

Peralta Community College District

2014-15 Budget Development Calendar – All funds

Date	Item	Responsible
January 21, 2014	Budget calendar to Board of Trustees for adoption.	Vice Chancellor for Finance and Administration
January 27, 2014	Projected Funds for 2014-15 fiscal year based upon Governor's budget proposal reviewed with the Planning and Budgeting Council and Chancellor's Cabinet.	Vice Chancellor for Finance and Administration
February 7, 2014	Projected funds for 2014-15 fiscal year and tentative distribution to campuses.	Vice Chancellor for Finance and Administration.
February 10, 2014	Prior and current year line item budgets, instruction packets, and due dates are distributed to Campus Presidents and Chancellor for distribution to managers with budget responsibility.	Chancellor Finance Office College Presidents
February 10, 2014 – April 18, 2014	Campus budget processes determine priorities, reallocation of funds (within college), and responsibility managers prepare budget forms for submittal to Finance Office.	College Staff
April 18, 2014	Budget reports to establish 2014-15 preliminary budgets are due to District Finance Office.	College Presidents/ Vice Chancellors
May 6, 2014	Chancellor's Cabinet updated on status of Preliminary Budget. Review, discussion, and recommended adjustments brought forward.	Vice Chancellor for Finance and Administration
May 9, 2014	Preliminary budget is presented to the Planning and Budgeting Council.	Vice Chancellor for Finance and Administration
June 10, 2014	Tentative budget is presented to the Board of Trustees for discussion and review.	Vice Chancellor for Finance and Administration
June 24, 2014	Tentative budget is presented to the Board of Trustees for approval.	Vice Chancellor for Finance and Administration