

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of December 10, 2013

ITEM TITLE:

Consider approval of Measure A Bond Budget Transfers and Appropriations for the District-wide Solar and Sustainability Projects (No. 55), Merritt College Sports Flooring Project (No. 56) and Laney Tower Interior Improvements Project (No. 57).

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for three (3) Measure A bond budget transfers and appropriations (No. 55, 56, and 57).

ITEM SUMMARY:

Staff will obtain signatures from the Administration (Merritt College President, Vice Chancellor of Finance and Administration, Vice Chancellor of General Services and the Chancellor) for these budget transfers and appropriations before the December 10, 2013 Board meeting. With the intent of full disclosure, these budget transfers are now presented to the Board of Trustees for approval. On June 23, 2009, the Board of Trustees approved the Bond Measure (A and E) Spending Plan, which included budget appropriations, cash flow projections and budget transfer procedures. In accordance with the Board approved Bond Measure A Spending Plan, a budget transfer form has been completed for the budget transaction.

Budget Transfer No. 55 (\$1,443,057) is for the District-wide Solar and Sustainability Projects. Budget Transfer No. 55 money is available from existing accounts for District-wide Photovoltaic Sustainability Projects at Berkeley City College, Laney College and Merritt College. This budget amount will be set aside and targeted for future energy conservation projects (commissioning, building management system upgrades, lighting, and other related sustainability projects). The projects that are identified will be submitted to the Chancellor and Board of Trustees for approval. This is a budget consolidation from project budget balances from these colleges.

Measure A: Budget Transfer Summary No. 55

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2433	Districtwide - Solar/Sustainability	\$291,591	\$1,724,648	\$1,433,057
Transfer From:				
2422	BCC - Photovoltaic	\$484,000	\$445,776	\$38,224
2371	Laney - Photovoltaic	\$5,003,000	\$3,966,812	\$1,036,188
2358	Merritt - Photovoltaic	\$8,240,000	\$7,881,355	\$358,645
	Total Transfer			\$1,443,057

Description: Funds are being transferred from existing accounts of three (3) completed Photovoltaic Projects to the existing Districtwide – Solar/Sustainability project account.

Budget Transfer No. 56 (\$40,000) will pay the construction cost for the Merritt College Fitness Center Flooring Project. The amount of \$40,000 will be transferred into the Building Modernizations account (Project no. 2372) from the Merritt College Measure A Contingency account (Project no. 2428) to pay for the construction cost.

Measure A: Budget Transfer Summary No. 56

#	Project Name	Current Budget	Revised Budget	
Transfer To:				
2372	Bldg Modernizations	\$9,479,500	\$9,519,500	\$40,000
	Total Transfer			\$40,000
Transfer From:				
2428	MC Contingency	\$753,492	\$713,492	\$40,000
	Total Transfer			\$40,000

Description: The transfer project amount of \$40,000 will fund the Building Modernization Project for the Fitness Center in the Merritt College Exercise Room.

Budget Transfer No. 57 (\$300,000) will be utilized for the soft and hard costs for the Laney Tower Interior Improvements Project: construction cost, architectural design services, Division of the State Architect (DSA) approval, construction support, construction contingencies and other miscellaneous project costs. This project budget is transferred from the Laney Tower Refurbishment Project account (Project no. 2389) into the new Laney Tower Interior Improvements Project account (Project no. 2467). The Laney Tower Refurbishment Project is being closed-out and the remaining funds are being transferred to support the next modernization phase of Laney Tower, which is the Laney Tower Interior Improvements Project.

Measure A: Budget Transfer Summary No. 57

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2467	Laney Tower Interior Improvements	-	\$300,000	\$300,000
	Total Transfer			\$300,000
Transfer From:				
2389	Laney Tower Refurbishment	\$8,540,000	\$8,240,000	\$300,000
	Total Transfer			\$300,000

Description: The budget transfer is to create a new Project no. 2467 for Laney Tower Interior Improvements Project. Transfer funds from completed Laney Tower Refurbishment Project.

All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A projects, as approved by voters in Peralta’s constituency and authorized under Resolution 05/06-45, Laney College, “Classroom and facilities repairs and grounds improvements,” Merritt College, “Classroom and facilities repairs and grounds improvements,” College of Alameda, “Remodeling and equipping classroom and campus facilities, and “Berkeley City College, “Plumbing, electrical, mechanical system upgrades and improvements,” “Remodeling of classroom space,” “Science Lab upgrades,” and “Equipment, technology upgrades, and facility and classroom improvements for the college’s following programs and proposed programs: American Sign Language, Biotechnology, Business, Computer Information Systems, Disaster Preparedness, Fine and Applied Arts, Global Studies, International Trade, Multimedia Arts, Social Services Paraprofessional, Travel and Tourism Industry, Foundations (Basic Skills), Network Administration, Teacher Preparedness, International Studies, and High School Honor’s Courses (Advanced Placement).”

BACKGROUND/ANALYSIS:

Staff will implement the standard procedures to finalize the approval of these budget transfers and appropriations. Vice Chancellor of General Services will collaborate with Merritt College President, Vice Chancellor of Finance & Administration and the Chancellor to start the projects immediately upon the approval the above budget transfer and appropriation.

DELIVERABLES AND SCOPE OF WORK:

Not Applicable

ANTICIPATED COMPLETION DATE:

Not Applicable

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

Approval is requested for three (3) Measure A bond budget transfers and appropriations (No. 55, 56, & 57).

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ronald Gerhard
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on
Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor