

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of June 11, 2013**

**ITEM TITLE:**

Consider Approval of Change Order No. 1 for the Library/Learning Resource Center Roof Replacement at Merritt College (Bid No. 11-12/08), Pioneer Contractors Inc.

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested for Change Order No. 1 to the contract with Pioneer Contractors Inc., in the credit amount of (\$9493.20).

**ITEM SUMMARY:**

Herbert Ong Li, Feliciano Carraso Avila, and Manuel Carrasco Avila are managers and/or owners of Pioneer Contractors Inc.; the business has a current and an active contractor's license in California. The business is registered with the California Department of Consumer Affairs – Contractors State License Board. There was one (1) approved Change Order to date in the amount of (\$9,493.20), which is -3.6% of the original contract amount \$261,906.80. This recommendation is a cost credit for work that was removed from the project. Approval is requested for Change Order No. 1, in the amount of (9493.20).

In accordance with the Board Policy 6600, approval was requested for the change order work, and now Change Order No. 1 is brought before the Board of Trustees for approval. It is in the best interests of the District and financially prudent to authorize this credit change order. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Laney College, "Classroom and facilities repairs and grounds improvements," Merritt College, "Classroom and facilities repairs and grounds improvements," College of Alameda, "Remodeling and equipping classroom and campus facilities," and Berkeley City College, "Plumbing, electrical, mechanical system upgrades and improvements."

**BACKGROUND/ANALYSIS:**

On October 11, 2011, the Board of Trustees authorized the contract award to Pioneer Contractors Inc., for the Library/Learning Resource Center Roof Replacement at Merritt College (Bid No. 11-12/08). Pioneer Contractors Inc. was awarded the contract to perform and complete the reroofing of the Library/Learning Resource Center. Their scope of work for the building modernization included but was not limited to the following:

- Removal of existing roofing, insulation and related flashings to substrate
- Inspection of existing deck and related areas for all abnormalities
- Furnishing and installing two new layers of insulation and multi-ply BUR (built-up roofing) system
- Providing and installing new flashings at walls, penetrations, projections and drains
- Furnishing and installing new flashings at support bases on platforms and related areas
- Providing proper roof protection system under all existing cable trays for cell site equipment

- Installation of white aggregate, cool roof, and surfacing system

A formal bid was conducted for this project (Bid No. 11-12/08), and a bid opening was held on October 5, 2011. Seven bids were received and the lowest responsible and responsive bid was submitted by Pioneer Contractors Inc., in the amount of \$271,400. A post bid interview was conducted with Pioneer Contractors Inc. to verify that the bid was comprehensive and accurate per the publically bid plans and specifications.

**DELIVERABLES AND SCOPE OF WORK:**

Pioneer Contractors Inc. completed the scope work for the building modernization outlined under Background/Analysis.

**ANTICIPATED COMPLETION DATE:**

The project was completed on March 15, 2013.

**ALTERNATIVES/OPTIONS:**

Not Applicable

**EVALUATION AND RECOMMENDED ACTION:**

The administration recommends approval by the Board of Trustees because the Library/Learning Resource Center Roof Replacement at Merritt College (Bid No. 11-12/08) was completed by Pioneer Contractors Inc.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No   X  

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?** Vice Chancellor Ikharo

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Dr. Sadiq B. Ikharo Date: June 4, 2013  
Vice Chancellor of General Services

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Sadiq B. Ikharo Date: June 4, 2013  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: Ronald Gerhard  
Ron Gerhard, Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy Thi Nguyen  
Thuy Thi Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: José M. Ortiz  
Dr. José M. Ortiz, Chancellor