

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 10 , 2013**

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Resolution for Exception to the 180-Day Wait Period (Government Code Section 7522.56)

SPECIFIC BOARD ACTION REQUESTED:

Requesting that the subject resolution be passed and adopted at its regular September 10, 2013 Board meeting to appoint Joann Phillips, who retired on June 8, 2013, as a short-term classified employee in the position of Curriculum and Systems Technology Analyst for Educational Services.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

In compliance with Government Code Section 7522.56, the Peralta Community College District must provide CALPERS this certification resolution when hiring a retiree before 180 days has passed since his or her retirement date. Section 7522.56 also provides that this exception to the 180-day wait period shall not apply if the retiree accepts a retirement incentive.

Through this resolution, the Board of Trustees of the Peralta Community College District and Ms. Phillips certify that Ms. Phillips has not and will not receive a Golden Handshake or any other retirement incentive. Ms. Phillips' employment shall be limited to 960 hours per fiscal year; and the hourly rate paid to will be \$49.93.

This appointment is necessary to fill the critically needed position of Curriculum and Systems Technology Analyst for the Peralta Community College District by September 16, 2013 because of the unfortunate and untimely passing of the incumbent who held this single position classification. Ms. Phillips possesses the necessary knowledge, skills, and abilities to perform the duties of this critical position.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

General Fund

BACKGROUND/ANALYSIS:

N/A

DELIVERABLES AND SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

Vice Chancellor Trudy Largent

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Trudy Largent Date: 09/05/13
[Enter Here - Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Trudy Largent Date: 09/05/13
[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

FINANCE DEPARTMENT REVIEW

 X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: _____ Approved _____ Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard

Date: 9/6/13

Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required

Legal review *not* required

If Legal review is required, determination is:

Approved

Not Approved

Signature: _____

Date: _____

Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: Dr. Jose M. Ortiz

Date: 9/6/13

Dr. José M. Ortiz, Chancellor