

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of October 8, 2013**

ITEM TITLE:

Peralta Community College District 2012-13 Community College Financial Statement (CCFS) 311A

SPECIFIC BOARD ACTION REQUESTED:

Approve the District's fiscal year 2012-13 CCFS 311A

ITEM SUMMARY: (PLEASE DISCUSS THIS ITEM)

The attached annual financial report of the District is the primary vehicle for summarizing and communicating the results of budgetary decisions and transactions for the fiscal year 2012-13 as well as reporting to the State the District 2013-14 Final Budget.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Not applicable.

BACKGROUND/ANALYSIS:

The Annual Financial and Budget Report (CCFS-311) of the District contains, as specified by the State Chancellor's Office, a financial statement of the actual revenues and expenditures for the fiscal year just completed, plus the estimated revenues and proposed expenditures for the succeeding fiscal year (CCR §58303).

At the September 10, 2013 the Board of Trustees approved the Adopted Budget. The budget approved has been reformatted to the specifications required and inserted into the 311A. The actual revenues and expenditures are those of fiscal year 2012-13 and are subject to change as a result of any audit adjustments.

DELIVERABLES/SCOPE OF WORK:

CCFS-311 Annual Financial and Budget Report

ANTICIPATED COMPLETION DATE:

Completed

ALTERNATIVES/OPTIONS:

Not applicable

EVALUATION AND RECOMMENDED ACTION:

Recommend approval

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

VICE CHANCELLOR GERHARD

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Ronald Gerhard
Ron Gerhard, Chief Financial Officer

Date: 9/26/13

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Ronald Gerhard
Ron Gerhard, Chief Financial Officer

Date: 9/26/13

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ronald Gerhard
Ron Gerhard, Chief Financial Officer

Date: 9/26/13

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____
Thuy T. Nguyen, General Counsel

Date: _____

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: _____
José M. Ortiz, Chancellor

Date: _____