

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of October 22, 2013

ITEM TITLE:

Consider Approval to Enter into an Agreement with Benchmark Inspections for Division of the State Architect, (DSA) Certified Inspection Services for the District-Wide Tracks and Football Fields Refurbishment Projects.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to enter into an agreement with Benchmark Inspections for Division of the State Architect, (DSA) certified inspection services for the District-Wide Tracks and Football Field Refurbishment Projects, in an amount not-to-exceed \$20,400.00.

ITEM SUMMARY:

To obtain construction services on the projects, a formal Request for Proposal (RFP) was issued on June 11, 2013 and advertised in newspapers of general circulation on June 12 & 18, 2013. Now services are needed for DSA certified inspection services for the District-Wide Tracks and Football Fields Refurbishment Projects, which will occur at Laney College, College of Alameda and Merritt College. Under provisions of the California Code of Regulations and the Education Code, the State of California Division of the State Architect (DSA) reviews plans and oversees construction projects for community college districts to ensure that plans, specifications and construction comply with the California Building Codes (Title 24) and accessibility regulations. For each project subject to DSA review, a qualified and certified inspector must be hired by the District and approved by DSA. Benchmark Inspections is a DSA certified inspector.

Pursuant to the Public Contract Code (PCC) section 20657 and the District’s Purchasing Procedures, the District conducted an informal competitive bid by requesting written not-to-exceed price quotations from three (3) firms. The following are the results:

INSPECTOR	LOCATION	TOTAL BID
Benchmark Inspections (Matthew C. Brown- Owner)	4475 Wind Flower Court, Concord, CA 94518	\$20,400.00
Antonio Inc. (Anthony Ogbeide - Owner)	333 Hegenburger Road, Suite 304, Oakland, CA 94553	\$24,700.00
Alisha R. Jensen (Owner)	121 Oak Ct., Hercules, CA 94547	\$30,600.00

The lowest responsible and responsive bid was submitted by Benchmark Inspections, in the amount of \$20,400.00. Matthew C. Brown is the owner of the company. The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A projects, as approved by voters in Peralta’s constituency and authorized under Resolution 05/06-45, Laney College, “Classroom and facilities repairs and grounds improvements,” Merritt College, “Classroom and facilities repairs and grounds improvements,” College of Alameda, “Remodeling and equipping classroom and campus facilities, and “Berkeley City College, “Plumbing, electrical, mechanical system upgrades and improvements,” “Remodeling of classroom space,” “Science Lab upgrades,” and “Equipment, technology upgrades, and facility and classroom improvements for the college’s following programs and proposed programs: American Sign

Language, Biotechnology, Business, Computer Information Systems, Disaster Preparedness, Fine and Applied Arts, Global Studies, International Trade, Multimedia Arts, Social Services Paraprofessional, Travel and Tourism Industry, Foundations (Basic Skills), Network Administration, Teacher Preparedness, International Studies, and High School Honor's Courses (Advanced Placement)."

BACKGROUND/ANALYSIS:

The District has planned the District-wide Tracks and Football Field Refurbishment projects at Laney College, College of Alameda and Merritt College. For each project subject to DSA review, a qualified and certified inspector must be hired by the District and approved by DSA.

As required by the Public Contract Code and the District's Purchasing Procedures, the District conducted an informal competitive bid and attained price quotes from three (3) vendors, as listed above in the Item Summary. Benchmark Inspections has not previously worked for the District, but, Matthew C. Brown has worked on Peralta projects successfully in partnership with other District approved Inspectors.

DELIVERABLES AND SCOPE OF WORK:

For this project, Benchmark Inspections will provide inspection work as required by DSA, California Building Codes, California Education Code and the District's requirements.

ANTICIPATED COMPLETION DATE:

The anticipated completion date of this service is February 2014.

ALTERNATIVES/OPTIONS:

Not applicable

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for this Agreement to be awarded to Benchmark Inspections to provide inspection work as required by DSA, California Building Codes, California Education Code and the District's requirements.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS

Not applicable

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ronald Gerhard
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor