

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of March 11, 2014

ITEM TITLE:

Consider Approval of Change Order No. 1 to the Professional Tree Care Company contract for the Laney College Beautification Project.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Change Order No. 1 to the contract with the Professional Tree Care Company for the Laney College Beautification Project, in the amount of \$2,243.00

ITEM SUMMARY:

At the October 8, 2013 meeting, the Governing Board of Trustees awarded the original contract amount of \$78,858.00. This change order in the amount of \$2,243.00 will increase the Professional Tree Care Company's contract to \$81,101.00, or 2.8% of the original contract. Change Order No. 1 is based on both the District's requested additional scope change beyond the original services agreement and unforeseen conditions.

This project redefined the entry to Laney College at Fallon Street. The project involved clearing and grubbing of a circular planting area, changing the paving and seating areas, integrating plantings and ground cover, and installing the irrigation systems. This project's completion time line was for forty five (45) calendar days. This change order comprises of the following:

- Replace a damaged irrigation wire;
- Install two additional drainage outlets,
- Install 60 feet of expansion joint, and 10 Anti-Skate joints. The project is now complete; the Department of General Services is filing a Notice of Completion (NOC) with the County of Alameda.

In accordance with the Board Policy 6600, approval is requested for the change order work, and now Change Order No. 1 is brought before the Board of Trustees for approval. It is in the best interests of the District and financially prudent to authorize this change order. The Professional Tree Care Company has an active license with the Department of Consumer Affairs – Contractors State License Board (CSLB). The firm is a division of the Arboricultural Specialties, Inc., and they are located in Berkeley, California; Charles Slesinger is the marketing director at the company. The chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A projects, as approved by voters in Peralta's constituency and authorized under Resolution 05/06-45, Laney College, "Classroom and facilities repairs and grounds improvements,"

BACKGROUND/ANALYSIS:

On October 8, 2013, the Governing Board of Trustees approved Resolution No. 13/14-24 for the Laney College Beautification Project (Bid No. 13-14/05), and awarded the contract to the Professional Tree Care Company. Originally, the work under this beautification project was part of the ADA Improvement Project.

However, after the completion of this project, the college president wanted a more aesthetically pleasing landscaped entry at Fallon Street to create a strong sense of place at Laney College. As a result, the college president requested for this beautification project to be completed.

DELIVERABLES AND SCOPE OF WORK:

Under Change Order No. 1, the contractor will improve the irrigation system, drainage system and eliminate damage to the concrete walls from the skate boarders.

ANTICIPATED COMPLETION DATE:

There are no changes anticipated to the completion date.

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

The administration recommends Board approval of Change Order No. 1 for Laney College Beautification Project (Bid No. 13-14/05).

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: February 26, 2014

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: February 26, 2014

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on
Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor

PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

SUMMARY OF CHANGE ORDER No. 01 Attachment

PROJECT: LANEY COLLEGE BEAUTIFICATION

DATE: 2 / 21 2014

OWNER: Peralta Community College District

DSA FILE NO.: N / A

CONTRACTOR: PROFESSIONAL TREE COMPANY

DSA APP NO.: N / A

PCCD FILE NO.: #2314-01

Change Order Coding:

1 – Unforeseen Condition – Owner Initiated	4 – Design error or omission – Architect Initiated
2 – Owner Requested Change – Owner Initiated	A – Approved for A/E Reimbursement
3 – DSA or Agency requested change – Agency Initiated	F – Not Approved for A/E Reimbursement

1	Preliminary Change Order No. 1	ADD/	\$ 2,243.00	Amount
		ADD/DEDUCT	0	Days

Description: Replace irrigation wire, Install two Drain Outlets, and Install expansion and Anti - Skate Joints.

Requested by: Code 2 - Owner Requested Change.

Reason: College irrigation wire old & worn. City Side walks slope allowing water to pool. Prevent Skateboarders from damaging the concrete walls.

DSA preliminary approval date: Insert Date N / A

2	Insert Content Here	ADD/DEDUCT \$	Insert Amount
		ADD/DEDUCT	Insert No. Days

Description: Insert Content Here

Requested by: Insert Content Here

Reason: Insert Content Here

DSA preliminary approval date: Insert Date

3	Insert Content Here	ADD/DEDUCT \$	Insert Amount
		ADD/DEDUCT	Insert No. Days

Description: Insert Content Here

Requested by: Insert Content Here

Reason: Insert Content Here

DSA preliminary approval date: Insert Date

End of Items

PERALTA COMMUNITY COLLEGE DISTRICT

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CHANGE ORDER NO. 1

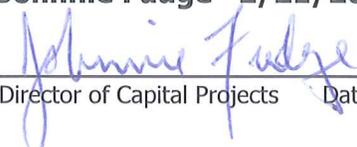
PROJECT:	Laney Beautification Project #2314-01	DATE:	2/21/2014
PROJECT MGR:	Jeffrey Cook	DSA FILE NO.:	N/A
OWNER:	Peralta Community College District	DSA APP. NO.:	N/A
CONTRACTOR:	The Professional Tree Care Company	PCCD FILE NO.:	#2314-01

The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

Original Contract Sum	\$78,858:00
Net Change by previously authorized Change Orders	\$0
The Contract sum prior to this Change Order	\$78,858:00
The Contract sum will be increased/ by this Change Order	\$2,243:00
New Contract Sum including this Change Order	\$81,101:00
Cumulative Change Order(s) as a percentage of contract including this Change Order	2.8%
Contract is changed by (0) Days	0 Days
Contract completion date as of this Change Order	January10, 2014

Summary reference attached items:

P.C.O'. 1

<p>Approved: D. J. Johns 2/21/2014</p> <hr/> <p>Architect of Record Date</p> <p>Not Applicable</p> <hr/> <p>Mechanical Engineer Date</p>	<p>Approved: Charles Slesinger 2/21/14</p> <hr/> <p>General Contractor Date</p> <p>Robert Zandstra 2/21/2014</p> <hr/> <p>Construction Manager Date</p>	<p>Approved: Not Applicable</p> <hr/> <p>Electrical or Structural Eng. Date</p> <p>Not Applicable</p> <hr/> <p>Div. of the State Architect Date</p>
<p>Peralta Community College District Approval: Jeffrey Cook 2/21/2014</p> <p> Facilities Project Manager Date</p> <hr/> <p>Chancellor Date</p>	<p>Johnnie Fudge 2/21/2014</p> <p> Director of Capital Projects Date</p>	<p>Dr. Sadiq Ikharo 2/21/2014</p> <p> V.C of General Services Date</p> <p style="text-align: right; margin-top: 10px;"><i>2/26/14</i></p>

PERALTA COMMUNITY COLLEGE DISTRICT

Department of General Services • Phone 510/466-7341 • Fax 510/466-7315

PRELIMINARY CHANGE ORDER NO. 1

PROJECT: Laney College Beautification Project No # 2314 -01 DATE: December 31, 2013
OWNER: Peralta Community College District DSA FILE NO.: N/A
TO: PCCD DSA APP. NO.: N/A
333 East Eighth Street ARCHITECT FILE NO.: N/A
Oakland, CA 94608

You are hereby directed to make the following change(s) in this Contract. When signed by the Owner and Architect and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change order as soon as possible.

DESCRIPTION: Install a new Irrigation control wire. Install 2 Drainage Outlets. Install 60 feet of expansion joint & 10 Anti – Skate Joints.

REASON INITIATED: College Irrigation wire was old & worn. City side walks sloping & allowing water to pond. Prevent Skate Boarders from damaging the concrete walls.

ATTACHMENTS: See attached change order request from Contractor dated 12/31/2013

The proposed basis of adjustment to the Contract Price and Contract time are as follows:

Amount of Change: Add Deduct \$ 2,243.00
 Lump Sum T & M Not to Exceed Force Amount

Time Extension: No Time Extension Requested.

Signature by the Contractor indicates the Contractor's agreement with the above adjustments in Contract Sum and Contract Time.

ISSUED BY:

D.J Johns. 12/31/2013
Architect of Record Date

REVIEWED BY:

Robert Zandstra 12/31/2013
Construction Manager Date

APPROVED BY:

Charles Slesinger 12/31/2013
Contractor Date

Owner's Approval:

Jeffrey Cook 2/21/2014 Johnnie Judge 2/21/14
Facilities Project Manager Date Director of Capital Projects Date
Sadiq B. Ibrahim 2/24/14
Vice Chancellor of General Services Date Chancellor Date



SBE OSDS Ref. No. 19519
 California Contractor's No. 676952
 Classifications: C21, C27, C31, C61/D49
 FEIN: 94-3226896

CHANGE ORDER REQUEST I

DECEMBER 31, 2013

The Professional Tree Care Company presents this Change Order for the **Laney College Beautification Project**

After a detailed inspection of the jobsite, The Professional Tree Care Company will provide all labor, equipment and materials for the work listed below.

ITEM	DESCRIPTION	COST
1.	Irrigation Control Wire – Install Add A Zone Unit for Valve Control	\$ 454.00
2.	Install Drainage Outlet – Quantity 2	\$ 746.00
3.	Field Changes in Concrete Installation – 60 Feet of Expansion Joint; 10 Vertical ½” Deep Joints; Installation of Anti-Skate Detail	\$1,043.00

LUMP SUM: \$ 2,243.00

Costs shown based on Prevailing Wage.

Any alterations or deviation from the above specification will be executed upon written or verbal orders, and will become an extra charge over and above the estimate.

Charles Slesinger
 Bid Coordinator
 The Professional Tree Care Company

Signature: 

Date: January 21, 2014