

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of December 10, 2013**

**ITEM TITLE:** *(Please define the subject; e.g., change order – Merritt College)*

**SPECIFIC BOARD ACTION REQUESTED:**

Consider Approval of Independent Contractor Agreement for Spanish Speaking Unity Council render services for Merritt College's Peralta Achievement Collaborative, Department of Labor project. Requesting action on independent contractor agreement Spanish Speaking Unity Council in \$140,184 for Merritt's Peralta Achievement Collaborative Project.

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**  
**DEPARTMENT OF LABOR PROJECT/**

**BACKGROUND/ANALYSIS:**

**SPANISH SPEAKING UNITY COUNCIL WILL PROVIDE THE FOLLOWING SERVICES TO MERRITT'S PERALTA ACHIEVEMENT COLLABORATIVE PROJECT:**

- **MEDICAL ASSISTING AND LOGISTICS TRAINING PROGRAMS,**
- **COORDINATING MEDICAL ASSISTING EXTERNSHIP PLACEMENTS,**
- **ENGAGING EMPLOYERS TO ASSIST WITH LOGISTICS TRAINING EMPLOYMENT PLACEMENTS,**
- **FACILITATING THE JOB READINESS TRAINING FOR STUDENTS IN THE LOGISTICS TRAINING, PROVIDING CASE MANAGEMENT AND JOB PLACEMENT SERVICES FOR THOSE STUDENTS ENROLLED IN THE WORKFORCE INVESTMENT ACT PROGRAM,**
- **AND FACILITATING BACKGROUND CHECKS AND IMMUNIZATIONS.**
- **SPANISH SPEAKING UNITY COUNCIL WILL RECRUIT SEVENTY (70) INDIVIDUALS FOR THE MEDICAL ASSISTING PROGRAM AND SIXTY (60) INDIVIDUALS FOR THE LOGISTICS PROGRAM**

**DELIVERABLES AND SCOPE OF WORK:**

**ANTICIPATED COMPLETION DATE: JUNE 30, 2014**

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:**

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)**

**PRESENTER: DR. NORMA AMBRIZ-GALAVIZ**

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: *Lorna Pascual, Coordinator, Learning Center*  
[Enter Here - Your Name and Title of Individual]

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: *President Norma Ambríz-Galavíz*  
[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:       Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: *Susan Rinne*  
Susan Rinne, Interim Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required for bond funds       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

Signature: *Thuy Thi Nguyen*  
Thuy Thi Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: *José M. Ortiz*  
Dr. José M. Ortiz, Chancellor