

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of December 10, 2013

ITEM TITLE:

Alameda County WIB Youth Manufacturing training grant

SPECIFIC BOARD ACTION REQUESTED:

Consider Approval of a contract to PCCD/Laney College with the College of Alameda One-Stop from the Alameda County WIB for a CTE Manufacturing Skills Pilot Grant.

ITEM SUMMARY:

Through a contract with the Alameda County WIB, Laney College will implement an “Introduction to Manufacturing” training program to help prepare youth ages 18-24 for entry-level jobs in manufacturing, and for further training in the skilled trades. The grant will provide for two cohorts of 25 students each in a semester-long program. The College of Alameda 1-Stop will participate in contract implementation.

SOURCE OF FUNDS:

Alameda County WIB (grant award of \$201,813) - Workforce Investment Act Youth Grant—
CFDA#17.259

BACKGROUND/ANALYSIS:

The Alameda County WIB has received Workforce Investment Act Youth Grant funding to provide a CTE Manufacturing Skills Pilot Grant for 18-24 year olds. The goal of the grant is to pilot training programs that can help these youth find and succeed at entry-level jobs in the manufacturing industry, as well as to prepare those interested students in further training and education.

With this grant, Laney College will provide manufacturing training and in collaboration with the College of Alameda 1-Stop case management services for 50 out-of-school disadvantaged youth.

DELIVERABLES AND SCOPE OF WORK:

- 1) Recruit and enroll two cohorts of students between the ages of 18-24 who live in Alameda County. Total participants served will be 50. The target population is high-risk youth and young adults.
- 2) Provide training for the students over the course of a semester to help prepare them for entry-level jobs in manufacturing. Areas covered will be:
 - a. Introduction to the Skilled Trades (a 2-unit survey course in wood technology, carpentry, machining and welding to help introduce the students to the skilled trades)
 - b. OSHA 10 safety training certificate
 - c. Math for the Trades (a 1-unit course for CTE math)
 - d. Job search skills (how to find jobs in industry, including resume writing and job interviewing)
 - e. Culinary 219 (a 1-unit course to help prepare the students for the Food Handler’s Certificate and to give them some basic background on food sanitation useful in industrial food manufacturing facilities).
 - f. College success skills

- g. Tutoring in preparation for the National Career Readiness Certificate – a industry certification recognized by the National Association of Manufacturers as a component of their Skills Certification System.
- 3) Work with the students to help place them in jobs, and / or enroll them in further education and training.

The performance goals as required by the grant are listed below. In order to help us meet and work to exceed these requirements, Laney College will hire a part-time project coordinator, and College of Alameda a part-time case manager using the grant funds.

PERFORMANCE GOALS:

CTE Manufacturing Skills Pilot Grant	#
Total Participants to be Served	50
Placements in Education or Training in the Targeted Industry Sector	50
Total Completed Training	25
Attained Industry-Identified Certificate or Credential	50
Placement in Employment	9
Placement in Targeted Industry	9
Retained Employment (6 months)	9

ANTICIPATED COMPLETION DATE:

The grant is for the period September 1, 2013 – March 31, 2015.

ALTERNATIVES/OPTIONS:

None.

EVALUATION AND RECOMMENDED ACTION:

APPROVAL

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No XX

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Peter Crabtree, Dean of CTE

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Elnora Webb Date: _____
Elnora Webb, President of Laney College

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: _____ Date: _____

FINANCE DEPARTMENT REVIEW:

Finance review required _____ Finance review *not* required

If Finance review is required, determination is: _____ Approved _____ Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne Date: _____
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required _____ Legal review *not* required

If Legal review is required, determination is: _____ Approved _____ Not Approved

Signature: Thuy Thi Nguyen Date: _____
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL:

Approved, and Place on Agenda _____ Not Approved, but Place on Agenda

Signature: Jose Ortiz Date: _____
Jose Ortiz, Chancellor