

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of October 8, 2013**

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Approval of Salary Increase for Unrepresented Employees Effective July 1, 2013

SPECIFIC BOARD ACTION REQUESTED:

The District is recommending that unrepresented management and confidential employees receive the same salary increase provided to all represented employees effective July 1, 2013.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Regular and Interim Employees

- The District will provide currently employed regular or interim unrepresented employees the equivalent of a 3% across-the-board salary increase effective July 1, 2013, on the regular employees' Salary Schedule for fiscal year 2013-2014.
- In addition, effective July 1, 2013, for fiscal year 2013-2014, the District will provide currently employed regular and interim unrepresented employees a one-time sum of the equivalent of 1% of prior year (2012-2013) PERS or STRS earned wages credit.

Short-term (Hourly) Confidential Employees

- The District will provide unrepresented employees the equivalent of a 3% across-the-board salary increase effective July 1, 2013, on the short-term (hourly) confidential employees' Salary Schedule for fiscal year 2013-2014 only for employees employed with the District on July 1, 2013.
- In addition, effective July 1, 2013, for fiscal year 2013-2014, the District will provide currently employed short-term (hourly) unrepresented employees the equivalent of a 1% one-time only off the confidential salary schedule salary increase.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

General Fund

BACKGROUND/ANALYSIS:

N/A

DELIVERABLES AND SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

ALTERNATIVES/OPTIONS:

N/A

EVALUATION AND RECOMMENDED ACTION:

N/A

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X _____

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

Vice Chancellor Trudy Largent

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Trudy Largent, Vice Chancellor
[Enter Here - Your Name and Title of Individual]

Date: 10/02/13

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Trudy Largent
[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

Date: 10/02/13

FINANCE DEPARTMENT REVIEW

X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: ___ Approved ___ Not Approved

If not approved, please give reason: _____

Signature: _____

Ron Gerhard, Vice Chancellor for Finance and Administration

Date: _____

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

_____ Legal review required

_____ Legal review *not* required

If Legal review is required, determination is:

_____ Approved

_____ Not Approved

Signature: _____

Thuy Thi Nguyen, General Counsel

Date: _____

CHANCELLOR'S OFFICE APPROVAL

_____ Approved, and Place on Agenda

_____ Not Approved, but Place on Agenda

Signature: _____

Dr. José M. Ortiz, Chancellor

Date: _____