

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 21, 2014**

ITEM TITLE: Acknowledgement of In-Kind Donation of Furniture by The Clorox Company to Berkeley City College.

SPECIFIC BOARD ACTION REQUESTED: APPROVAL

ITEM SUMMARY: Acknowledgement of In-Kind Donation of Furniture by The Clorox Company to Berkeley City College.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT): N/A DONATION ACKNOWLEDGEMENT

BACKGROUND/ANALYSIS: The Clorox Company contacted BCC to provide a donation of furniture, which helped to reduce a furniture purchase for the South Campus (Annex) from \$120,000 to \$17,000. The donation allowed BCC to avoid spending \$100,000 to renovate the South Campus to accommodate additional space for traditional instruction, tutoring programs, and various student services.

DELIVERABLES AND SCOPE OF WORK: N/A

ANTICIPATED COMPLETION DATE: SPRING 2014

ALTERNATIVES/OPTIONS: Spending district funds instead of accepting the donation.

EVALUATION AND RECOMMENDED ACTION: Approval of Donation

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X _____

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Dr. Debbie Budd, President, Berkeley City College

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Debbie Budd Date: 1/16/2014
[Enter Here - Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Presenter/Approver Signature Here in Script Date: _____
[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: _____
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Dr. Jose M. Ortiz
Dr. José M. Ortiz, Chancellor