

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of October 22, 2013**

ITEM TITLE:

Consider approval of the contract augmentation for Partners in Leadership, Inc.

SPECIFIC BOARD ACTION REQUESTED:

Consider Approval to Augment the Contract for Partners in Leadership, Inc., to provide additional training services for professional development.

ITEM SUMMARY: Consider Approval to Augment the Contract for Partners in Leadership, Inc. to provide additional training services for professional development in the amount of \$7,539.00. The current contract for Partners in Leadership, Inc. is \$22,461, and with the requested augmentation will not exceed \$30,000.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

General fund unrestricted

BACKGROUND/ANALYSIS:

In September 2013, Partners in Leadership, Inc. provided professional development workshops for managers (The Oz Principle) and have been invited to provide additional services. The Presidents of Partners in Leadership, Inc. are Tom Smith, and Roger Connors (co-presidents).

DELIVERABLES AND SCOPE OF WORK:

A two-hour Culture Track Training: the Cultural Transition Process Overview will be provided.

ANTICIPATED COMPLETION DATE:

December 31, 2013

ALTERNATIVES/OPTIONS:

None

EVALUATION AND RECOMMENDED ACTION:

Approve the contract amendment for the Partners in Leadership, Inc.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? CHANCELLOR

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Suzanne Kunkel, Executive Assistant to the Chancellor
[Enter Here - Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Chancellor Ortiz

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required for bond funds Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor