



BOARD OF TRUSTEES  
OF THE  
PERALTA COMMUNITY COLLEGE DISTRICT  
MINUTES  
OCTOBER 22, 2013

**CALL TO ORDER (7:00 p.m.)**

**CLOSED SESSION (6:00 p.m.) Topics to be discussed include:**

Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code Â§ 54957.6)

Conference with Legal Counsel, Multiple Cases: (Government Code Â§ 54956.9)

\* Conference with Legal Counsel (54956.9(a)), Johnson v. PCCD, U.S. District Court, Northern District of CA Case No. C08-4152

\* Conference with Legal Counsel (54956.9(a)), Payne v. PCCD, United States District Court, Case No. C08-03133.

\* Conference with Legal Counsel (54956.9(a)), Vogt v. PCCD, Alameda County Superior Court, Case No. RG11-573757.

\* Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.

\* Conference with Legal Counsel (54956.9(a)), First National Insurance Co. v. PCCD, U.S. District Court, Northern District of CA, Case No. CV12-5943.

\* Conference with Legal Counsel (54956.9(a)), Chop v. Peralta Community College District, etc., Case No. RG13681249.

Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (7 cases).

Public Employee Appointment - Employment, Performance, Evaluation, Discipline, Dismissal, Release - All Employees (Government Code Â§ 54957).

\* Interim Vice President of Student Services, Merritt College

\* Interim Dean of Special Programs and Grants, College of Alameda

**OPEN SESSION (7:00 P.M.)**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Trustees Brown, Pr\_ Ab\_, González Yuen Pr\_ Ab\_, Guillén Pr Ab\_, Handy Pr\_ Ab\_, Riley Pr\_ Ab\_, Withrow Pr\_ Ab , and Gulassa Pr\_ Ab\_, Student Trustees Clegg Pr\_ Ab\_ and Li Pr\_ Ab\_.

Present: Trustee Brown, Trustee Gonzalez-Yuen, Trustee Guillen, Trustee Handy, Trustee Riley, Trustee Withrow, Trustee Gulassa, Student Trustee Clegg, and Student Trustee Li.

Absent: None.

**[REPORT OF ACTION TAKEN IN CLOSED SESSION \(7:01 P.M.\)](#)**

(Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)

At tonight's closed session, the Board voted to approve the appointment of the following public employee contracts, which are subject to contractual agreement by the Chancellor. Salaries are for informational purposes only, and are not voted by the Board. All of the votes were unanimous with 7 AYES. Recommendation to appoint Laurie Silver as the Interim Vice President of Student Services, Merritt College, effective October 23, 2013, through June 30, 2014, or until the position is filled on a regular basis, whichever occurs first. Annual Salary \$139,050. Recommendation to appoint Toni Cook as the Interim Dean of Special Programs and Grants, College of Alameda, effective October 23, 2013, through June 30, 2014, or until the position is filled on a regular basis, whichever occurs first. Annual Salary \$113,300.

**APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (7:02 P.M.)**

At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

**Agenda**

MOTION: Motion by Trustee Withrow, second by Trustee Guillen to approve Agenda with Items 10, 19, 21 and 25 to be moved to the action calendar.

AYES: Trustee Brown, Trustee Gonzalez-Yuen, Trustee Guillen, Trustee Handy, Trustee Riley, Trustee Withrow, and Trustee Gulassa.  
NOES: None  
ABSTAIN: None  
ABSENT: None

The motion passed.

**APPROVAL OF THE MINUTES (7:03 P.M.)**

MOTION: Motion by Trustee Withrow, second by Trustee Gonzalez-Yuen to approve the minutes.

AYES: Trustee Brown, Trustee Gonzalez-Yuen, Trustee Guillen, Trustee Handy, Trustee Riley, Trustee Withrow, and Trustee Gulassa.  
NOES: None  
ABSTAIN: None  
ABSENT: None

The motion passed.

**Minutes**

1. Consider Approval of the Regular Board meeting Minutes of October 8, 2013. Consider approval of the regular Board meeting minutes of October 8, 2013. The minutes are posted on Granicus.

**Minutes**

**PUBLIC COMMUNICATION (7:05 P.M.)**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda,

but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings. <http://web.peralta.edu/trustees/board-policies/>

### **REPORTS (7:20 P.M.)**

The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting.

All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.

2. Associated Student Government Reports Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)

Danny McCarty, BCC member of the judicial council announced that the constitution committee has been recently been put into motion. Mr. McCarty is a member of this committee which has been looking at some of the nation's best student government constitutions such as those of St. Paul and Cornell University and are using this as a guiding principle to ultimately make our principal document more sustainable and straight forward. The Latin American club will be hosting their annual Dia Del Los Muertos event. Additionally, the Muslim student Association has brought forward a wonderful idea, welcoming students of religious and non-religious by bringing to discussion an idea of a prayer room. The logistics are still being discussed.

Elysia Williams gave a report on happenings at College of Alameda. Ms. Williams thanked Toni Cook, who has been the standing advisor for the past couple months and who worked efficiently.

Carl Oliver, AS President announced the next movie night will be held on November 18. Laney will also be holding a comedy show on October 25th at the Odell Johnson Performing Arts Center. The show will be free for all Peralta Students and the cost is \$10 for the public. There will also be a Dia Del Los Muertos event from 11:30-1:30. There will be music, dance performance, and food.

3. Chancellor's Reports      Chancellor's Report Dr. José M. Ortiz    Vice Chancellor's Reports Budget Update  
Vice Chancellor Gerhard      Enrollment and Vice Chancellor Orkin      Student Services Update  
General Services    Vice Chancellor Ikharo    Human Resources    Vice Chancellor Largent      College Reports

### **Berkeley City College President Budd**

[BCC Report](#)

[College of Alameda    Interim President Gravenberg \(5 minutes\)](#)

[Report](#)

## Laney College President Webb

## Merritt College President Ambriz-Galaviz

4. [Board of Trustees' Reports \\* Update on Peralta Colleges Foundation Gala \(Trustees Riley and Handy\)](#)  
[At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.](#)

Trustee Handy and Riley reminded everyone that the Foundation will be holding its annual scholarship dinner on Thursday, November 21st which will be honoring Joe Morgan as well as the Clorox company. Money that is raised will go directly to students. The cost to sponsor a table is \$1,250. If possible, partner with other companies on sponsoring a table. The cocktail reception begins at 5:30 p.m. Reception starts at 6pm and dinner will be at 7pm.

Trustee Brown thanked Dr. Webb for holding the Trial of the Century debate which was a huge success and thanked Jeff Heyman and Chancellor Ortiz for supporting the event. Merritt College will have an academic presentation at Huey P. Newton Lounge. Trustee Brown also thanked Dr. Ambriz-Galaviz for hosting the upcoming Merritt event as well. The event was recorded and will be available on Peralta TV.

Trustee Clegg thanked Dr. Budd, Dr. Webb and Dr. Ambriz-Galaviz on sponsoring SSCCC.

Trustee Handy attending the groundbreaking ceremony at Merritt College. It was five years in the making and she was happy to have had the opportunity to be at the groundbreaking event.

Trustee Guillen attended the recent Laney football game. It was great to see so many alumnis doing great things. It was a great event and we won with a score of 35-13!

Student Trustee Li attended the Laney college event on October 11th where Attorney General Kamala Harris was the guest speaker.

Trustee Gonzalez-Yuen is organizing a fundraising event with Bay Peace for October 24th. The organization works with young people with violence issues. Please visit [www.bay-peace.org](http://www.bay-peace.org) for more information. The event will be held in the grand lake district.

5. District Academic Senate Report Presenter: DAS President Karolyn van Putten

### [Report](#)

6. State Legislative Briefing Presentation Presenter: Mark MacDonald, Legislative Advocate, McCallum Group, Inc. (20 minutes) The presenter will provide a briefing of legislative activities in 2012-2013.

### [Presentation](#)

Trustee Riley asked how the SB 681 Piggyback Contract was streamlined? Mr. MacDonald said it was a contracting bill that was more of a technical change. Before that was signed if you were going to piggyback on a contract with another local agency, you had to go through the local agency in order to do that. The bill allows you to work directly with the vendor. Trustee Withrow had a question about the potential surplus that the State of California is looking at. What would happen to that surplus if the stock market retreated given the way we tax ourselves here? Mr. MacDonald said that the reason that the state has had such huge swings in our revenue is because we are so dependent on the wealthiest earners of the state and they get the majority of their wealth from the stock market. When we passed Prop 30, it swung the pendulum even more in that area.

If you saw a significant drop in the stock market, then it could hurt the revenues but for the economic projections that he's seen, the conservative estimate is that there should be approximately \$200 million dollars, but a significant change in the stock market or the economy could hurt that. Trustee Brown had a question in regards to the adult ed statewide program and if there was a planning grant that was supposed to be available in the next year or so that would proceed the \$500 million dollars. Mr. MacDonald answered that it was the State Chancellor's office in coordination with the Department of Ed that were working on the guidelines and on the regulations for that and once they've completed those, it will go out for bid and \$25 million will be used to put together a consortium. Trustee Brown also asked what is our opportunity for input on those guidelines so that we actually have an opportunity to shape what we are supposed to be implementing? Mr. MacDonald said they have a website and will provide us with the website address. They also have had a newsletter and they've been holding town halls providing information and doing listening tours and getting feedback. Trustee Gonzalez-Yuen had a questions in regards to the tax reform. He wanted to hear Mr. MacDonald's feedback regarding Prop 13 reform and pension reform. Trustee Gonzalez-Yuen also wanted to know how Mr. MacDonald's office is thinking of taking a lead in creating a more progressive message that the public and legislators can understand. Mr. MacDonald feels that the possibility of changing the parcel tax from 2/3 to 55% has a much better shot than the split role changing. Trustee Gulassa asked a question in regards to the shortage of counselors in the entire community college system and asked if there have been frequent attempts to make adjustments to the 50% law or seek some other movement. Mr. MacDonald said that the State Chancellor's office convenes a legislative task force every year where the various constituencies bring proposed law changes to the task force to be discussed and sometimes the chancellor's office will sponsor legislation in that area. There were a number of proposals that came forward within that task force meetings which addressed that 50% law. What was decided was that the groups would come together and have a discussion and the Chancellor's office agreed to convene it to look at the various issues surrounding the various laws and see if there was a place for agreement that we could move forward with as a system.

7. [International Education Presentation Presenter: Sean Brooke, Director of International Education \(10 minutes\) The presenter will discuss the Peralta International Education program, including enrollments, demographics, trends, coordination with the colleges, new initiatives, future plans.](#)

#### [Presentation](#)

Trustee Brown asked about the programs we have at our different colleges and our study abroad program. We don't seem to have a visit to port cities that are in different countries. Mr. Brooke said the study abroad program is faculty and student driven. Trustee Brown also wondered why Peralta has such a small amount of students from Central America and Mexico which is so close to California. For some reason, those countries are not known as source countries. They usually don't send students to the United States.

Trustee Withrow also added that a few years ago the Chancellor, Trustee Gulassa, Trustee Riley and himself made pre-scheduled meetings at the embassies in Washington D.C. for Chile, Argentina and Brazil. All three of the countries were enthusiastic about sending students here. Chile had a program that was established to provide scholarship for students including community college students to go to school in the US. Brazil was in the process of developing 1,300 community colleges and Trustee Withrow doesn't see any evidence that there was any follow through with that.

Trustee Gulassa asked what procedures we use institutionally to recruit. Mr. Brooke said we have not taken any trips because the international budget has been slashed.

Trustee Handy thinks this is something that should be put on a future agenda to discuss.

#### [CONSENT CALENDAR \(8:00 P.M.\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or

sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

## BOARD MATTERS

MOTION: Motion by Trustee Riley, second by Trustee Gonzalez-Yuen to approve the consent calendar including agenda items 8-9, 11-18, 20, 22-24, and 26-34

AYES: Trustee Brown, Trustee Gonzalez-Yuen, Trustee Guillen, Trustee Handy, Trustee Riley, Trustee Withrow, and Trustee Gulassa.

NOES: None

ABSTAIN: None

ABSENT: None

The motion passed.

8. Consider Approval of Resolution 13/14-28, Excusing Trustee Absence Presenter: Trustee Gulassa It is recommended that Trustees approve Resolution 13/14-28 excusing Trustee Riley from the October 8, 2013 Board meeting due to business. The Chancellor recommends approval.

### Resolution

9. Approval for a 3% increase to the Board Members' Compensation. Presenter: Vice Chancellor Largent Pursuant to Education Code Section 72024 (e), the Governing Board, on an annual basis, may increase the compensation of individual Board members beyond the limits delineated in this section, in an amount not exceed 5% based on the present monthly rate of compensation of \$400.

### Background Materials

10. Consider Board Meeting Calendar for 2014 Presenter: Assistant Brenda Martinez Consider Board Meeting Calendar for 2014. (This item will return to the next Board meeting for action.)

### Calendar

Trustee Withrow expressed concern with reducing the regular meeting schedule from 17 meetings down to 15 meetings. Trustee Gulassa added that it is not unusual for districts to have one meeting a month. In fact, most districts hold meetings once a month. There will also be chances for special meetings to occur.

## EDUCATIONAL AND STUDENT SERVICES

11. Consider approval of the contract augmentation for Partners in Leadership, Inc. Presenter: Chancellor Ortiz Consider Approval to Augment the Contract for Partners in Leadership, Inc. to provide additional training services for professional development in the amount of \$7,539.00. The current contract for Partners in Leadership, Inc. is \$22,461, and with the requested augmentation will not exceed \$30,000. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: General Fund Unrestricted.

### Background Materials

12. Consider Approval of Course and Program Additions, Deactivations and Changes Presenter: Vice Chancellor Orkin Included for approval are proposed curriculum actions as recommended by the Council for Instruction, Planning and Development (CIPD). The spreadsheet entitled "CIPD October 2013" contains course and program additions, changes and deactivations as approved by the colleges' curriculum committees and CIPD. The Chancellor recommends approval.

[Background Materials 1](#)

[Background Materials 2](#)

[Background Materials 3](#)

[Background Materials 4](#)

[Background Materials 5](#)

[Background Materials 6](#)

[Background Materials 7](#)

[Background Materials 8](#)

13. Consider Approval of Independent Contractor Agreement Extension for Danial Beesley dba EcoVision Consulting to render services for website migration from Drupal to WordPress, Merritt College Presenter: President Ambriz-Galaviz Consider approval of independent contractor agreement extension for Danial Beesley dba EcoVision in the amount of \$15,000 in support of Merritt's website migration from Drupal to WordPress. The initial contracted amount totaled \$8,000. The college is requesting to increase the amount by \$15,000 to bring the total contracted amount for this project to \$23,000. Additional Laney College and District contracts for Mr. Beesley have been approved in the amount of \$14,970, bringing the total amount contracted to this vendor to \$37,970. The scope of work for Mr. Beesley provides support to the migration of web content, content and design updates, and training and technical support. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: General Fund unrestricted.

[Background Materials](#)

14. Consider approval of Merritt College's intent to enter into a Collaborative Agreement with Los Angeles Southwest College (LASC) Presenter: Vice Chancellor Orkin Consider approval of Merritt College's intent to enter into an agreement to join Los Angeles Southwest College (LASC) as a consortium member for the application to the California Community College Chancellor's Office HBCU Transfer Agreement Project. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Categorical grant restricted.

[MOU](#)

[Background Materials](#)

**FINANCIAL SERVICES**

15. Review of Purchase Order Report Presenter: Vice Chancellor Gerhard The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report contains all orders issued from September 21, 2013 through October 4, 2013 which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

[Background Materials 1](#)

[Background Materials 2](#)

16. Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register Presenter: Vice Chancellor Gerhard Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from September 21, 2013 through October 4, 2013. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only. The Chancellor recommends ratification.

[Background Materials](#)

17. Consider Approval of Budget Transfer Report Presenter: Vice Chancellor Gerhard Consider approval of budget transfer report covering the period from September 21, 2013 through October 4, 2013. California Code of Regulations Section 58307 limits the District's expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District's annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges' or District's departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 10, 2013. The Chancellor recommends approval.

[Background Materials](#)

[Background Materials](#)

18. Consider Approval of Resolution #13/14-26 appointing Retirement Board member Presenter: Vice Chancellor Gerhard Approval of Retirement Board resolution #13/14-26 appointing Retirement Board members. At its March 29, 2011 meeting, the Board of Trustees approved resolution number 10/11-62 recognizing the obligations associated with other post-employment benefits (OPEB) and establishing a Retirement Board whose charge is to oversee the investment activities of the District's OPEB Trust. Included in this resolution, the Board appointed five members to serve on the Retirement Board. At its July 16, 2013 meeting, the Board of Trustees approved resolution number 13/14-12 reappointing the original five members and established an alternate member. Resolution number 13/14-26 appoints Ms. Susan Rinne, replacing Mr. Ronald Gerhard. The members include Mr. Bill Withrow, Mr. Cy Gulassa, Dr. William "Bill" Riley, Ms. Meredith Brown (alternate), Ms. Trudy Largent, and Ms. Susan Rinne. The Chancellor recommends approval. Funding Source: Not Applicable.

[Background Materials](#)

19. [Consider Approval to Extend the Contract for ERP Analysts PeopleSoft interface redesign for Admission, Advising, and State Reporting](#) Presenter: Calvin Madlock Consider approval of extending

[the contract with ERP Analysts to complete the redesign of the PeopleSoft interfaces between student admissions application, State MIS reporting, and academic advising. Approval of an augmentation in the amount of \\$40,000 is requested. The full amount of the contract is not-to-exceed \\$108,540. The interface system redesign will aid in providing core matriculation services improving student education planning support services. The District's Board approved a CCC Electronic Transcript Mini Grant mini-grant in June 2013 to support the colleges in converting from a paper-based transcript process to electronic transcripts. This interface required modifications to the PeopleSoft interfaces that directly impacted Academic Advising. Although the mini-grant empowered the district by allowing the system the capability to extract transcript data from the student information system and begin sending electronic transcripts, several other critical system interfaces to support student success initiatives were found in need of a redesign, such as the CCC Apply and MIS Interfaces. The Chancellor recommends approval. Funding Source: General Fund Unrestricted.](#)

## [Background Materials](#)

### [Background Materials 2](#)

Trustee Guillen had questions on the funding source for this item. The agenda item says the funding source is general fund. Previous contracts with ERP were funded through Measure A. Why are we switching funding source? Also, he understands this will help students interface. Doesn't feel the software is user friendly. Hoping to get reassurance from staff about this. Renell Holmes said the reason for the funding source change was the ERP analysts were used for different project and for CCC Apply interface. We're augmenting this budget by \$40,000. Trustee Guillen also asked if analysis had been done to determine whether this is better to be filled by a classified position rather than a contract basis? Mr. Holmes said extensive analysis had been done. Where is the money coming from? Trustee Gulassa asked for clarification on us using funds because this is not directly related to our IT Strategic fund? Vice Chancellor Orkin said the item that is being addressed right now is CCC Apply continuation. Trustee Riley and Trustee Gulassa asked why this item was not being funded through Measure A. Mr. Holmes said that one reason it isn't being funded through Measure A is because it wasn't part of the IT strategy before. This was an urgent need that surfaced earlier this year. Gonzalez-Yuen: Problem with item and needs further clarification. Thinks it is disappointing. Trustee Gonzalez-Yuen felt the questions that were being asked was indicative of a problem with the item as a report to the board and a request to the board as an action. He feels that if the Board is going to be asked to approve an expenditure, they need enough background information to do that. He asked if this was an urgent item and if it is an urgent item, then the IT manager needs to be here to represent the item and have fully prepared the item for presentation to the Board.

MOTION: Motion by Trustee Riley, second by Trustee Withrow to approve item and have Chancellor bring back more information at the next Board meeting to look into the concerns the Board shares for the expenditures and funding source on this item.

AYES: Trustee Brown, Trustee Gonzalez-Yuen, Trustee Guillen, Trustee Handy, Trustee Riley, Trustee Withrow, and Trustee Gulassa.

NOES: None

ABSTAIN: None

ABSENT: None

The motion passed.

20. Consider Approval to issue a Contract to Fresh & Natural Food Service Group for Cafeteria Food Service at Merritt College Presenter: Vice Chancellor Gerhard Authorization and approval to use Fresh & Natural Food Service Group of Milpitas for cafeteria food service at Merritt College for a period of up to three years. The initial contract is good for one year, with the option to extend up to three years, contingent upon the satisfactory performance of the vendor to maintain the District's

standards. Through RFP # 12-13/20, the Peralta Community College District sought proposals from established food service providers for the Merritt College cafeteria. Prospective providers were to have the capability to improve the diversity and quality of food offered, provide a creative menu at reasonable prices for day, evening students and staff, while maintaining a facility sanitized and free of debris. The proposals were evaluated based on their submitted responses to Company Information, Resources, and Key Personnel; Nutritional Plan; References, Knowledge and Experience; sales commission; Menu variety, Price, and Marketing Promotions; Environmentally Sustainable Procurement and SLBE affiliation. Fresh & Natural Food Service Group has proven itself capable of meeting the District's standards for cafeteria food service. They are the vendor currently serving in this capacity. There were two proposals received, although five prospective bidders attended the pre-bid meeting. Of the two bidders, Fresh & Natural Food Service Group and Horta Food Service, only the bid from Fresh & Natural was complete and deemed responsive. Horta Food Service failed to provide the information as requested in the RFP packet. Due to the incumbent being the only responsive bidder, a committee did not review the bids, but Purchasing and the Vice President of Student Services did. This contract will generate funds for the Associated Students at Merritt College. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Not Applicable.

### [Background Materials](#)

21. Consider Approval to Purchase Equipment and Services for the Wired Network Infrastructure Refresh Project Presenter: Vice Chancellor Gerhard Approval is requested to purchase equipment and services for the Wired Network Infrastructure Refresh Project from NE-Systems using the piggyback-able contract California Multiple Awards Schedules (CMAS) in the not-to-exceed amount of \$716,536.81. This project is a Measure A project that will refresh the District Offices Wired Network Infrastructure. The primary goals for the project are the following: \* Consolidate as many network functions into multi-purpose network devices. \* Network devices must be designed in a highly available and redundant configuration. \* Replace load balancers and VPN devices. \* Simplify firewall design. \* Redesign network architecture to achieve high reliability, ease of management, and reduced troubleshooting \* Successfully cutover old equipment to new equipment. \* Improve user experience through faster network speeds. \* Train IT Technology Services team on how to maintain and utilize infrastructure. The existing wired network infrastructure will not accommodate the increased demand of bandwidth required by users of PCCD's wired network. New infrastructure is needed to support this increase. A request for piggyback-able WSCA, CMAS, GSA contract quotes was conducted for this project by NE-Systems, Netxperets, and Mainline. Each of these partners represented a group of manufacturers to present a package that met the requirements of the District:NE-Systems - Enterasys Networks, Arista Networks, A10 Networks, Fortinet Netxperets - Cisco, F5 Networks Mainline - HP Networks, F5 Networks, Juniper Networks NE-Systems turned in two quotes under two contracts (CMAS, CMAS/GSA) for comparison as well as Netxperets (CMAS, WSCA). Mainline turned in only one quote under WSCA. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Measure A.

### [Background Materials](#)

Trustee Gonzalez-Yuen felt there was lack of documentation for this item. He also questioned the urgency of this item and asked of the possibility of putting the item off until the next item until more information is received. Michael Dioquino, Director of Technology Services said he was asking for approval of this item during this time mainly because based on an academic calendar, October was the best time as nothing academic is occurring. November will be bundle testing and December, they will be rolling out both Financial Aid bundle testing and electronic content management project coupled with the fact that there are holidays in December. Trustee Gonzalez-Yuen felt that it made no sense that for scheduling reasons they would like to move it forward. He feels inclined to table it unless he hears from the Vice Chancellor that we are going to

enter into a train wreck unless we approve it. Trustee Handy felt she could not vote for something when there is no proof of this being the best thing that we can do. It's not the need but the process that she has difficulty with. She asked how much money we were going to lose, how much of this is redundant and how much of this is replacing equipment that was replaced recently. Mr. Dioquino said that we have a handful of devices that are still covered from three years ago under support contract. A lot of the equipment in the data center is end of life or end of support so we don't have any support contracts with our partners or with Cisco on a lot of the equipment we have mainly because of affordability. Our last network upgrade was eight years and with the equipment we have now, he cannot guarantee that the system can sustain this. Trustee Brown added that the main problem is that the Board Report didn't have enough details. This is the second time that they asked that the process to be layed out for them so that they can do their fiduciary duty. Trustee Guillen agrees with Trustee Brown and feels we need to proceed with this item. Trustee Gulassa added that this came up at a previous meeting and it was pulled because we wanted more detail. There was backup documentation however the report was deficient. Also is not directly tied with strategic plan. Chancellor should make absolute sure of execution. Has a measure of confidence in Chancellor and staff presenting. The problem is the deficiency of the information. Trustee Gonzalez-Yuen felt this item should not be approved. He felt that if this was an urgent item, this item should have been brought to Board in August especially with a \$700,000 item and thus can't support this item. Mr. Dequino added that if we delay this project, a lot of the projects are at risk. If we don't fix our network, students can't register, students can't check their email and disbursement of financial aid. It was a piggy back contract and the vendor that was chosen is \$200,000 cheaper. Director Holmes added that it may affect CCC Apply and Financial Said. Trustee Withrow said the cause and effect was not clear to him. Will we be in an overload capacity? Mr. Dequino said we currently have over 160 servers in our data center. There are long amounts of "lag time" and servers are already running on T1 lines which are not fast. The performance needs to be a lot faster. There is an issue of capacity constraint that can cause a system crash. The downside of not doing this will cause implementation of this project to be more difficult. He can't guarantee that the system will run smoothly if this project is delayed further. Trustee Clegg felt if we don't move forward with this, there will be serious implications for students. The system has to be implemented in order for the system to run smoothly.

MOTION: Motion by Trustee Guillen, second by Trustee Riley to approve item

AYES: Trustee Brown, Trustee Guillen, Trustee Riley, Trustee Withrow, and Trustee Gulassa.  
 NOES: and Trustee Gonzalez-Yuen.  
 ABSTAIN: and Trustee Handy.  
 ABSENT: None

The motion passed.

## HUMAN RESOURCES

22. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Classified Short-Term Employees Presenter: Vice Chancellor Largent Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned. The Chancellor recommends approval.
- | Date | Position        | Title    | Site      | Cheng    | Willard | Date of Hire          | End     | Inst        |
|------|-----------------|----------|-----------|----------|---------|-----------------------|---------|-------------|
|      | Asst/Biology    | B Clover | Kirsten   | 10/23/13 | 6/30/14 | Clerical Assistant II | M       | Horrell-    |
|      | Schmitz         | Richard  |           | 10/23/13 | 6/30/14 |                       |         | Interpreter |
|      | III             | All      | Labadessa | Nino     |         | 11/1/13               | 6/30/14 | Staff       |
|      | Assistant/Admin |          | D Padilla | Erika    |         | 11/4/13               | 6/30/14 | Staff       |
|      | Assistant/Admin | D Sharp  | Louis     | 10/23/13 | 6/30/14 | Inst Asst/Biology     |         | B           |

23. Recommendation to approve a Tentative Agreement on contract re-openers for the 2012 -2015 Successor Agreement between the District and the Peralta Federation of Teachers (PFT). Presenter: Vice Chancellor Largent On October 3, 2013, the District and PFT formally signed a Tentative Agreement on contract re-openers for the 2012-2015 Successor Agreement. On October 10, 2013, PFT ratified the Tentative Agreement. The Chancellor recommends approval.

[Background Materials](#)

[Background Materials 2](#)

Speaker Matthew Goldstein spoke on how he felt faculty played a role in accreditation standing. On behalf of PFT, he also thanked the District and chief negotiators and team on the agreement that is on the Board agenda.

## **FACILITIES**

24. Consider approval of a Measure A Bond Budget Transfer and Appropriation (No. 54). Presenter Vice Chancellor Ikharo. Approval is requested for one (1) Measure A bond budget transfer and appropriation (No. 54). The Administration (College of Alameda President, Vice Chancellor of Finance and Administration, Vice Chancellor of General Services and the Chancellor) have approved these budget transfers and appropriations. With the intent of full disclosure, these budget transfers are now presented to the Board of Trustees for approval. On June 23, 2009, the Board of Trustees approved the Bond Measure (A and E) Spending Plan, which included budget appropriations, cash flow projects and budget transfer procedures. In accordance with the Board approved Bond Measure Spending Plan, a budget transfer form will be completed for the budget transaction. Budget Transfer No. 54 of \$147,340 is to cover an existing Building Modernization deficit of \$98,340, and the Restroom Upgrade Project cost of \$49,000, to accommodate the engineering, design, construction drawings, specifications and obtaining Department of the State Architect's (DSA) approval. On March 26, 2013, the governing Board of Trustees approved the Agreement with WLC Architects Inc. The transferred fund is from the College of Alameda Contingency account (Project no. 2420) to pay WLC Architects Inc. and cover existing Building Modernization deficit (Project no. 2315). All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Measure A Bond Funds.

[Background Materials](#)

25. Consider an Approval to Enter into a Contract Award for the College of Alameda Cougar Village Expansion Modular Bid Submittal Package, Increment1 (Bid No. 12-13/17), Mobile Modular Inc. Presenter: Vice Chancellor Ikharo Approval is requested to enter into a Contract Award for College of Alameda Cougar Village Expansion Modular Bid Submittal Package, Increment 1 with Mobile Modular Inc. for the lease and construction of portable modular buildings, in the amount not-to-exceed \$1,688,947. The District already owns a number of portable buildings in the Cougar Village complex. However, the existing Cougar village portables only meet one-third of the space needed. In addition to the existing spaces, an additional fifteen (15) portable buildings are required. This Cougar Village Expansion Package is needed to provide appropriate interim housing, (Swing Space) for the educational programs. This interim housing is for classrooms, faculty and staff offices that will be displaced during the construction of the new Buildings C and D project. Staff also reviewed the possibility of owning these portables versus leasing. It was determined that it will not be financially prudent to own these leased portables. Mobile Modular Inc. will construct and lease the buildings to the District at a cost of \$1,688,947 for a period of three (3) years. The recommendation to lease these portable modular buildings instead of outright purchase, (Ownership), is to reduce the overall projects construction cost as these recent acquisitions are a temporary phenomenon to meet a short term

need. This firm will pay their employees prevailing wage as required by the California Department of Industrial Relation's regulations. Mobile Modular Inc. is being managed by Dennis Kakures (Chief Executive Officer) and Joseph Hanna (Chief Operating Officer); the business is located in Livermore, California. The anticipated completion date for this service is June, 2014. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Measure A Bond Fund.

#### Background Materials

Trustee was not concerned about the contract but more concerned with the utilization rate of the spaces involved. There's no question that we need modules, however what is not clear to him is the rigor that has been used to define the utilization rate of the spaces involved.

MOTION: Motion by Trustee Guillen, second by Trustee Riley to approve approve the item with give the Chancellor the authority to review the number of buildings to purchase and give the Board in the immediate future and his rationale for his decision.

AYES: Trustee Brown, Trustee Gonzalez-Yuen, Trustee Guillen, Trustee Handy, Trustee Riley, Trustee Withrow, and Trustee Gulassa.  
NOES: None  
ABSTAIN: None  
ABSENT: None

The motion passed.

26. Consider Approval of Resolution No. 13/14-27 for the Board Approved Agreement with FieldTurf - A Tarkett Sports Company for the Mitigation of Deteriorated District-wide Tracks. Presenter: Vice Chancellor Ikharo Approval is requested of Resolution No. 13/14-27 for the Board approved agreement with FieldTurf - A Tarkett Sports Company for the Mitigation of Deteriorated District-wide Tracks. The Board of Trustees approved the bid award and budget at its previous meeting on October 8, 2013. This approval is only for the resolution as a formal practice. To abide by the District's formal practice, assignment of a resolution number for a construction contract, the Administration requests for Board approval and adoptions of the following resolution numbers for the previously Board approved project. Resolution No: Project Names (Bid Nos.) Contractors (Contract Amount) BOT Approval Dates 13/14-27 Mitigation of the Deteriorated District-wide Tracks at Laney College, College of Alameda and Merritt College FieldTurf - A Tarkett Sports Company (\$1,438,017.00) October 8, 2013

#### Background Materials

27. Consider Approval to Extend Lease with Mobile Modular Inc., for Portable Buildings for Interim Housing Needs at Laney College Presenter: Vice Chancellor Ikharo Approval is requested to extend the Board approved lease with Mobile Modular Inc., for four (4) portable buildings at Laney College for an additional four-month term from September 1, 2013 through, December 31, 2013, in the amount not-to-exceed \$13,860. The billing rate is \$3,465 per month for all four (4) portables, for a total of \$13,860. This lease extension is necessary because the Tower Modernization project has been delayed due to electrical issues arising during construction and delay in the installation of the right furniture by the vendor. The portable buildings were originally leased to house staff, faculty and administrators during the modernization of Administrative Tower Building at Laney College - Phase 1 and 2 Project. Mobile Modular Inc., is being managed by Dennis Kakures (Chief Executive Officer) and Joseph Hanna (Chief Operating Officer); the business is located in Livermore, California. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Measure A Bond Fund.

### Background Materials

28. Consider Approval to Enter into an Agreement with Anthonio, Inc. for Division of the State Architect (DSA) Certified Inspection Services for the Center for Science and Allied Health Building at Merritt College (Bid No. 13-14/07). Presenter: Vice Chancellor Ikharo Approval is requested to enter into an agreement with Anthonio, Inc. for Division of the State Architect (DSA) Certified Inspection Services for the Center for Science and Allied Health Building at Merritt College (Bid No. 13-14/07), in an amount not-to-exceed \$583,908. A formal Request for Proposals (RFP) was advertised in a publication of general circulation on August 13, 2013 and August 20, 2013. The Purchasing Department received eight (8) proposals from qualified firms with Division of the State (DSA) Certified Inspection Services experience. The Department of General Services (DGS) issued RFP 13-14/07 for these professional services to provide the required inspection on the Center for Science and Allied Health Building Project. The responses to the RFP were evaluated based on criteria identified in the RFP. The Center for Science and Allied Health Building Project Budget will pay for the cost of services rendered. Proposal submissions were scored according to the following evaluative criteria: 1) Vendor's knowledge, experience, and capacity to provide these services, 2) Client References, 3) Staffing Plan, 4) Price Proposal, 5) Environmentally Sustainable Procurement, and 6) Small Local Business Enterprise (SLBE) / Small Local Emerging Business Enterprise (SELBE). A technical screening committee comprising of the District's personnel was established to evaluate and score all submissions according to the scoring criteria above. Pursuant to the Public Contract Code (PCC), the District can award this contract to the bidder whose proposal is determined to be the best value to the District based solely on the criteria set forth in the Request for Proposal. Based on the evaluations, approval is requested for Anthonio, Inc., because they received the highest evaluative score of 261 points. A total of eight (8) proposals were submitted to the District by the following firms: CIS Inc., Structure Consultants Group, Jerome R. Zalinski, Cal Compliance Inc., 4 Leaf Inc., ABC Inspections Inc., Apex Testing Labs and Anthonio Inc. There was a bid protest from one of the competing vendors. The Administration reviewed and verified the concerns that were stated in the protest letter and is satisfied with the recommended vendor. The anticipated completion date of this project is August, 2015. Tony Ogbeide is the owner of the company; the business is located in Oakland, California. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Measure A Bond Funds.

### Background Materials

29. Consider Approval to Enter into an Agreement with Hibser Yamauchi Architects, Inc. for Architectural Interior Design Services for Furniture, Fixtures and Equipment (FF/E) for the Center for Science and Allied Health Building Project at Merritt College. Presenter: Vice Chancellor Ikharo Approval is requested to enter into an Agreement with Hibser Yamauchi Architects, Inc. for Architectural Interior Design Services for Furniture, Fixtures and Equipment (FF/E) on the Center for Science and Allied Health Building Project at Merritt College, in an amount not-to-exceed \$249,000. The Department of General Services contacted five (5) architectural interior design firms in order of top ranking were selected from a short list of firms that were previously approved by the governing Board of Trustees on July 11, 2013. One of the top five (5) firms selected was non-responsive and the other is no longer in business. A formal Request for Proposal (RFP) was then issued to three (3) design firms, Flad Architects, Hibser Yamauchi Architects, and IBI Group Architects. Proposal submissions were scored according to the following evaluative criteria: 1) Vendor's proposed project approach, their knowledge and experience, 2) Staffing Plan, 3) Price Proposal, 4) Small Local Business Enterprise (SLBE) / Small Local Emerging Business Enterprise (SELBE). A technical screening committee comprising of the District's personnel was established to evaluate and score all of the submissions according to the scoring criteria above. Pursuant to the Public Contract Code (PCC), the District can award this contract to the bidder whose proposal is

determined to be the best value to the District based solely on the criteria set forth in the Request for Proposal. A total of three (3) proposals were submitted to the District: FLAD Architects, Hibser Yamauchi Architects and IBI Group Architects. Based on the evaluations, approval is requested for Hibser Yamauchi Architects, Inc. to be awarded the contract because they received the highest evaluative score of 375 points. The anticipated completion date of this project is August, 2015. Ken Yamauchi and Marcus Hibser are owners of the firm and the business is located in Oakland, California. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Measure A Bond Fund.

#### Background Materials

30. Consider Approval of an Amendment No. 2 to the Agreement with Sam Clar Office Furniture for Rental of Furniture for Laney College Portable Buildings (Interim Swing Space) Presenter: Vice Chancellor Ikharo Approval is requested for an Amendment No. 2 to the agreement with Sam Clar Office Furniture for the rental of furniture for Laney College Portable Buildings (Interim Swing Space), in the amount not-to-exceed \$13,675.00. This request extends the time period of furniture rental for the counseling portable buildings (interim swing space) at Laney College from August 26, 2013 through December 31, 2013. The furniture rental is required until the counselors can move-in and take occupancy of the offices that are allocated to them when this project is complete. Counselors could not move in the middle of the semester due to delays in the delivery and installation of furniture by the vendor and other electrical issues. There is also the need to make the move into the Tower during December to minimize any disruption of counseling functions to our student in the mid-semester. The cost is \$2,734.75 per month, with the total furniture rental amount not-to-exceed \$13,675.00 for the remainder of this calendar year. Sam Clar is a California corporation managed by John Schwartz (Chief Executive Officer); the business is located in Concord, California. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Measure A Bond Fund.

#### Background Materials

31. Consider Approval to Enter into an Agreement with Benchmark Inspections for Division of the State Architect, (DSA) Certified Inspection Services for the District-Wide Tracks and Football Fields Refurbishment Projects. Presenter: Vice Chancellor Ikharo Approval is requested to enter into an agreement with Benchmark Inspections for Division of the State Architect, (DSA) certified inspection services for the District-Wide Tracks and Football Field Refurbishment Projects, in an amount not-to-exceed \$20,400.00. To obtain construction services on the projects, a formal Request for Proposal (RFP) was issued on June 11, 2013 and advertised in newspapers of general circulation on June 12 & 18, 2013. Now services are needed for DSA certified inspection services for the District-Wide Tracks and Football Fields Refurbishment Projects, which will occur at Laney College, College of Alameda and Merritt College. Under provisions of the California Code of Regulations and the Education Code, the State of California Division of the State Architect (DSA) reviews plans and oversees construction projects for community college districts to ensure that plans, specifications and construction comply with the California Building Codes (Title 24) and accessibility regulations. For each project subject to DSA review, a qualified and certified inspector must be hired by the District and approved by DSA. Benchmark Inspections is a DSA certified inspector. Pursuant to the Public Contract Code (PCC) section 20657 and the District's Purchasing Procedures, the District conducted an informal competitive bid by requesting written not-to-exceed price quotations from three (3) firms. Benchmark Inspection's price quote was \$20,400, Anthonio Inc's price quote was \$24,700 and Alisha R. Jensen's price quote was \$30,600. The lowest responsible and responsive bid was submitted by Benchmark Inspections, in the amount of \$20,400.00. Matthew C. Brown is the owner of the company. The Chancellor recommends approval. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Measure A

Bond Fund.

[Background Materials](#)

32. Consider Ratification of Change Order No. 1 for CHW Infrastructure Project at Merritt College (Bid No. 12-13/03), Taber Construction. Presenter: Vice Chancellor Ikharo Approval is requested to ratify Change Order No. 1 to the contract with Taber Construction in the amount of \$56,471.00. Bret and Valerie Taber are principals of Taber Construction and the business has a current and active contractor's license in California. They are registered with the California Department of Consumer Affairs - Contractors State License Board. Change Order No. 1 in the amount of \$56,471.00 is 1.385% of the original contract amount of \$4,076,000. Change Order No. 1 is based on the District's requested additional scope change beyond the original services agreement. The Administration (Chancellor, Vice Chancellor of Finance and Administration, and Vice Chancellor of General Services) have previously approved Change Order No. 1 so that the project will not be delayed. The Chancellor is now bringing this item to the Board of Trustees for ratification. The District initiated Change Order No. 1 item for Chilled Water Infrastructure Project due to the following reason: > Roofing specifications were not included in the original contract documents. Extensive mechanical attachments are required on the Merritt Building E roof which is still under warranty from Tremco Roofing Systems. These attachments must be executed per the manufacturer's requirements in order to maintain the existing roof warranty. > Furnish and install new roofing materials to connect new mechanical support components into existing Tremco Roofing System. Approval is requested for Change Order No. 1, in the amount of \$56,471.00. In accordance with the Board Policy 6600, approval was requested for the change order work, and Change Order No. 1 is now brought before the Board of Trustees for approval. It is in the best interests of the District and financially prudent to authorize this credit change order. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

[Background Materials](#)

**ADJOURNMENT**

33. Consider Approval of Change Order No. 1 for Rehabilitation to Laney College Administrative Tower Project - Phase 2 (Bid No. 12-13/17), Bay Construction Co. Presenter: Vice Chancellor Ikharo Approval is requested Change Order No. 1 to the contract with Bay Construction Co., in the amount of \$32,750.59. Mark Lee and Yong Kay are principals of Bay Construction Company and the business has a current and active contractor's license in California. They are registered with the California Department of Consumer Affairs - Contractors State License Board. Change Order No. 1 in the amount of \$32,750.59 is 6.30% of the original contract amount of \$520,000. Change Order No. 1 is based on both the District's requested additional scope change beyond the original services agreement and unforeseen conditions. Approval is requested for Change Order No. 1, in the amount of \$32,750.59. In accordance with the Board Policy 6600, approval was requested for the change order work, and now Change Order No. 1 is brought before the Board of Trustees for approval. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Measure A Bond Fund.

[Background Materials](#)

34. Consideration of Resolution 13/14-29, Resolution of Intent to Convey an Easement. Presenter: Vice Chancellor Ikharo Consider approval of Resolution 13/14-29, Resolution of Intent to Convey an Easement, in order to permit the District to grant an easement to Pacific Gas and Electric Company (PG&E) as requested by the Bay Area Air Quality Management District (BAAQMD). In order to comply with new monitoring requirements imposed by the Environmental Protection Agency and to

assess health risks associated with exposure to roadway pollution, BAAQMD desires to install an air quality monitoring station (trailer) near Interstate 880 in the Laney College parking lot. BAAQMD has agreed to pay the District an annual fee of \$4,800 for use of the property where the trailer will be located. Additionally, BAAQMD will pay for the installation of all items necessary to extend electrical service to the site as required to operate their monitoring station, including the installation of a new electrical conduit to the site. PG&E must install certain equipment on a small strip of District-owned property between East 8th Street and the Laney College parking lot in order to connect the new electrical conduit to existing underground utilities running along East 8th Street. PG&E requires that the District grant an easement to PG&E, comprising an area of approximately 80 square feet as shown on PG&E's drawing No. 30987316 attached to the resolution, in order to permit PG&E to install, operate and maintain this equipment. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: All costs will be covered by BAAQMD and/or PG&E.

### [Background Materials](#)

### **ACTION CALENDAR ITEMS**

The Action Calendar lists non-routine items that the Board of Trustees may wish to discuss and/or debate. The list below may be supplemented by items removed from the Consent Calendar. The Board may move to the Action Calendar items with public speakers, and Board-sponsored Resolutions. The Board will hear public comments prior to taking any action on these items. ANNOUNCEMENTS

### **ANNOUNCEMENTS**

1. The Board is planning a special workshop Board meeting on November 12th. All are invited to attend the meeting from 1-3pm for the Oz Principle session which will be held in the District Offices, Board room. We will then break and the board meeting will commence at 4pm at the Bellevue Club in Oakland. 2. The next regularly scheduled Board meeting will be held on December 10th at the District Offices. 3. The Board wishes the community a Happy and Safe Halloween, and salutes our Veterans on Veteran's Day. Peralta will be closed on November 11th in observance of that day.

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Jose' M. Ortiz, Chancellor  
Secretary to the Board of Trustees  
PERALTA COMMUNITY COLLEGE DISTRICT