

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of October 8, 2013

ITEM TITLE:

Consider Approval to Enter into an Agreement with Inspection Services, Inc. for Testing and Special Inspection, Geotechnical and Geohazard Professional Consulting Services on the Center for Science and Allied Health Building Project at Merritt College (Bid No. 13-14/08).

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to enter into an agreement with Inspection Services, Inc. for Testing and Special Inspection Services on the Center for Science and Allied Health Building Project at Merritt College (Bid No. 13-14/08), in an amount not-to-exceed \$349,388.

ITEM SUMMARY:

A formal Request for Proposals (RFP) was advertised in a publication of general circulation on August 13, 2013 and August 20, 2013. The Purchasing Department received seven (7) proposals from qualified firms with Testing and Special Inspection, Geotechnical and Geohazard experience. The Department of General Services (DGS) issued RFP 13-14/08 for these professional services to provide the required testing and inspection on the Center for Science and Allied Health Building Project. The responses to the RFP were evaluated based on criteria identified in the RFP. The Center for Science and Allied Health Building Project Budget will pay for the cost of services rendered.

Proposal submissions were scored according to the following evaluative criteria: 1) Vendor's knowledge, experience, and capacity to provide these services, 2) Client References, 3) Price Proposal, 4) Environmentally Sustainable Procurement, and 5) Small Local Business Enterprise (SLBE) / Small Local Emerging Business Enterprise (SELBE). A technical screening committee comprising of the District's personnel was established to evaluate and score all submissions according to the scoring criteria above. Pursuant to the Public Contract Code (PCC), the District can award this contract to the bidder whose proposal is determined to be the best value to the District based solely on the criteria set forth in the Request for Proposal. Based on the evaluations, approval is requested for Inspection Services, Inc. to be awarded the contract because they received the highest score of 160 points.

A total of seven (7) proposals were submitted to the District by the following firms. The following is the evaluation results:

Firms	Location	Evaluation Committee			
		1	2	3	Total Points
GEOCON	Livermore, CA	45	35		80
Apex Testing Lab	San Francisco	60	50		130
Inspection Services, Inc.	Berkeley, CA	85	75		160
CTS, Inc.	Oakland, CA	80	70		150
Twining	Sacramento, CA	60	50		110
Smith Emery	San Francisco	82	73		155
Consolidated Eng. Lab	Oakland, CA	60	68		128

Leslie Sakai is the President of Inspection Services, Inc.; the business is located in Berkeley, California. The anticipated completion date of this project is August 2015. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta’s constituency and authorized under Resolution 05/06-45, Laney College, “Classroom and facilities repairs and grounds improvements,” Merritt College, “Classroom and facilities repairs and grounds improvements,” College of Alameda, “Remodeling and equipping classroom and campus facilities,” and Berkeley City College, “Plumbing, electrical, mechanical system upgrades and improvements.”

BACKGROUND/ANALYSIS:

As required by the Public Contract Code and the District’s Purchasing Procedures, the District conducted a formal competitive bid by issuing a Request for Proposal (RFP) as described under the Item Summary above. As a public agency, the District is subject to competitive bidding laws when purchasing or leasing equipment, materials or supplies, or when contracting for services, repairs, or public projects.

DELIVERABLES AND SCOPE OF WORK:

Inspection Services, Inc. will provide Testing and Special Inspection, Geotechnical and Geohazard Professional Consulting Services as required by the California Building Codes, California Education Code and the District’s requirements. Additionally the firm will provide deliverables and scope of services outlined in the RFP, see the attachment.

ANTICIPATED COMPLETION DATE:

The anticipated completion date of this project is August, 2015.

ALTERNATIVES/OPTIONS:

Not applicable

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for this Agreement to be awarded to Inspection Services, Inc. for Testing and Special Inspection, Geotechnical and Geohazard Professional Consulting Services for the Center for Science and Allied Health Building Project at Merritt College (Bid No. 13-14/08).

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X COMMENTS
Not applicable

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ronald Gerhard
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor