

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of February 25, 2014

ITEM TITLE:

Consider Approval of Independent Contractor Agreement for Academy of Truck Driving to render services for College of Alameda's ATLAS program, Department of Labor (DBS grant)

SPECIFIC BOARD ACTION REQUESTED:

Consider approval an independent contractor agreement for Academy of Truck Driving (ATD) not to exceed \$47,500.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)* ATD will provide the following services leading to a Class A drivers License for up to 19 individuals enrolled in the ATLAS Green Diesel program:

- Health / Drug Screening
- Classroom training including tutoring necessary to obtain permit
- Skill training including inspection, shifting, and basic controls
- Open road training including street driving, pre-testing, and DMV road test sessions

This 120 hour (4 week) training is provided under is a performance based contract with payment points based on attendance, training completion, and obtaining a Class A drivers license.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

DEPARTMENT OF LABOR (DESIGN IT BUILD IT SHIP IT GRANT)

BACKGROUND/ANALYSIS:

THE GREEN DIESEL PROGRAM AT COLLEGE OF ALAMEDA IS COMPRISED OF THREE COMPONENTS: 1) PREVENTATIVE MAINTENANCE, 2) WELDING TRAINING, AND 3) CLASS A DRIVERS LICENSE. THE COLLEGE OF ALAMEDA PROVIDES ON SITE TRAINING FOR COMPONENTS 1 AND 2 AND CONTRACTS WITH AN OUTSIDE VENDOR TO PROVIDE TRAINING FOR COMPONENT 3

DELIVERABLES AND SCOPE OF WORK:

CLASS A DRIVERS LICENSE TRAINING FOR UP TO 19 COLLEGE OF ALAMEDA STUDENTS ENROLLED IN THE GREEN DIESEL PROGRAM.

ANTICIPATED COMPLETION DATE:

MARCH 31, 2014

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X
COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Michael Goldberg Date: 01/13/14
Michael Goldberg, Director of One-Stop Career Center

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Eric Gravenberg, President Date: 02/10/14

FINANCE DEPARTMENT REVIEW

X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: _____ Approved _____ Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

_____ Legal review required X Legal review *not* required

If Legal review is required, determination is: _____ Approved _____ Not Approved

Signature: _____
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

X Approved, and Place on Agenda _____ Not Approved, but Place on Agenda

Signature: Dr. José M. Ortiz
Dr. José M. Ortiz, Chancellor