

**PERALTA COMMUNITY COLLEGE DISTRICT  
Board of Trustees Agenda Report  
For the Trustee Meeting Date of June 25, 2013**

**ITEM TITLE:**

Consider an Approval to Enter into a Contract Award for the Laney College Distribution Panel Replacement Project (Bid No. 12-13/21), BBJ Electric Inc.

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested to enter into a Contract Award with BBJ Electric Inc. for the Laney College Distribution Panel Replacement Project (Bid No. 12-13/21), in the not-to-exceed amount of \$63,400.

**ITEM SUMMARY:**

The replacement of the existing distribution panel, which was installed in 1981, is critical because the existing electricity supply system is obsolete and has deteriorated and no longer functions properly. All construction work will conform to the California Building Codes (CBC), Title 24. BBJ Electric will perform work per the Contract Documents prepared by YHLA Architects. The replacement of this panel will not impact the occupancy of the scheduled move-in month of August 2013 as this panel is located in the basement of the Laney Tower.

**The construction scope of work includes but is not limited to the following:**

- The replacement of a distribution panel in Laney Administrative Tower
- Removal and disposal of the existing distribution panel, provide and install, start – up, test and commission a new distribution panel

As required by the California Public Contract Code Section 20651, the Administration conducted competitive bidding and a formal request for bids (Bid No. 12-13/21) was issued for this project. A mandatory pre-bid conference and site visit occurred on May 16, 2013. The bid opening was held on June 5, 2013. Three (3) bids were received, as follows:

<b>CONTRACTOR</b>	<b>LOCATION</b>	<b>TOTAL BID</b>
<b>BBJ Electric Inc.</b>	<b>San Francisco, CA</b>	<b>\$63,400.00</b>
Rayo Electric	Oakland, CA	\$68,900.00
Megaelectric Electrical Services	Alameda, CA	\$93,900.00

The lowest responsive and responsible bidder was BBJ Electric Inc., in the not-to-exceed amount of \$63,400.00. BBJ Electric Inc. is registered and has an active license with California Department of Consumer Affairs – Contractors State License Board. BBJ Electric Inc. is a proud holder of a C-10 (electrical contractor) license in the State of California; the president of the company is Denis Jordan. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, approved by the voters in Peralta's constituency and authorized under in Resolution 05/06-45, Exhibit A-1, District-Wide, support services for the "acquisition, construction, repair, refurbishment, equipping, upgrading, and modernization of classrooms, campuses, buildings, facilities, and grounds throughout the District."

**BACKGROUND/ANALYSIS:**

The Laney College Distribution Panel Replacement Project (Bid No. 12-13/21) is one part of the overall construction improvements proposed for Laney Tower. The project construction drawing and specification were completed by YHLA Architects. Another part of the overall modernization of the Laney Administrative Tower is the Fire Pump System Replacement Project (Bid No. 12-13/13), which went out bid and bids were received on March 4, 2013. Further, on March 12, 2013, the Board of Trustees approved a contract award to Bay Construction Co. for the Rehabilitations to Laney College Administrative Tower Project – Phase 2 (Bid No. 12-13/17).

Three (3) interested contractors attended the mandatory pre-bid meeting on Thursday, May 16, 2013. The project manager(s) conducted a mandatory pre-bid job walk with all three (3) contractors. The lowest responsible and responsive bid was submitted by BBJ Electric Inc., in the amount of \$63,400. Approval will allow the project modernization to happen more quickly and meet the proposed construction project schedule.

**DELIVERABLES AND SCOPE OF WORK:**

BBJ Electric Inc. deliverables and scope of work includes but are not limited to the following:

- The replacement of a distribution panel in Laney Administrative Tower
- Removal and disposal of the existing distribution panel, provide and install, start – up, test and commission a new distribution panel

**ANTICIPATED COMPLETION DATE:**

The anticipated completion date is mid-November, 2013.

**ALTERNATIVES/OPTIONS:**

There are no reasonable alternatives/options for this project.

**EVALUATION AND RECOMMENDED ACTION:**

The Administration recommends Board approval to enter into a Contract Award with BBJ Electric Inc. for the Laney College Distribution Panel Replacement Project (Bid No. 12-13/21), in the not-to-exceed amount of \$63,400.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No     X    

**COMMENTS:**

No applicable

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?** Vice Chancellor Ikharo

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:       Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: Ronald Gerhard  
Ron Gerhard, Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

Signature: Thuy Thi Nguyen  
Thuy Thi Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: José M. Ortiz  
Dr. José M. Ortiz, Chancellor



Peralta Community College  
 District  
 501 5th Avenue Oakland,  
 California 94606

# BID TABULATION

2013 JUN 5 PM 2:01:17

**Bid No. 12-13/21 LANEY COLLEGE CAMPUS - TOWER DISTRIBUTION PANEL REPLACEMENT**  
**BID DUE DATE: JUNE 5, 2013 at 2:00 PM**

Vendor	Base Bid Total	Bid From Signed by Vendor Yes/No	Addendum Acknowledge Yes/No	Bid Bond Yes/No	Signed Non-Collusion Affidavit Yes/No	Sub List Yes/No	SLBE Yes/No	Bidder Certification
BBI Electric SF	\$63,400.00	✓	✓	✓	✓	✓	NO	✓
Ramp Electric OAKLAND	\$68,900.00	✓	✓	✓	✓	✓	NO	✓
Mega Electric ALAMEDA	\$93,900.00	✓	✓	✓	✓	✓	NO	✓

Opened By: David B 6/5/13  
 Recorded By: Anna Deiver 6/5/13

Witness: [Signature] 6/5/13  
 Witness: [Signature] 6/5/2013

Witness: \_\_\_\_\_  
 3. \_\_\_\_\_  
 4. \_\_\_\_\_