

**PERALTA COMMUNITY COLLEGE DISTRICT  
Board of Trustees Agenda Report  
For the Trustee Meeting Date of July 16, 2013**

**ITEM TITLE:**

Consider Approval of Resolution 13/14-6, Accept Bid and Award Contract, Merritt College Learning Resource Center / Library Renovation Phase 2 (Bid No. 12-13/23), Bay Construction Company

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested to accept the bid and award a contract to Bay Construction Company, in the amount of \$195,000, for the Merritt College Learning Resource Center / Library Renovation Phase 2 (Bid No. 12-13/23).

**ITEM SUMMARY:**

Under this contract, Bay Construction Company will perform all work per the contract documents prepared by NBBJ Architects. Yong Kay and Mark Lee are the principals of Bay Construction Company and the business has a current and active contractor's license in California with good standing. The firm is registered with the California Department of Consumer Affairs – Contractors State License Board.

**The construction scope of work will include but not limited to the following:**

- Minor renovations and finish work to existing 3-story Learning Center and Library Building.
- Cleaning and encapsulation of existing interior lined mechanical ducts, sealant repairs on existing storefront windows.
- Installing new security barriers and detection gates, some new nonstructural, non-rated partitions and doors for security, and minor electrical / lighting work.
- Refinishing of existing cabinetry, installation of some classroom accessories, painting of walls, and other minor cosmetic work.

A formal request for Bids (12-13/23) was conducted for this project, and a bid opening was held on July 1, 2013. Four (4) bids were received, as follows:

<b>CONTRACTOR</b>	<b>LOCATION</b>	<b>TOTAL BID</b>
<b>Bay Construction Company</b>	<b>Oakland, CA</b>	<b>\$195,000</b>
Rodan Builder	Burlingame, CA	\$303,000
West Bay Builders	Novato, CA	\$291,800
Angotti & Reilly	San Francisco, CA	\$237,968

The lowest responsible and responsive bid was submitted by Bay Construction Company, in the amount not-to-exceed \$195,000. The Chancellor recommends approval.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, approved by the voters in Peralta's constituency and authorized under in Resolution 05/06-45, Exhibit A-1, District-Wide, support services for the "acquisition, construction, repair, refurbishment, equipping, upgrading, and modernization of classrooms, campuses, buildings, facilities, and grounds throughout the District."

**BACKGROUND/ANALYSIS:**

The Merritt College Learning Center / Library Renovation – Phase 2 is one part of the overall construction improvements proposed for the Merritt Library. The project construction documents were finalized by NBBJ Architects and approved by the Division of the State Architect (DSA) April 11, 2013.

Sixteen (16) interested contractors attended the mandatory pre-bid meeting on June 13, 2013. The project manager(s) conducted a mandatory pre-bid job walk with all sixteen (16) contractors. The lowest responsible and responsive bid was submitted by Bay Construction Company, in the amount of \$195,000. Approval will allow the use and occupancy of the Merritt Library to happen more quickly and meet the proposed project schedule.

**DELIVERABLES AND SCOPE OF WORK:** drawings an

For deliverables, Bay Construction Company will procure goods under this contract and performed construction work per NBBJ's Architect's specifications and install architectural components. Bay Construction Company will complete minor renovations and finish work to the existing 3-story Learning Center and Library Building. The project incorporates the cleaning and encapsulation of existing interior lined mechanical ducts, sealant repair on existing storefront windows, installing new security barriers and detection gates, some new nonstructural, non-rated partitions and doors for security, and minor electrical / lighting work. In addition, there will be refinishing of existing cabinetry, installation of some classroom accessories, painting of walls, and other minor cosmetic work.

**ANTICIPATED COMPLETION DATE:**

The anticipated completion date is December, 2013.

**ALTERNATIVES/OPTIONS:**

Not Applicable

**EVALUATION AND RECOMMENDED ACTION:**

The Administration recommends acceptance of the bid and awarding a contract to Bay Construction Company, in the amount of \$195,000, for the Merritt College Learning Resource Center / Library Renovation Phase 2 (Bid No. 12-13/23).

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO     X    

**COMMENTS:**

Not Applicable

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?** Vice Chancellor Ikharo

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:  Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: Ronald Gerhard  
Ron Gerhard, Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:  Approved       Not Approved

Signature: Thuy Thi Nguyen  
Thuy Thi Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: José M. Ortiz  
Dr. José M. Ortiz, Chancellor

**PERALTA COMMUNITY COLLEGE DISTRICT  
RESOLUTION 13/14-6**

**ACCEPT BID AND AWARD CONTRACT  
LEARNING CENTER / LIBRARY RENOVATION PHASE 2  
MERRITT COLLEGE  
BID NO. 12-13/23**

**BAY CONSTRUCTION COMPANY**

WHEREAS, this Board has heretofore advertised for bids to secure all labor, material, equipment, mechanical workmanship, transportation and services for the Learning Center / Library Renovation Phase 2 Project, Merritt College (Bid No. 12-13/23); and

WHEREAS, four (4) bids were received in response to said advertisement on the 1st day of July, 2013; and

WHEREAS, this Board does hereby accept the bid of Bay Construction Company; and

NOW, THEREFORE, BE IT RESOLVED that this Board does hereby accept the bid of Bay Construction Company, 4026 Martin Luther King Jr. Way, Oakland, California, 94609, for Total Bid in the amount of ONE HUNDRED NINETY FIVE THOUSAND AND NO/100 DOLLARS (\$195,000.00); and

BE IT FURTHER RESOLVED that the bid of the other bidders shall be and the same are hereby rejected; and

BE IT FURTHER RESOLVED that the Secretary of this Board be and he is hereby authorized and directed to enter into a contract in accordance with law with said Bay Construction Company for the Learning Center / Library Renovation Phase 2 Project, Merritt College (Bid No. 12-13/23), and the bid bond of said bidder be returned to it upon the acceptance of said contract together with the bonds attached thereto.

PASSED AND ADOPTED this 16<sup>th</sup> of July, 2013. The full Board has voted in support of this resolution, unless the Board meeting minutes reflect otherwise.

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José M. Ortiz  
Chancellor and Secretary  
Board of Trustees  
Peralta Community College District