

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of December 10, 2013

ITEM TITLE:

Consider Approval of Change Order No.3 for the Smart Classroom Systems at Merritt College Project, One Workplace L. Ferrari LLC.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested of Change Order No. 3 to the contract with One Workplace L. Ferrari LLC, in the deductive amount of (\$69,862.18).

ITEM SUMMARY:

This Change Order No. 3 is a deductive amount of (\$69,862.18), resulting from the removal of the streaming content provider from the scope of work. Including the previous Board of Trustee ratified Change Orders No. 1 and No. 2, the cumulative change order total to date is (\$21,105.18), which is (-1.06%) of the original contract amount of \$1,997,110.54. On September 28, 2010, the Governing Board of Trustees ratified Bid No. 10-11/02, awarding a bid to One Workplace L. Ferrari LLC for the Smart Classroom Systems at Merritt College.

This deductive Change Order is comprised of changes in the required equipment and installation, the remaining allowance and unit pricing dollars that were not needed during construction. Approval is requested for Change Order No. 3, in the deductive amount of (\$69,862.18). In accordance with the Board Policy 6600, now Change Order No. 3 is brought before the Board of Trustees for approval.

One Workplace is third-generation family-owned and operated by the Ferrari family. The Ferraris are hands-on contributors to both the strategic and day-to-day business of One Workplace. The business is being managed by Mark Ferrari (Chief Executive Officer), Dave Ferrari (President) and Julie Jarvis (Executive Vice-President). All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Merritt College, "Technology upgrades."

BACKGROUND/ANALYSIS:

The notice to proceed (NTP) was issued with a start date of October 25, 2010 with a construction timeline of three hundred and sixty five (365) calendar days. Included in the bid was an allowance and unit pricing to install audiovisual components and a streaming provider.

During the course of work, the College requested changes in the architectural finishes and the Audiovisual Design Engineer recommended changes. The streaming content provider was removed from the project scope of work, which resulted in this deductive amount of \$69,862.18. All deductive amounts have been reviewed by the District staff to ensure the amounts are acceptable.

DELIVERABLES AND SCOPE OF WORK:

The deliverables included the purchase and installation of all equipment for the various smart classrooms located at Merritt College.

ANTICIPATED COMPLETION DATE:

The work under this project has been completed.

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

Approval is also recommended for deductive Change Order No. 3 to the contract, in the amount of \$69,862.18.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ronald Gerhard
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor

PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

CHANGE ORDER NO. 003

PROJECT: Smart Classroom Systems -- Merritt College DATE: 10/21/2013

Contractors: *One workplace* DSA FILE NO.: N/A

OWNER: Peralta Community College District DSA APP. NO.: N/A

TO: Peralta Community College District PCCD FILE NO.: 2368

333 East Eighth Street
Oakland, CA 94606

The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

Original Contract Sum	\$1,977,110.54
Net Change by previously authorized Change Orders	\$48,757.00
The Contract sum prior to this Change Order	\$2,025,867.54
The Contract sum will be increased/decreased by this Change Order	(\$69,862.18)
New Contract Sum including this Change Order	\$1,956,005.36
Cumulative Change Order(s) as a percentage of contract including this Change Order	(1.06%)
Contract is changed by (0) Days	(0) Days
Contract completion date as of this Change Order	July 22, 2013

Summary reference attached items:

P.C.O'. 001

<p>Approved:</p> <p style="text-align: center;"><i>N/A</i></p> <p>_____ Architect of Record Date</p> <p style="text-align: center;"><i>N/A</i></p> <p>_____ Structural Engineer Date</p> <p style="text-align: center;"><i>N/A</i></p> <p>_____ Mechanical Engineer Date</p>	<p>Approved:</p> <p>_____ Electrical Engineer Date</p> <p>_____ Plumbing Engineer Date</p> <p>_____ Construction Manager Date</p>	<p>Approved:</p> <p style="text-align: center;"><i>[Signature]</i> <i>10/30/13</i></p> <p>_____ General Contractor Date</p> <p>_____ Div. of the State Architect Date</p>
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Peralta Community College District Approval:

<p><i>Johnnie Judge</i> <i>11/4/13</i></p> <p>_____ Facilities Project Manager Date</p> <p><i>Sadiq B. Phanno</i> <i>12/4/13</i></p> <p>_____ Vice Chancellor of General Services Date</p>	<p><i>Johnnie Judge</i> <i>11/4/13</i></p> <p>_____ Director of Capital Projects Date</p> <p>_____ Chancellor Date</p>
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PERALTA COMMUNITY COLLEGE DISTRICT

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SUMMARY OF CHANGE ORDER No. 003 Attachment A

PROJECT: Smart Classroom Systems – Merritt College
OWNER: Peralta Community College District
CONTRACTOR: ONE Workplace

DATE: October 21, 2013
DSA FILE NO.: N/A
DSA APP NO.: N/A
PCCD FILE NO.: 2368

Change Order Coding:

1 – Unforeseen Condition – Owner Initiated	4 – Design error or omission – Architect Initiated
2 – Owner Requested Change – Owner Initiated	A – Approved for A/E Reimbursement
3 – DSA or Agency requested change – Agency Initiated	F – Not Approved for A/E Reimbursement

2	Preliminary Change Order (PCO #003)	DEDUCT	\$69,862.18 0 Days
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Description: College requested changes in the Architectural finishes, the Audiovisual Design Engineer recommended changes and District removed requirements to provide streaming content provider from the project scope.

Requested by: Code 2 – Owner Requested Change

Reason: During the course of work, the College requested changes in the Architectural finishes, the Audiovisual Design Engineer recommended changes and The District removed the requirements to provide streaming content provider from the project scope that resulted in a deductive amount.

End of Items

PERALTA COMMUNITY COLLEGE DISTRICT

Department of General Services • Phone 510/466-7341 • Fax 510/466-7315

PRELIMINARY CHANGE ORDER NO. 003

PROJECT: Smart Classroom Systems – Merritt College
OWNER: Peralta Community College District
TO: Peralta Community College District
333 East Eighth Street
Oakland, CA 94606

DATE: October 7, 2013
DSA FILE NO.: N/A
DSA APP. NO.: N/A
PCCD FILE NO.: 2368

You are hereby directed to make the following change(s) in this Contract. When signed by the Owner and Architect and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change order as soon as possible.

DESCRIPTION: College requested changes in the Architectural finishes, Audiovisual Design Engineer recommended changes and the removed the requirements to provide streaming content provider was removed.

REASON INITIATED: During the course of work, the College requested changes in the Architectural finishes, the Audiovisual Design Engineer recommended changes and The District removed the requirements to provide streaming content provider was removed from the project scope that resulted in a deductive amount.

ATTACHMENTS: None

The proposed basis of adjustment to the Contract Price and Contract time are as follows:

Amount of Change: Deduct Add \$69,862.18
 Lump Sum T & M Not to Exceed Force Amount

Time Extension: (0) Days

ISSUED BY:

N/A
Architect of Record Date

REVIEWED BY:

N/A
Construction/Project Manager Date

APPROVED BY:

[Signature] 10/3/13
Contractor Date

Signature by the Contractor indicates the Contractor's agreement with the above adjustments in Contract Sum and Contract Time.

[Signature] 11/4/13
Facilities Project Manager Date

[Signature] 12/4/12
Vice Chancellor of General Services Date