

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of January 21, 2014**

**ITEM TITLE:**

Consider approval of Measure A Bond Budget Transfers and Appropriations for the Laney College Breezeways – Drainage & Pavement Project (No. 58), Removal and Relocation of Furniture at Laney Tower (No. 59), College of Alameda Aviation School-Aircraft Project (No. 60), 860 Atlantic Avenue – Cougar Village (No. 61), and Merritt College Utility Infrastructure Project (No. 62).

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested for five (5) Measure A bond budget transfers and appropriations (No. 58, 59, 60, 61, and 62).

**ITEM SUMMARY:**

Staff will obtain signatures from the Administrations (College Presidents, Vice Chancellor of Finance and Administration, Vice Chancellor of General Services and the Chancellor) for this budget transfer and appropriation before the January 21, 2013 Board meeting. On June 23, 2009, the Board of Trustees approved the Bond Measure (A and E) Spending Plan, which included budget appropriations, cash flow projections and budget transfer procedures. In accordance with the Board approved Bond Measure A Spending Plan, a budget transfer form has been completed for the following budget transactions.

Budget Transfer No. 58 (\$910,500) is for the Laney College Breezeways – Drainage & Pavement Project (project no. 2466). This budget amount will be used for construction cost, Division of the State Architect (DSA) approval, construction support, construction contingencies and other miscellaneous project costs. This project budget will be transferred from three (3) existing project accounts: Laney Tower Refurbishment (project no. 2389), Athletic & Fieldhouse (project no. 2338) and Laney Contingency (project no. 2324).

**Measure A: Budget Transfer Summary No. 58**

#	Project Name	Current Budget	Revised Budget	Transfer Amount
<b>Transfer To:</b>				
2466	Laney Breezeways-Drainage & Pavement Project	\$118,864.00	\$1,029,364	<b>\$910,500</b>
			<b>Total Transfer:</b>	<b>\$910,500</b>
<b>Transfer From:</b>				
2389	Laney Tower Refurbishment	\$8,240,000	\$7,832,910	<b>\$407,090</b>
2338	Athletic & Fieldhouse	\$20,181,409	\$19,766,180	<b>\$415,229</b>
2324	Laney Contingency	\$89,045	\$864	<b>\$88,181</b>
			<b>Total Transfer:</b>	<b>\$910,500</b>

Description: The move of funds is for the 2467 Laney Tower Interior Improvements Project. The transfer of funds is from completed Laney Tower Refurbishment Project, Athletic & Fieldhouse, & Laney Contingency.

Budget Transfer No. 59 (\$40,000) is needed to pay Crown Worldwide Moving Storage for the Removal and Relocation of Furniture at Laney Tower (project no. 2468). This budget is used to pay for continued removal and relocation of office equipment and furnishing for Laney College related to the completion of Laney Tower Modernization. The project budget will be transferred from an existing project account, Laney Tower Refurbishment (project no. 2389), to fund the Removal and Relocation of Furniture at Laney Tower (project no. 2468). On December 10, 2013, the Governing Board of Trustees approved the extension of the existing agreements with Crown Worldwide Moving Storage, to provide moving services from January through December 2014.

**Measure A: Budget Transfer Summary No. 59**

#	Project Name	Current Budget	Revised Budget	Transfer Amount
<b>Transfer To:</b>				
2468	Removal and Relocation of Furniture at Laney Tower	-	\$40,000	<b>\$40,000</b>
			<b>Total Transfer:</b>	<b>\$40,000</b>
<b>Transfer From:</b>				
2289	Laney Tower Refurbishment	\$7,832,910	\$7,792,910	<b>\$40,000</b>
			<b>Total Transfer:</b>	<b>\$40,000</b>

Description: The moving of funds is for 2468 Removal and Relocation of Furniture at Laney Tower Project. Transfer funds from completed Laney Tower Refurbishment Project.

Budget Transfer No. 60 (\$10,000) is for the College of Alameda Aviation School – Parking Lot Project. This amount is to pay for the geotechnical investigation and design services for the parking area at the College of Alameda Aviation School. This project budget is transferred from an existing project account, COA Unallocated Funds (project no. 2420), to create a new project account (project no. 2464).

**Measure A: Budget Transfer Summary No. 60**

#	Project Name	Current Budget	Revised Budget	Transfer Amount
<b>Transfer To:</b>				
2464	COA Aviation School Parking Lot Project	-	\$10,000	\$10,000
			<b>Total Transfer:</b>	<b>\$10,000</b>
<b>Transfer From:</b>				
2420	COA – Unallocated Funds	\$1,611,190	\$1,601,190	<b>\$10,000</b>
			<b>Total Transfer:</b>	<b>\$10,000</b>

Description: The move of funds is to create a project account 2464 for the College of Alameda Aviation School Parking Lot Project.

Budget Transfer No. 61 (\$180,000) is for the Cougar Village Project located on the main campus at College of Alameda. The fund will pay for extensive revisions to construction drawings and specifications to reduce the estimated construction costs by \$2 million to meet the desired construction cost of \$2.3 million for Increments 1 and 2. The project fund will be moved from the existing College of Alameda Unallocated Funds account (project number 2420), and added into an existing project account (project no. 2345).

**Measure A: Budget Transfer Summary No. 61**

#	Project Name	Current Budget	Revised Budget	Transfer Amount
<b>Transfer To:</b>				
2345	860-Altantic Avenue - Cougar Village	\$6,920,963.00	\$7,100,963	\$180,000
			<b>Total Transfer:</b>	<b>\$180,000</b>
<b>Transfer From:</b>				
2420	COA - Unallocated Funds	\$1,601,190.00	\$1,421,190	\$180,000
			<b>Total Transfer:</b>	<b>\$180,000</b>

Description: Extensive revisions to plans and specifications are required to reduce the estimated construction costs by \$2 million dollars to meet a desired construction cost for increments 1 and 2 of \$2.3 million.

Budget Transfer No. 62 (\$147,000) will pay for the Merritt College Utility Infrastructure Project. This fund will cover the additional construction scope of work that resulted due to unforeseen underground conditions. This budget will be transferred from the existing Merritt College Contingency account (project no. 2428) into the existing project account (project no. 2355).

**Measure A: Budget Transfer Summary No. 62**

#	Project Name	Current Budget	Revised Budget	Transfer Amount
<b>Transfer To:</b>				
2355	Utility Infrastructure	\$7,678,000	\$7,825,000	\$147,000
			<b>Total Transfer</b>	<b>\$147,000</b>
<b>Transfer From:</b>				
2428	Contingency	\$713,492	\$566,492	\$147,000
			<b>Total Transfer</b>	<b>\$147,000</b>

Description: The Chilled-Water Infrastructure project at Merritt College had a change of scope per the District's request due to unforeseen underground conditions.

All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

**BACKGROUND/ANALYSIS:**

Staff will implement the standard procedures to finalize the approval of these budget transfers and appropriations. Vice Chancellor of General Services will collaborate with College Presidents, Vice Chancellor of Finance & Administration and the Chancellor to start the projects immediately upon the approval the above budget transfers and appropriations.

**DELIVERABLES AND SCOPE OF WORK:**

Not Applicable

**ANTICIPATED COMPLETION DATE:**

Not Applicable

**ALTERNATIVES/OPTIONS:**

Not Applicable

**EVALUATION AND RECOMMENDED ACTION:**

Approval is requested for three (3) Measure A bond budget transfers and appropriations (No. 58, 59, 60, 61, and 62).

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No  X

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?** Vice Chancellor Ikharo

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

Date: January 13, 2014

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

Date: January 13, 2014

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:       Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: Susan Rinne  
Susan Rinne, Interim Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

Signature: Thuy Thi Nguyen  
Thuy Thi Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on  
Agenda

Signature: José M. Ortiz  
Dr. José M. Ortiz, Chancellor