

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of February 25, 2014**

**ITEM TITLE:** *(Please define the subject; e.g., change order – Berkeley City College)*

Consider Approval of Services with Sharon Schuyler for the Alameda One Stop Career Center at College of Alameda **Presenter: President Gravenberg**

**SPECIFIC BOARD ACTION REQUESTED:**

Consider approval of services with Sharon Schuyler from February 26, 2014 through June 30, 2014, in the amount of \$17,425.00 for the Alameda One Stop Career Center at College of Alameda.

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Ms. Schuyler will provide employment services to individuals referred by the International Rescue Committee. Services will include workshops, job search activities, placement, and follow up for up to 17 referrals. She will coordinate the annual COA Spring Job Fair.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

**INTERNATIONAL RESCUE COMMITTEE (ALAMEDA ONE STOP CAREER CENTER IS SUB GRANTEE AND COLLABORATIVE MEMBER ON ALAMEDA COUNTY REFUGEE EMPLOYMENT PROGRAM GRANT)**

**BACKGROUND/ANALYSIS:**

Ms. Schuyler's current service contract with the Alameda One Stop Career Center, funded by the Alameda County Workforce Investment Board, is for \$24,960. This augmentation of funding in the amount of \$17,425 from February 26, 2014 through June 30, 2014 would bring the total contract amount to \$42,385.00 for the fiscal year.

**DELIVERABLES AND SCOPE OF WORK:**

**DELIVER JOB SEARCH PROGRAMMING TO REFERRED INDIVIDUALS. PARTICIPATE IN MONTHLY ALAMEDA COUNTY REFUGEE EMPLOYMENT COLLABORATIVE MEETINGS**

**ANTICIPATED COMPLETION DATE:**

**JUNE 30, 2014**

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:**

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No  X

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)**

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY: Michael Goldberg**

Prepared by: \_\_\_\_\_  
Michael Goldberg, Manager Alameda One Stop Career Center

Date: 02/11/14

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: President Eric Gravenburg Date: 2/11/14  
**PRESIDENT ERIC. GRAVENBERG**

**FINANCE DEPARTMENT REVIEW**

X  Finance review required \_\_\_\_\_ Finance review *not* required

If Finance review is required, determination is:  X  Approved \_\_\_\_\_ Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Susan Rinne Date: 2/11/14  
Susan Rinne, Interim Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

\_\_\_\_\_ Legal review required  X  Legal review *not* required

If Legal review is required, determination is: \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Thuy Thi Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: Dr. Jose M. Ortiz  
Dr. José M. Ortiz, Chancellor

Date: 2/20/14