

# Academy of Truck Driving

## Scope of Services

Academy of Truck Driving (ATD) agrees to provide Class A Commercial Driving License (CDL) training services to a maximum of nineteen (19) qualified referrals from College of Alameda.

### Deliverables:

ATD is prepared to provide the following training services for students to obtain a career as a Class A Commercial Driver for the period beginning December 16, 2013 and ending March 31<sup>st</sup>, 2014 the agreed rate for PCC group tuition is \$2,500 per student. Class A training is to include:

- Provide tutoring classes – approximately 4 hours
- All Books & training materials
- Health screening/drug testing

<b>Program Modules</b> 4 week course totaling 120 training hours	
<b>Student Intake/Processing</b> <ul style="list-style-type: none"><li>• Health Screening</li><li>• Drug Screening</li></ul>	
<b>CDL Training</b> <ul style="list-style-type: none"><li>• Classroom Training<ul style="list-style-type: none"><li>Permit tutoring</li><li>Safety Driving Practices Training</li></ul></li><li>• Skill Training<ul style="list-style-type: none"><li>Inspection Drills &amp; Routines</li><li>Basic Controls &amp; General Approach</li><li>Shifting</li><li>Skilled Backing &amp; Maneuvers</li></ul></li><li>• Open Road Driving<ul style="list-style-type: none"><li>Street and Road driving</li><li>Pre-Testing &amp; DMV Road Test Sessions</li><li>Provide Certificate of Training upon completion of program hours</li><li>Class A license will be provided by DMV upon student passing DMV CDL testing,</li></ul></li></ul>	
<b>Target Training Outcomes:</b>	
Enrollment	Up to 19 students
Training completions/certificate attainment	80%
Placement into training related occupation - At least 50% within 90 days of receiving license.	
Overall placement	80%

**Payment Terms:**

Each cohort will run for 4 weeks (5 days a week/Monday-Friday-6 hour time blocks)  
Reasonable accommodations will be made to ensure success of students, to include additional time & makeup tests.

Payment will occur upon receiving invoice as follows:

- 30% of tuition for participants completing 1st week of training
- 30% of tuition for students completing the 4th week training
- 40% of tuition upon passing the DMV road/skills test/obtain Class A License

Payment is to be made according to the agreed upon amount stipulated on **Independent Contract Agreement #19159** and ATD invoicing.

Copies of daily timesheets must be attached to all invoices for hours trained during applicable time periods.

**Both parties agree to the following terms:**

1. If student's academic progress is deemed insufficient by ATD to complete Class A training, ATD will only provide Class B license training to specified student and will notify ATLAS coordinator of such change.
2. In general all of the terms and conditions of normal business between the two parties will be adhered to.
3. In case of any training dispute or problems that might arise, will be discussed between the parties prior to any conclusion made to resolve the matter. Resolution of issues and final conclusions be in writing

Signed: Date \_\_\_\_\_

PCC Authorized Representative: \_\_\_\_\_

Academy of Truck Driving: \_\_\_\_\_

Printed Name: \_\_\_\_\_