- Preparing daily reports during construction for each project
- Verifying adherence to all DSA regulations for accessibility, fire/life safety and structural compliance
- Reviewing all contractor pay applications,
- Providing support and verified reports (DSA Form 6) for each completed project
- Project closeout

ANTICIPATED COMPLETION DATE:

It is anticipated that this project will be closed-out with DSA by January 31, 2014.

ALTERNATIVES/OPTIONS:

Not applicable

EVALUATION AND RECOMMENDED ACTION:

The administration recommends for the Board of Trustees to approve this agreement with Anthonio, Inc. for DSA (Division of the State Architect) certified inspection services for the Library/Learning Center Phase 2 project at Merritt College, in the amount of \$18,480.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: June 4, 2013
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: June 4, 2013
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ronald Gerhard
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor