

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 21, 2014**

ITEM TITLE:

Information Systems Personal Computer Desktops and Laptops Standards

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for standard brand purchases for all major hardware and software, such as computers (desktops, laptops, and accessories), based on an agreed upon configuration by the colleges and district. The preferred vendor is CDW-G; however purchases will be provided through the use of piggyback-able contracts.

ITEM SUMMARY:

Project 2.1 of the District's Information Technology Strategy and Sustainable IT Infrastructure call for the implementation of a Standards Based Procurement opportunity to increase efficiency of operations and reduction of ongoing technology cost.

The original 1 year contract with EDX (Bid Number 11-12/20) was accepted and approved at the September 11, 2012 board meeting. This contract has since expired; however there is a need for district and colleges to continue with the Lenovo product standardization of IT hardware and software equipment purchases, which can be obtained through a piggyback able vendor.

Under the Public Contract Code section 20652, the governing board of any community college district without advertising for bids, and when that Board has determined that it is the best interests of the District, may authorize by contract to purchase materials and equipment utilizing piggyback-able contracts. The administration would like to utilize piggyback-able contracts, such as Western States Contracting Alliance (WSCA), California Multiple Award Schedules (CMAS), or similar convention for purchasing District-wide Personal Computer Desktops and Laptops equipment needs.

All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

All District Funds

BACKGROUND/ANALYSIS:

Several meetings were held with the Network Coordinators from Laney, Merritt, Alameda, and Berkeley Colleges. In addition, Michael Dioquino, Director of Technology Services, and Lenovo were a part of the collaborative to modify specifications for new standards for desktops and laptops. Mutual consensus was reached on specifications based on roles and responsibilities and computing technology needs of the District and the colleges. In addition, extended warranties and accidental damage protection plans were part of the specifications.

DELIVERABLES AND SCOPE OF WORK:

ANTICIPATED COMPLETION DATE:

Based upon upgrade of new standards by district

ALTERNATIVES/OPTIONS:

N/A.

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS: NONE

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? CALVIN MADLOCK

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: _____ Date: _____
Calvin Madlock, Associate Vice Chancellor

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: _____ Date: _____
Calvin Madlock, Associate Vice Chancellor

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____
Susan Rinne, Chief Financial Officer

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: _____ Date: _____
José M. Ortiz, Chancellor