

**PERALTA COMMUNITY COLLEGE DISTRICT  
Board of Trustees Agenda Report  
For the Trustee Meeting Date of July 16, 2013**

**ITEM TITLE:** *(Please define the subject; e.g., change order – Berkeley City College)*

Approval of Contract Extension: Alameda Family Services at COA 7/1/2013-6/30/2014

**SPECIFIC BOARD ACTION REQUESTED:**

Approval of Contract extension between PCCD and Alameda Family Services for (not to exceed) \$50,000 per year for one year (7/1/2013-6/30/2014).

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

THIS IS A CONTRACT EXTENSION BETWEEN PCCD AND ALAMEDA FAMILY SERVICES (AFS). AFS WILL BE PROVIDING A MENTAL HEALTH COUNSELOR FOR AT LEAST TWO DAYS A WEEK OF AT THE COA CAMPUS. PCCD IS REIMBURSING THEM AT A RATE OF (NOT TO EXCEED) \$50,000 PER YEAR FOR STAFF AND EXPENSES. THE MANAGER AT AFC IN CHARGE OF THIS SERVICE IS IRENE KUDARAUSKAS (510-629-6301).

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

SOURCE: STUDENT HEALTH FEE MONIES. FUNDING IS AVAILABLE.

**BACKGROUND/ANALYSIS:**

STARTING IN JULY 2012, PCCD BEGAN TO CONTRACT WITH SPECIFIC COMMUNITY AGENCIES FOR THE PROVISION OF MENTAL HEALTH SERVICES ONLY. ALAMEDA FAMILY SERVICES IS A RELIABLE CITY OF ALAMEDA AGENCY, WITH A SCOPE BROAD ENOUGH TO ADEQUATELY PROVIDE THE SERVICES LISTED BELOW. THIS IS THE SECOND YEAR OF A CONTRACT WITH THEM. PROVISION OF SERVICES WAS AS PROMISED DURING THE FIRST YEAR OF THE CONTRACT.

**DELIVERABLES AND SCOPE OF WORK:**

**EXHIBIT A: SCOPE OF SERVICES**

THE MENTAL HEALTH CLINICIAN SHALL PERFORM THE SERVICES DESCRIBED BELOW INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING:

- I. STUDENT SERVICES
  - A. CRISIS INTERVENTION, INCLUDING AN ON-CAMPUS CRISIS TEAM MEETING
  - B. OUTREACH TO PROMOTE SERVICES OFFERED
  - C. BRIEF THERAPY AND INDIVIDUAL COUNSELING
  - D. GROUP THERAPY (E.G. STRESS MANAGEMENT), E.G. INCLUDING BUT NOT LIMITED TO VETERANS' SUPPORT
  - E. MENTAL HEALTH EDUCATION

- F. SUBSTANCE ABUSE COUNSELING AND REFERRALS
  - G. RELATIONSHIP/FAMILY COUNSELING
  - H. DEPRESSION COUNSELING
  - I. REFERRALS TO COMMUNITY RESOURCES AND OTHER HEALTH CARE SERVICES
  - J. GRIEF COUNSELING
- II. STAFF/FACULTY SERVICES
- A. IN-SERVICES RE: RECOGNIZING AND UNDERSTANDING MENTAL HEALTH CONDITIONS/TREATMENT
  - B. CONSULTATIONS AS NEEDED RE: INDIVIDUAL STUDENTS
  - C. PRESENTATIONS AT STAFF MEETINGS AND IN CLASSROOMS ON ISSUES RELATED TO MENTAL HEALTH
- III. HEALTH RECORDS AND REPORTING
- A. CLINICAL RECORDS WILL BE MAINTAINED FOR ALL INDIVIDUALS RECEIVING ONE-ON-ONE SERVICES WITH THE MENTAL HEALTH PROFESSIONAL.
  - B. ALL RECORDS AND COMMUNICATIONS WILL BE HANDLED IN A CONFIDENTIAL AND ETHICAL MANNER AND IN ACCORDANCE WITH HIPAA REGULATIONS.

**ANTICIPATED COMPLETION DATE:**

SERVICES WILL BE ON-GOING.

**ALTERNATIVES/OPTIONS:**

Use of a different agency.

**EVALUATION AND RECOMMENDED ACTION:**

CONTRACT EXTENSION APPROVAL.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES     X                          NO                     

**COMMENTS:** COA MUST PROVIDE OFFICE SPACE, PHONE LINES AND IT CONNECTIVITY.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR):** DR. MICHAEL ORKIN

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Patricia Dudley  
DR. PATRICIA DUDLEY

Date: 7/3/2013

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Michael Orkin  
DR. MICHAEL ORKIN, VICE CHANCELLOR OF EDUCATION

Date: 7/3/2013

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:  Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: Ron Gerhard  
Ron Gerhard, Chief Financial Officer

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:  Approved       Not Approved

Signature: \_\_\_\_\_  
Thuy Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: José Ortiz