

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 21, 2014

ITEM TITLE:

Consider Approval of Amendment No. 1 to the Agreement for Architectural Design Services with Gould-Evans for the District-wide Track and Field Replacement Project.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Amendment No. 1 to the Agreement for architectural design services with Gould-Evans Inc. for the District-wide Track and Field Replacement Project, in the amount not-to-exceed \$28,500.

ITEM SUMMARY:

The \$28,500 project fee will pay for additional design work that was not included in the original scope of work and contract. After project coordination with the college stakeholders, additional feedback was provided on the need and design of goal posts that would benefit the athletic program. Further, the Division of State Architect required a separate filing for the following scope of work. A separate filing with DSA addressing the field modifications was submitted so that the overall project approval would not be delayed. Under Amendment No. 1, the following four (4) additional service tasks were addressed to meet the college's needs, Americans with Disabilities Act (ADA) regulations, and the Division of State Architect (DSA) standards:

- Provide drawings to reflect the replacement of the field at Merritt College. Due to existing conditions, drawings for resurfacing the tracks would not meet the District's requirements.
- Obtain DSA structural review to relocate two (2) goal posts on the Laney Football Field.
- Revise drawings and specifications to incorporate synthetic track surfacing at College of Alameda, Laney College and Merritt College.
- Revise the goal post footings in two locations and submit this change under an independent DSA application. The independent application will allow for a faster project approval.

Douglas Thornley is the principal of the firm; the company is located in San Francisco, California. The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure E

BACKGROUND/ANALYSIS:

The Governing Board of Trustees approved Gould-Evan's original design services at the April 9, 2013 meeting, in the amount not-to-exceed \$100,000. To procure the original contract, the District selected four (4) firms from the Board's pre-approved architectural list. The firms selected demonstrated previous design experience with track and field projects. The four (4) firms selected from the Board pre-approved listings were Byrens Kim Design Works, Gelfand Partners, Gould-Evans, and Murakami-Nelson. A selection committee was formed with representatives from the District and the Laney Athletic Department to interview and evaluate the firms and their proposals. The submitted proposals and interview for

evaluation were held in the District's office. Due to the strict time constraint, each firm was given the opportunity to ask questions during the interview and revised their proposals by the following day. Gould-Evans was selected based on their experience with the Laney College Baseball Field, their competitive price, and their capacity to deliver this project on time.

DELIVERABLES AND SCOPE OF WORK:

Under Amendment No. 1, Gould-Evans will complete the project tasks outlined under the Item Summary; and submit specification and construction drawings as required to comply with DSA and ADA regulations.

ANTICIPATED COMPLETION DATE:

The anticipated completion date for all projects is February 28, 2014.

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

The administration recommends approval by the Governing Board of Trustees because these projects need to meet the needs of the college, ADA regulations, and DSA requirements.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: January 13, 2014

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: January 13, 2014

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on
Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor



1113-0070 ADMIN-d-2-a

17 December 2013 **REVISED**

Ms. Atheria Smith
Facilities Planning & Development Manager
Peralta Community College District
333 E 8th Street
Oakland, CA 94606

Via: email atheriasmith@peralta.edu

RE: Athletic Fields Surfacing Renovation projects — Request for Additional Services #01 for Architectural and Engineering Services

Dear Atheria:

The following is Additional Service #01 to our agreement, District-Wide Track and Field Replacement Project (Contract/Project No. 2704)

SCOPE OF SERVICES:

Our work would include:

- **TASK #01:** *Merritt College—Field Replacement (not included in original agreement – it is assumed that the project is limited to surfacing renovation. No accessory structures will be provided or modified.)*
 - Programming / Schematic Design
 - Construction Documents
 - Construction Administration (*note: CA services not included at this time*)
 - Submittal to DSA and back-check, if necessary

- **TASK #02:** *Laney College—Field Replacement (phased DSA Submittal and– it is assumed that the project is limited to the separate DSA Application for relocation of (2) goalposts at the Laney College Football*

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SAN FRANCISCO, CA 94103
415.503.1411

Field. The separate DSA submittal was requested by PCCD to allow the Track and Football Field resurfacing projects to proceed as Over The Counter (OTC) submissions).

- Construction Documents and Specifications for installing (2) new goalposts
- Submittal to DSA and back-check, if necessary

- **TASK #03:** *Track Surfacing for Laney College, Merritt College and College of the Alameda (per the request of PCCD, the construction documents for bidding have been revised via addendum to incorporate the synthetic track surfacing as an alternative bid item)*
 - Revise Construction Documents and Specifications to incorporate alternative bid item for the synthetic track surfacing being installed by the bidding general contractor.
 - Review addendum prepared by PCCD.

- **TASK #04:** *Revise Goal Post Footing due to unforeseen underground condition at Laney College (per the request of PCCD, we have provided a revised structural footing drawing and structural calculation for the South Goal Post footing).*
 - Provide a revised structural footing drawing and structural calculation for the South Goal Post footing and coordinate approval with DSA.

The following would not be included:

- Materials testing
- Drainage improvements outside the site
- Full topographic Survey or ALTA Survey
- Erosion Control/SWPPP.

Lloyd Civil & Sports will provide civil engineering and sports field consultation. Gould Evans will act as prime, will be the Architect of Record, and will coordinate the project. If additional sub-consultants are required, compensation for their services would be considered as Additional Services.

COMPENSATION:

Compensation for Basic Services, as outlined above, will be as follows:

- *TASK #01: Fixed Fee of \$11,500.*
- *TASK #02: Fixed Fee of \$5,500.*
- *TASK #03: Fixed Fee of \$6,500.*
- *TASK #04: Fixed Fee of \$5,000.*

In addition to the Fee for Architectural Services noted above, the Architect will be compensated at cost plus 10% for normal and customary reimbursable expenses. Reimbursable expenses include, but are not limited to, all reproduction, plotting and delivery costs required. In-house plotting will be charged at market rate plus 10%.

Fees will be invoiced monthly as a percentage of completion. Invoices will include corresponding reimbursable expenses incurred to date. Payment is expected within 14 days.

Should Additional Services be required, such would be compensated at Standard Hourly Rates.

Standard Hourly Rates are as follows:

Principal	\$195
Project Manager	\$145
Project Designer/Project Architect	\$135
Associate/Project Architect	\$115
Technical Staff	\$95
Jr. Technical Staff	\$75

ADDITIONAL TERMS AND CONDITIONS:

- It is expected that this scope of work will be added to our original PCCD Agreement.

If you have any questions, please call. It has been a pleasure working with you in the past, and we look forward to again being of service to the District.

Sincerely,

Douglas Thornley
Principal

Approved:

_____ Date: _____