

**PERALTA COMMUNITY COLLEGE DISTRICT  
Board of Trustees Agenda Report  
For the Trustee Meeting Date of May 13, 2014**

**ITEM TITLE:** *Sabbatical approval, Berkeley City College*

**SPECIFIC BOARD ACTION REQUESTED:**

Approval of Sabbatical for Katherine Kocel, Psychology Department

**ITEM SUMMARY: 1 SEMESTER (FALL 2014) LEAVE**

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

**According to the PFT Contract Colleges are not required to spend more than 33% of total PD budget on Sabbatical replacement cost. The District will cover the remaining cost.**

**BCC: \$4,800**

**The PFT contract page 62 lines 32-37 states that 1/3 of hourly replacement costs of approved sabbatical leave comes out of the Professional Development budget.** However, if the faculty member's classes are not offered during the sabbatical leave then there is **not** a replacement cost.

**BACKGROUND/ANALYSIS:**

PLEASE SEE ATTACHED APPLICATION FROM APPLICANT

Katherine Kocel, Psychology Department ranked one of the highest of BCC's applicants.

She was selected for one-semester sabbatical leave (Fall 2014)

The applicant successfully completed a two-step process outline in the PFT contract ([http://pft1603.org/wp-content/uploads/2013/04/PFT\\_contract\\_07-09.pdf](http://pft1603.org/wp-content/uploads/2013/04/PFT_contract_07-09.pdf))

Scoring was based on the following criteria:

The plan of work relates significantly to the applicant's professional assignment: (15 points)

The plan of work will greatly enhance the applicant's background and improve professional competence: (15 points)

The plan of work will greatly benefit students: (15 points)

The plan of work will greatly benefit colleagues and/or department: (15 points)

The plan of work will greatly benefit the college: (15 points)

The plan of work shows evidence of innovation and creative approaches to the issue and concerns addressed: (15 points)

The plan of work is thorough and complete and definitely worth funding; (10 points)

The score range shall be a scale of 0 - 100 points. An applicant must achieve a minimum score of 80 to be placed in a pool of applicants to be considered for a sabbatical leave.

Applicants in the pool shall be ranked numerically in order of final score (highest first, lowers last). Seniority will be used as one of the factors in breaking a tie.

**DELIVERABLES AND SCOPE OF WORK:**

During the sabbatical Dr. Kocel will develop a Biological Psychology course to be included in the Psychology Associate Arts Transfer program. It will be available to all BCC students and eventually offered at the other Peralta Colleges. Psychology is a rapidly changing discipline, especially in the area of biological psychology. Just in the last few years' advancement of our understanding of genes, brains, and the body systems has been very rapid. Recent developments in our appreciation of the ways genes modulate human behavior haven been augmented by increased appreciation of the ways behavior modifies genes.

In my review of the articulation agreements by major effective during the 2013-14 academic year, at least ten California State Universities and State Universities require or recommend that students transferring with a psychology major take biological psychology or bio psychology courses. I plan to update my understanding of the content of these two types of classes so that BCC can offer a class, which will be accepted for both types of programs.

**ANTICIPATED COMPLETION DATE: FALL 2014**

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:**

**Timeline of Activities/Tasks**

By the end of Fall 2014, I will completed the following tasks:

- Enroll and complete two University level classes in the content area of biopsychology
- Create a class in biological psychology that will prepare students for success in four year programs in psychology and related fields
- Create lecture outlines, class activities, powerpoint presentations, supplementary reading material lists
- Propose course (s) to the curriculum committee to add to the AAT transfer degree in psychology n

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO   X  

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR OF EDUCATIONAL SERVICES)**

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Tamika M. Brown, District Staff Development Officer  
[Enter Here - Your Name and Title of Individual]

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Debbie Budd, Berkeley City College  
[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: Susan Rinne  
Susan Rinne, Interim Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required for bond funds  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy Thi Nguyen  
Thuy Thi Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: José M. Ortiz  
Dr. José M. Ortiz, Chancellor