

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 25, 2013**

ITEM TITLE: Request Board Approval of the District's Equal Employment Opportunity (EEO) Plan.

SPECIFIC BOARD ACTION REQUESTED: Consider Approval of the District's Equal Employment Opportunity (EEO) Plan.

ITEM SUMMARY:

In support of equal employment opportunities and the diversification of the workforce, Title 5 requires each community college to develop an Equal Employment Opportunity (EEO) Plan. Each plan must include a policy statement, information on training and notification requirements, complaint procedures, an analysis of the workforce, and measures to address equal employment opportunity. The District's EEO Plan, with guidance from the State Chancellor's Office Model EEO Plan for community colleges, was developed and supported by constituent groups through the shared governance process, including the EEO Plan Taskforce, the Policy and Budget Planning Committee, and Chancellor's Cabinet. The plan must be submitted to the State Chancellor's Office by June 28, 2013 and shall be reviewed and updated every three years.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

BACKGROUND/ANALYSIS:

DELIVERABLES AND SCOPE OF WORK:

ANTICIPATED COMPLETION DATE:

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION: The Chancellor recommends approval.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? VICE CHANCELLOR LARGENT

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Trudy Largent
[Enter Here - Your Name and Title of Individual]

Date: June 20, 2013

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Trudy Largent
Vice-Chancellor for Human Resources & Employee Relations

Date: June 20, 2013

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor