

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of October 22, 2013**

ITEM TITLE: Merritt College's intent to enter into a Collaborative Agreement with Los Angeles South West College (Information Item)

SPECIFIC BOARD ACTION REQUESTED: Merritt College intends to enter into a Collaborative Agreement with Los Angeles South West College (LASC) to assist students with preparing applications for the Historically Black Colleges and Universities (HBCUs).

ITEM SUMMARY: Merritt College intends to enter into an agreement to join Los Angeles Southwest College (LASC) as a consortium member for the applications to the California Community College Chancellor's Office HBCU Transfer Agreement Project.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT): Not Applicable.

BACKGROUND/ANALYSIS: The collaboration is intended to increase Merritt College's student transfer rates to HCBUs.

DELIVERABLES AND SCOPE OF WORK: Merritt College will serve as a member of the California African American Transfer Advisory Team. Advisory Team members participate in monthly Advisory Team conference calls, provide guidance and subject matter expertise, and leverage established relationships with HBCUs, to support the achievement of objectives. During Phase II of the project, the Advisory Team members will create individualized articulation agreements, as appropriate, between their respective educational institutions and the HBCUs using the information and documentation provided through the grant.

ANTICIPATED COMPLETION DATE: June 30, 2015

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):
YES _____ NO X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (PRESIDENT AMBRIZ-GALAVIZ)

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Doris Hankins*

[Doris Hankins – Staff Assistant, Vice President of Instruction]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Norma Ambriz-Galaviz*

[Dr. Norma Ambriz-Galaviz, College President]

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: N/A Approved N/A Not Approved

If not approved, please give reason: The agreement does not require any financing.

Signature: *Ron Gerhard*

Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required for bond funds Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: *Thuy Thi Nguyen*

Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: *José M. Ortiz*

Dr. José M. Ortiz, Chancellor