

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of March 11, 2014

ITEM TITLE:

Consider Approval of Resolution No. 13/14-49, Acceptance of the Completed work and Release of Retention for the Laney, Merritt and College of Alameda Tracks Replacement Projects (Bid No. 13-14/04), Field Turf USA Inc. – A Tarkett Sports Company Inc.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Resolution No. 13/14-49, for completed work and release of retention for the Laney, Merritt and College of Alameda Tracks Replacement Projects (Bid No. 13-14/04), Field Turf USA Inc. – A Tarkett Sports Company Inc., in the amount of \$71,900.85.

ITEM SUMMARY:

The Board of Trustees approved the contractual bid and award of this project to the vendor on October 8, 2013, in the amount of \$1,438,017. The Chancellor negotiated a final contractual amount of \$1,292,500. Final acceptance of the project and release of the remaining five percent (5%) retention of \$71,900.85 is based the board approved amount of \$1,438,017. The project scope of work included the replacement and striping of the tracks at Laney College, Merritt College, and additional ADA parking at the College of Alameda. A Notice of Completion (NOC) was filed and approved by the County of Alameda on February 4, 2014, and certified by the Division of the State Architect, DSA. The work was completed on time and on budget. There was one (1) change order in the amount of \$4,244.13, which was approved by the Board of Trustees on January 21, 2014. The Chancellor negotiated the final Change Order amount to \$4,181.63 which is 0.3% of the original contract amount of \$1,438,017.

FieldTurf USA Inc. is a corporation that is being managed by Marty Olinger (Senior Vice President of Sales), Harold McNeil (Vice President of Manufacturing), Charles Cook (Vice President of Construction and Installation), Andrew Rowley (Sales Representative), Michael Vincent (Lead Estimator), Lindsay Agattas (Sr. Project Administrator) and Greg Weisbrich (Construction Manager). The business is registered with the California Department of Consumer Affairs – Contractors State License Board. The Chancellor recommends approval

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45.

BACKGROUND/ANALYSIS:

The Board of Trustees approved the bid award and budget at its meeting on October 8, 2013.

ANTICIPATED COMPLETION DATE:

The project completion date was December 7, 2014.

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for final acceptance of the Completed work and Release of Retention for the District-wide Track and Field Replacement Project (RFP No. 13-14/27), Field Turf USA Inc. – A Tarkett Sports Company Inc.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS: Not applicable

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: February 26, 2014

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: February 26, 2014

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on
Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor

**PERALTA COMMUNITY COLLEGE DISTRICT
RESOLUTION 13/14-49 ACCEPTANCE AND RETENTION**

DISTRICT-WIDE TRACK AND FIELD REPLACEMENT PROJECT

(Bid No. 13-14/04)

FieldTurf USA Inc. – A Tarkett Sports Company Inc.

WHEREAS, FieldTurf USA Inc. – A Tarkett Sports Company Inc., a corporation existing under and by virtue of the laws of the State of California, the contractor under that certain contract with the Peralta Community College District, Alameda County, State of California, for all labor, materials, mechanical workmanship, transportation, equipment and services necessary for the District-Wide Track and Field Replacement Project, has made application for acceptance of the work; and

WHEREA, the Project Manager employed by the Board to supervise the completion of said work, has certified in writing to this Board that said contractor completed the work heretofore described and has recommended to this Board the final acceptance of the project, and

NOW, THEREFORE, BE IT RESOLVED that said work of said contract be and the same is hereby accepted; and

BE IT FURTHER RESOLVED that the retention payment in the amount of SEVENTY ONE THOUSAND NINE HUNDRED AND 85/100 DOLLARS (\$71,900.85), which is 5 percent (5%) of said contract price, shall be made thirty-five (35) calendar days from and after the filing of the Notice of Completion at the Alameda County Recorder's Office, provided no withhold notices requesting the withholding of any monies from said contractor have been filed with this Board of Trustees in accordance with the provisions of Title 15 of Part 4, Division 3, of the Civil Code of the State of California.

PASSED AND ADOPTED by the following called vote this 11th day of March, 2014. The full Board has voted in support of this resolution, unless the Board meeting minutes reflect otherwise.

José M. Ortiz
Chancellor and Secretary
Board of Trustees
Peralta Community College District

Recording Requested By:
Peralta Community College District

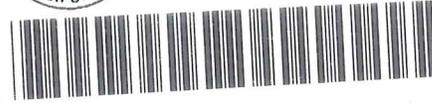


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02/04/2014 10:58 AM

OFFICIAL RECORDS OF ALAMEDA COUNTY
PATRICK O'CONNELL
RECORDING FEE: 0.00

When Recorded, Mail To:
Office of General Services
333 East 8th Street
Oakland, CA 94606



1 PG

For Recorder's Use

Government Code: 27383

Peralta Community College District
Office of General Services
333 East 8th Street, Oakland, California 94606
(510) 466-7200 (510) 466-7315

NOTICE OF COMPLETION

OWNER: PERALTA COMMUNITY COLLEGE DISTRICT, OAKLAND CA
NATURE OF INTEREST OR ESTATE: FEE
PROJECT CONTRACT TITLE: Laney College Field Refurbishment Project
PROJECT NUMBER: 2303
PROJECT ADDRESS: 900 Fallon St.
CONTRACTOR: Field Turf USA Inc. – A Tarkett Sports Company
CONTRACTOR'S ADDRESS: 8088 Montview Rd., Montreal, Quebec H4P 2L7
DSA APPLICATION NUMBER: 01-113468/ 01-113475
CONTRACT START DATE: August 13, 2013
ORIGINAL CONTRACT TIME: 61 Calendar Days
CONTRACT TIME EXTENSIONS: 11 days
APPROVED VIA CHANGE ORDER: 11 days
CONTRACT COMPLETION DATE: December 7, 2013

The above referenced Contract has been completed in accordance with the plans and specifications thereof, and to the satisfaction of the Peralta Community College District. The nature of the title of the stated owner is: in fee.

State of California
County of Alameda

That he/she/they is/are the person(s) signing the above document; that He/she/they has/have read the same, and know(s) the content thereof and that the acts stated therein are true.

Sadiq B. Ikharo

1/29/14

(Signature of Affiant)

Date

Dr. Sadiq Bello Ikharo
Vice Chancellor, General Services
Peralta Community College District

I declare under penalty of perjury that the foregoing is true to the best of my knowledge.

Sadiq B. Ikharo

1-29-14

(Signature of Affiant)

Date

Dr. Sadiq Bello Ikharo
Vice Chancellor, General Services
Peralta Community College District



DEPARTMENT OF GENERAL SERVICES—PROJECT EVALUATION FORM

Vendor: FieldTurf

Vendor No.: _____

Date: 1/7/14

This evaluation form is to be used by the Department of General Services and external Project Managers and Construction Managers to evaluate all projects including Consultants contracts.

The Department of General Services recognizes that Consultant cannot improve or sustain good performance without project-specific constructive feedback. This evaluation is to provide constructive feedback and will be kept on file for review for future consultant selection.

Interim evaluations are used to give timely performance feedback, and allows opportunity for performance modification to ensure the project's success.

Final evaluation is used for future Consultant selection, and helps the District's General Services Department develop and hire the best possible firms.

PROJECT INFORMATION

Project No:	<u>2704</u>	Project Name: <u>District wide Tracks and Field</u>	
Project Start Date:	<u>October 19, 2013</u>	Location of Project:	<u>DW</u> <u>90% Complete:</u>
Scope of Work: <u>Refurbish Tracks and Misc Repairs.</u>			
Type of Work:	<u>Construction</u>	Facilities Project Manager:	<u>JF</u>
Firm Name:	<u>FieldTurf</u>	Consultant Project Manager:	
Evaluation Date:		Evaluation Type: (Check one)	<input type="checkbox"/> Interim or <input type="checkbox"/> Final

RATING SYSTEM DEFINITIONS

Scale	Rating Name	Rating Description
5	Outstanding	Deliverables exceed standards with minimal District General Service's direction; seeks opportunities for self-improvement; models, coaches and inspires excellent service; owns project problems and offers analysis of resolution options.
4	Great	Deliverables exceed standards with some District General Service's direction; frequently checks in on status of service and provides consistent quality service; identifies project problems in advance and offers timely alternative options.
3	Good	Deliverables meet standards with some District General Service's direction; provides expected service and quality checks required by the contract; helps to analyze and resolve problems as they occur.
2	Improvement Needed	A comment is required. Deliverables eventually meet minimum standards with frequent District General Service's coaching required; provides mediocre service, rarely checking for feedback; unaware of problems until discovery by others, then provides weak solution analysis.
1	Unacceptable	A comment is required. Deliverables are substandard even with frequent District General Service's coaching; rarely provides expected service and no quality service checks are evident; unaware of problems until discovery by others, then unable to provide analysis or resolution options.

CAPITAL PROJECTS

GENERAL MANAGEMENT

Complete this section for all services

	<u>Score</u>	<u>Comment</u>
1) RESOURCES —Manages resources effectively including, sub-consultants, schedules meetings and provides progress reports, and milestones.	— <u>4</u>	
2) QUALITY CONTROL —Provides quality control throughout the project. Follows the District's standards. Implements a quality control/assurance plan for the project.	— <u>4</u>	
3) COMMUNICATION — Communicates effectively with the Project Team, Sub-consultants, Stakeholders, District Management, and at meetings.	<u>3</u>	
4) BUDGET —Manages budgets effectively. Brings projects in within budget. Reviews all invoices and makes sure proper scope of work is addressed on invoices, and submits invoices on time.	— <u>4</u>	
5) MANAGEMENT —Manages the contract and modifications. Negotiates change orders in a fair collaborative and open manner.	— <u>3</u>	
6) POLICY —Understands and conforms to the District's General Services policies, procedures, standards, manuals of instruction, and if applicable any State-Aid requirements.	— <u>3</u>	
7) SCHEDULE —Develops and meets a realistic schedule for the project and scope of services.	— <u>3</u>	
8) OPERATION —Reviews drawings/specifications and works with Project Manager to mitigate exposure to change orders. Understands the entire project scope and work to makes sure sub-consultants understand the scope.	— <u>3</u>	
9) PROVIDES SOLUTIONS —Proposes innovative solutions to Design & Construction Challenges.	— <u>3</u>	
10) TEAMWORK —Works effectively with project team members and stakeholders.	— <u>3</u>	
TOTAL FOR GENERAL MANAGEMENT	— <u>33</u>	

ENVIRONMENTAL SERVICES

Complete this section if this contract is for environmental services.

	<u>Score</u>	<u>Comment</u>
1) QUALITY —Prepares quality environmental documents.		
2) FOLLOWS THE LAW —Understands and conforms with state and local laws regarding environmental services.		
3) COLLEGE INVOLVEMENT —Involves the Colleges with regard to environmental issues. Makes sure Colleges are informed.		
TOTAL FOR ENVIRONMENTAL SERVICES		

CAPITAL PROJECTS

DESIGN SERVICE

Complete this section if this contract is for design services.

	<u>Score</u>	<u>Comment</u>
1) DESIGN PROCESS —Follows the District's General Services Design Process and is knowledgeable of Federal/State/Industry design standards.		
2) DESIGN GOALS —Design to the District's needs, and fulfills project mitigation commitments for any environmental, right of way, utility, etc. requirements.		
3) CONTENT SOLUTION —Design connect with the College values and the build environment. Design meets the Districts Standards.		
4) DELIVERABLES —Develops quality plans, specifications, estimates, reports, meeting minutes.		
5) INNOVATION —Delivers a product that effectively applies innovative solutions to project challenges within the project requirements (scope, schedule, and budget).		
6) OUTSIDE AGENCIES —Works effectively with State & Local Agencies.		
TOTAL FOR DESIGN SERVICES		

CONSTRUCTION ENGINEERING MANAGEMENT

Complete this section if this contract is for construction engineering management.

	<u>Score</u>	<u>Comment</u>
1) PARTNERS —Effectively partners with Contractor, District General Services, District Consultants (AOR, IOR), State (DSA), Local Agency, Utility Firms, and adjacent property owners to work solutions to Design & Construction Challenges.		
2) INSPECTION AND TESTING —Performs and documents in a timely manner quality materials testing and inspections consistent with District's General Services standards.		
3) OVERSIGHT —Ensures Contractors complies with the construction contract.		
4) WORKING ENVIRONMENT —Monitors and supports a SAFE work environment for project personnel and the public.		
5) CONTRACT ADMINISTRATION —Provides timely and accurate contract administration. Processes change orders, and payments on-time, reviews project documentation.		
6) CLOSEOUTS —Provides timely and accurate closeout process with state and local agencies.		
TOTAL FOR CONSTRUCTION ENGINEERING SERVICES		

CAPITAL PROJECTS

OVERALL EVALUATION COMMENTS/FEEDBACK

Director of Capital Projects Comments/Feedback:	
Facilities Project Manager Feedback: How likely is it you will select this consultant for future projects? Check One: <input type="checkbox"/> Very Likely <input type="checkbox"/> Likely <input type="checkbox"/> Maybe <input type="checkbox"/> Unlikely (Explain) <input type="checkbox"/> Very Unlikely (Explain)	
Consultant Project Manager Comments/Feedback:	
Overall Evaluation Score:	

APPROVAL SIGNATURES

1. Project Manager

X

Signature

Print Name

Johnnie Fudge
Johnnie Fudge

Date

Phone

2/26/14
(510) 466-7213

2. Director of Capital Projects

X

Signature

Print Name

Johnnie Fudge

Date

Phone

2/26/14
510 466-7213

3. Vice Chancellor of General Services

X

Signature

Print Name

Dr. Sadiq B. Ikharo

Date

Phone

2/26/14
510 466-7336