

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of December 10, 2013

ITEM TITLE:

Consider Approval of Change Order No.1 for the Laney College Field Refurbishment (RFP No. 13-14/04), Field Turf USA Inc. – A Tarkett Sports Company Inc.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested of Change Order No. 1 to the contract with FieldTurf USA Inc. – A Tarkett Sports Company Inc., in the amount of \$40,621.91.

ITEM SUMMARY:

The Laney College Field Refurbishment is 100% complete. Change Order No. 1 in the amount of \$40,621.91 is 5.3% of the original contract amount of \$761,811.00. Change Order No. 1 covers construction work on unforeseen underground existing utilities below the new goal post. Additionally, Laney College requested to accelerate the completion of the project to avoid injury to students using the practice field and minimize disruption to the college’s football season.

Change order No. 1 includes the following scope of work:

- Modify the concrete footing of the south goal post.
- Project acceleration costs.

The breakdown for Change order No. 1 of \$40,621.91 is as follow:

Project Names	Description	Amount	
Laney College Field Resurfacing	Preliminary Change Order No. 1	\$41,646.48	Add
	Preliminary Change Order No. 2	(\$7868.00)	Deduct
Laney College Goal Posts	Preliminary Change Order No. 1	\$6,843.43	Add
TOTAL:		\$40,621.91	

FieldTurf USA Inc. is a corporation that is being managed by Marty Olinger (Senior Vice President of Sales), Harold McNeil (Vice President of Manufacturing), Charles Cook (Vice President of Construction and Installation), Andrew Rowley (Sales Representative), Michael Vincent (Lead Estimator), Lindsay Agattas (Sr. Project Administrator) and Greg Weisbrich (Construction Manager). The business is registered with the California Department of Consumer Affairs – Contractors State License Board. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta’s constituency and authorized under Resolution 05/06-45.

BACKGROUND/ANALYSIS:

A formal Request for Proposal (RFP No. 13-14/04) was issued on July 11, 2013 and advertised in a publication of general circulation on June 12 and 18, 2013. This project welcomed bids from general contractors and product manufacturers. All bidders were notified that this project is subject to the District's Project Labor Agreement (PLA). A copy of the District's PLA was provided to potential bidders.

Two contractors submitted proposals in accordance to the specifications and drawings in Request for Proposal (RFP) No. 13-14/04. Submittals included an Evaluation Criteria form and a Bid Form. Submittals were reviewed and scored. The scores were then divided on the basis of base bid amount to determine a cost per point in accordance with the specification Section 004101 Proposal Evaluation Process. The maximum point that a bidder could receive was 280. FieldTurf was recommended for the project because they offered the "best value".

On July 16, 2013, the Governing Board of Trustees approved the District to enter into an agreement with FieldTurf, for the Laney College Field Refurbishment (RFP No. 13-14/04), in the amount not to exceed \$814,105.00. Pursuant to the Public Contract Code (PCC), the District awarded this contract to the bidder whose proposal is determined to be the best value to the District based solely on the criteria set forth in the RFP.

DELIVERABLES AND SCOPE OF WORK:

The deliverables include modifying the concrete footing of the south goal post and accelerating the project completion date.

ANTICIPATED COMPLETION DATE:

The anticipated completion date for all projects is at the end of November, 2013.

ALTERNATIVES/OPTIONS:

Not-applicable

EVALUATION AND RECOMMENDED ACTION:

The Administration recommends Board approval of Change Order No. 1 for the Laney College Field Refurbishment (RFP No. 13-14/04), in the amount of \$40,621.91.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

There are no additional comments on this project.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ronald Gerhard
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor

PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

CHANGE ORDER NO. 001

PROJECT: Laney College Field Resurfacing DATE: November 1, 2013

OWNER: Peralta Community College District DSA FILE NO.: 1-C1

CONTR.: FIELD TURP DSA APP. NO.: 01-113468

TO: Peralta Community College District PCCD FILE NO.: 2704

333 East Eighth Street
Oakland, CA 94606

The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

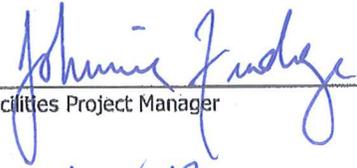
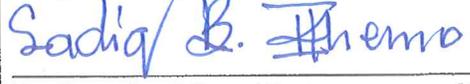
Original Contract Sum	\$740,311.00
Net Change by previously authorized Change Orders	\$N/A
The Contract sum prior to this Change Order	\$740,311.00
The Contract sum will be increased/decreased by this Change Order	\$33,778.48
New Contract Sum including this Change Order	\$774,089.48
Cumulative Change Order(s) as a percentage of contract including this Change Order	4.56%
Contract is changed by (11) Days	(11) Days
Contract completion date as of this Change Order	September 16, 2019

Summary reference attached items:

P.C.O.s 001, 002, 003

<p>Approved:</p> <p> 01/NOV/13 Architect of Record Date</p> <p>N/A Structural Engineer Date</p> <p>N/A Mechanical Engineer Date</p>	<p>Approved:</p> <p>N/A Electrical Engineer Date</p> <p>N/A Plumbing Engineer Date</p> <p>N/A Construction Manager Date</p>	<p>Approved:</p> <p> 02/Nov/2013 General Contractor Date</p> <p>Div. of the State Architect Date</p>
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Peralta Community College District Approval:

<p> 11/12/13 Facilities Project Manager Date</p> <p> 12/3/13 Vice Chancellor of General Services Date</p> <p> 12/3/13</p>	<p> 11/12/13 Director of Capital Projects Date</p> <p>Chancellor Date</p>
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PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

SUMMARY OF CHANGE ORDER No. 001 Attachment A

PROJECT: Laney College Field Resurfacing
OWNER: Peralta Community College District
CONTRACTOR: FieldTurf

DATE: November 1, 2013
DSA FILE NO.: 1-C1
DSA APP NO.: 01-113468
PCCD FILE NO.: 2704

Change Order Coding:

1 – Unforeseen Condition – Owner Initiated	4 – Design error or omission – Architect Initiated
2 – Owner Requested Change – Owner Initiated	A – Approved for A/E Reimbursement
3 – DSA or Agency requested change – Agency Initiated	F – Not Approved for A/E Reimbursement

1 Preliminary Change Order (PCO #001)	ADD	\$41,646.48 (11) Days
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Description: Increase day working hours and add weekend labor hours to accelerate completion of football field.

Requested by: Code 2 – Owner Requested Change

Reason: College request due to safety concerns in using practice fields.

DSA preliminary approval date: Approval Pending

2 Preliminary Change Order (PCO #002)	DEDUCT	(\$7,868.00) 0 Days
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Description: Credit for maintenance equipment. Add for white border at end zone letters.

Requested by: Code 2 – Owner Requested Change

Reason: College does not need equipment. College prefers white border at letters.

DSA preliminary approval date: Approval Pending

3 Preliminary Change Order (PCO #003)	NO COST	\$0 0 Days
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Description: Add for saw-cutting. Credit for perimeter pipe at east end of field.

Requested by: Code 2 – Owner Requested Change

Reason: College request.

DSA preliminary approval date: Approval Pending

End of Items

PERALTA COMMUNITY COLLEGE DISTRICT

Department of General Services • Phone 510/466-7341 • Fax 510/466-7315

PRELIMINARY CHANGE ORDER NO. 001

PROJECT: Laney College Field Resurfacing DATE: November 1, 2013
OWNER: Peralta Community College District DSA FILE NO.: 1-C1
TO: Peralta Community College District DSA APP. NO.: 01-113468
333 East Eighth Street PCCD FILE NO.: 2704
Oakland, CA 94606

You are hereby directed to make the following change(s) in this Contract. When signed by the Owner and Architect and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change order as soon as possible.

DESCRIPTION: Increase in day working hours and add weekend labor hours to accelerate completion of football field.

REASON INITIATED College request due to safety concerns in using practice fields. Owner Requested Change

ATTACHMENTS: Contractor Change Order Request

The proposed basis of adjustment to the Contract Price and Contract time are as follows:

Amount of Change: Add Deduct \$ 41,646.48

Lump Sum T & M Not to Exceed Force Amount

Time Extension: (11) Days

ISSUED BY:

 01 NOV 13
Architect of Record Date

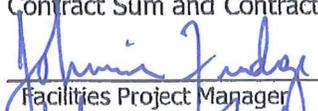
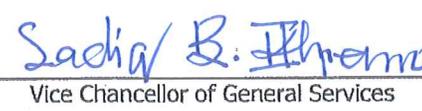
REVIEWED BY:

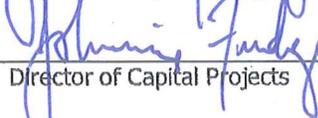
Construction Project Manager Date

APPROVED BY:

 08/1 Nov 2013
Contractor Date

Signature by the Contractor indicates the Contractor's agreement with the above adjustments in Contract Sum and Contract Time.

 11/12/13  12/3/13
Facilities Project Manager Date Vice Chancellor of General Services Date

 11/12/13 _____
Director of Capital Projects Date Chancellor Date



THE ULTIMATE
SURFACE EXPERIENCE

Contract Change Order Proposal

PCO-001
DSA project # 113468

Date: October 31, 2013

Change Order # 2

From: FieldTurf USA, Inc.
7445 Cote-de-Liesse Road, Suite 200
Montreal, Quebec H4T 1G2
Phone: 888-209-0065 Fax: 503.692.0491

To: Peralta Community College District
900 Fallon Street
Oakland, CA 94607

Project: Laney College
Field Refurbishment
Oakland, California

Contact: Johnnie Fudge
Phone: 510.466.7339
Fax: 510.466.7315
Email: _____

Original Contract:	\$ 740,311.00
Previous Change Orders:	\$ 0
Current Change Order:	\$ 41,646.48
Revised Contract Total:	\$ 781,957.48

SCOPE: Overtime to complete turf field

Description	Total Cost
Overtime labor	\$ 41,646.48
TOTALS	\$ 41,646.48

Notes/Exclusions:

- Quote valid for thirty (30) days
 - Completion date for additional work shall be extended by 1 day.
- It is mutually agreed that for the above changes to take place the original contract will be adjusted by the following amount, which will become payable following the same terms and conditions as the original contract or purchase order:

\$ 41,646.48

If all the terms of this change order are acceptable please have an authorized representative sign the bottom of this document and return it to our Montreal Quebec office. We will in turn provide a fully executed copy for your records. Once this document is fully executed it will be considered an addendum to the original contract or purchase order.

FieldTurf USA, Inc.

Owner

Authorized Representative

Authorized Representative

Date

Nov 10 8/2013
Date

PERALTA COMMUNITY COLLEGE DISTRICT

Department of General Services • Phone 510/466-7341 • Fax 510/466-7315

PRELIMINARY CHANGE ORDER NO. 002

PROJECT: Laney College Field Resurfacing DATE: November 1, 2013
OWNER: Peralta Community College District DSA FILE NO.: 1-C1
TO: Peralta Community College District DSA APP. NO.: 01-113468
333 East Eighth Street PCCD FILE NO.: 2704
Oakland, CA 94606

You are hereby directed to make the following change(s) in this Contract. When signed by the Owner and Architect and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change order as soon as possible.

DESCRIPTION: Credit for maintenance equipment. Add for white border at end zone letters.

REASON INITIATED College does not need equipment. College prefers white border at letters.

ATTACHMENTS: Contractor Change Order Request

The proposed basis of adjustment to the Contract Price and Contract time are as follows:

Amount of Change: [] Add [X] Deduct \$ (7,968.00)
[X] Lump Sum [] T & M Not to Exceed [] Force Amount

Time Extension: (11) Days

ISSUED BY: [Signature] 01/NOV/13 Architect of Record Date
REVIEWED BY: [Signature] Date Construction Project Manager Date
APPROVED BY: [Signature] 08/NOV/2013 Contractor Date

Signature by the Contractor indicates the Contractor's agreement with the above adjustments in Contract Sum and Contract Time.

[Signature] 11/12/13 Facilities Project Manager Date
[Signature] 12/3/13 Vice Chancellor of General Services Date
[Signature] 11/12/13 Director of Capital Projects Date
Chancellor Date



THE ULTIMATE
SURFACE EXPERIENCE

Contract Change Order Proposal

PCO-002
DSA project # 113468

Date: October 31, 2013

Change Order # 3

From: FieldTurf USA, Inc.
7445 Cote-de-Liesse Road, Suite 200
Montreal, Quebec H4T 1G2
Phone: 888-209-0065 Fax: 503.692.0491

To: Peralta Community College District
900 Fallon Street
Oakland, CA 94607

Project: Laney College
Field Refurbishment
Oakland, California

Contact: Johnnie Fudge
Phone: 510.466.7339
Fax: 510.466.7315
Email: _____

Original Contract:	\$ 740,311.00
Previous Change Orders:	\$ 41,646.48
Current Change Order:	\$ (7,868.00)
Revised Contract Total:	\$ 774,089.48

SCOPE: : Credit for maintenance equipment. Add white border to end zone letters

Description	Total Cost
Equipment Credit	\$ (13,000.00)
Add border to end zone letters	\$ 5,132.00
TOTALS	\$ (7,868.00)

Notes/Exclusions:

- Quote valid for thirty (30) days
 - Completion date for additional work shall be extended by 1 day.
- It is mutually agreed that for the above changes to take place the original contract will be adjusted by the following amount, which will become payable following the same terms and conditions as the original contract or purchase order:

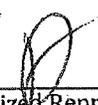
\$ (7,868.00)

If all the terms of this change order are acceptable please have an authorized representative sign the bottom of this document and return it to our Montreal Quebec office. We will in turn provide a fully executed copy for your records. Once this document is fully executed it will be considered an addendum to the original contract or purchase order.

FieldTurf USA, Inc.

Owner

Authorized Representative



Authorized Representative

Date

Nov 10 8/2013

Date

PERALTA COMMUNITY COLLEGE DISTRICT

Department of General Services • Phone 510/466-7341 • Fax 510/466-7315

PRELIMINARY CHANGE ORDER NO. 003

PROJECT: Laney College Field Resurfacing DATE: November 1, 2013
OWNER: Peralta Community College District DSA FILE NO.: 1-C1
TO: Peralta Community College District DSA APP. NO.: 01-113468
333 East Eighth Street PCCD FILE NO.: 2704
Oakland, CA 94606

You are hereby directed to make the following change(s) in this Contract. When signed by the Owner and Architect and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change order as soon as possible.

DESCRIPTION: Add for saw-cutting. Credit for perimeter pipe at east end of field..

REASON INITIATED Owner Requested Change.

ATTACHMENTS: Contractor Change Order Request

The proposed basis of adjustment to the Contract Price and Contract time are as follows:

Amount of Change: Add Deduct \$ 0
 Lump Sum T & M Not to Exceed Force Amount

Time Extension: (11) Days

ISSUED BY:

 01/NOV/13
Architect of Record Date

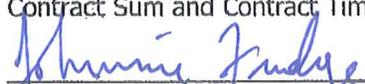
REVIEWED BY:

Construction Project Manager Date

APPROVED BY:

 09/Nov/2013
Contractor Date

Signature by the Contractor indicates the Contractor's agreement with the above adjustments in Contract Sum and Contract Time.

 11/12/13  12/7/13
Facilities Project Manager Date Vice Chancellor of General Services Date
 11/12/13
Director of Capital Projects Date Chancellor Date



THE ULTIMATE
SURFACE EXPERIENCE

Contract Change Order Proposal

PCO-003
DSA project # 113468

Date: October 31, 2013

Change Order # 4

From: FieldTurf USA, Inc.
7445 Cote-de-Liesse Road, Suite 200
Montreal, Quebec H4T 1G2
Phone: 888-209-0065 Fax: 503.692.0491

To: Peralta Community College District
900 Fallon Street
Oakland, CA 94607

Project: Laney College
Field Refurbishment
Oakland, California

Contact: Johnnie Fudge
Phone: 510.466.7339
Fax: 510.466.7315
Email: _____

Original Contract:	\$ 740,311.00
Previous Change Orders:	\$ 33,778.48
Current Change Order:	\$ -
Revised Contract Total:	\$ 774,089.48

SCOPE: : Saw Cutting and credit for perimeter pipe at East Side of field

Description	Total Cost
Saw Cutting	\$ 4,775.15
Credit for perimeter pipe at East side of field	\$ (4,775.15)
TOTALS	\$ -

Notes/Exclusions:

- Quote valid for thirty (30) days
 - Completion date for additional work shall be extended by 1 day.
- It is mutually agreed that for the above changes to take place the original contract will be adjusted by the following amount, which will become payable following the same terms and conditions as the original contract or purchase order:

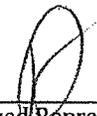
\$ -

If all the terms of this change order are acceptable please have an authorized representative sign the bottom of this document and return it to our Montreal Quebec office. We will in turn provide a fully executed copy for your records. Once this document is fully executed it will be considered an addendum to the original contract or purchase order.

FieldTurf USA, Inc.

Owner

Authorized Representative



Authorized Representative

Date

Nov 10 8 / 2013

Date

PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

CHANGE ORDER NO. 001

PROJECT:	Laney College Goal Posts	DATE:	November 1, 2013
		DSA FILE NO.:	1-C1
OWNER:	Peralta Community College District	DSA APP. NO.:	01-113475
TO:	Peralta Community College District 333 East Eighth Street Oakland, CA 94606	PCCD FILE NO.:	2704

The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

Original Contract Sum	\$21,500.00
Net Change by previously authorized Change Orders	\$N/A
The Contract sum prior to this Change Order	\$21,500.00
The Contract sum will be increased/decreased by this Change Order	\$6,843.43
New Contract Sum including this Change Order	\$28,343.43
Cumulative Change Order(s) as a percentage of contract including this Change Order	31.83%
Contract is changed by (11) Days	(0) Days
Contract completion date as of this Change Order	September 16, 2019

Summary reference attached items:

P.C.O. 001

<p>Approved: _____ Architect of Record Date</p> <p>_____ Structural Engineer Date</p> <p>_____ Mechanical Engineer Date</p>	<p>Approved: _____ Electrical Engineer Date</p> <p>_____ Plumbing Engineer Date</p> <p>_____ Construction Manager Date</p>	<p>Approved: _____ General Contractor Date</p> <p>_____ Div. of the State Architect Date</p>
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Peralta Community College District Approval:

<p> _____ Facilities Project Manager Date</p> <p>_____ Vice Chancellor of General Services Date</p>	<p> _____ Director of Capital Projects Date</p> <p>_____ Chancellor Date</p>
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PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

SUMMARY OF CHANGE ORDER No. 001 Attachment A

PROJECT: Laney College Goal Posts
OWNER: Peralta Community College District
CONTRACTOR: FieldTurf

DATE: November 1, 2013
DSA FILE NO.: 1-C1
DSA APP NO.: 01-113475
PCCD FILE NO.: 2704

Change Order Coding:

1 – Unforeseen Condition – Owner Initiated	4 – Design error or omission – Architect Initiated
2 – Owner Requested Change – Owner Initiated	A – Approved for A/E Reimbursement
3 – DSA or Agency requested change – Agency Initiated	F – Not Approved for A/E Reimbursement

1	Preliminary Change Order (PCO #001)	ADD	\$6,843.43 0 Days
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Description: Modify footing for south goal post per underground utilities.
Requested by: Code 1 – Unforeseen conditions
Reason: Existing underground utilities piping required revised goal post footing detail in order to accommodate piping.
DSA preliminary approval date: Approval Pending

End of Items



THE ULTIMATE
SURFACE EXPERIENCE

Contract Change Order Proposal

PCO-001
DSA project- 113475

Date: October 31, 2013

Change Order # 1

From: FieldTurf USA, Inc.
7445 Cote-de-Liesse Road, Suite 200
Montreal, Quebec H4T 1G2
Phone: 888-209-0065 Fax: 503.692.0491

To: Peralta Community College District
900 Fallon Street
Oakland, CA 94607

Project: Laney College
Goal Posts
Oakland, California

Contact: Johnnie Fudge
Phone: 510.466.7339
Fax: 510.466.7315
Email:

Original Contract:	\$ 21,500.00
Previous Change Orders:	\$ -
Current Change Order:	\$ 6,843.43
Revised Contract Total:	\$ 28,343.43

SCOPE: : Modify goal post footings

Description	Total Cost
Modify goal post footings	\$ 6,843.43
TOTALS	\$ 6,843.43

Notes/Exclusions:

- Quote valid for thirty (30) days
 - Completion date for additional work shall be extended by 1 day.
- It is mutually agreed that for the above changes to take place the original contract will be adjusted by the following amount, which will become payable following the same terms and conditions as the original contract or purchase order:

\$ 6,843.43

If all the terms of this change order are acceptable please have an authorized representative sign the bottom of this document and return it to our Montreal Quebec office. We will in turn provide a fully executed copy for your records. Once this document is fully executed it will be considered an addendum to the original contract or purchase order.

FieldTurf USA, Inc.

Owner

Authorized Representative

Authorized Representative

Date

Date