

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of May 13, 2014**

ITEM TITLE: *Sabbatical approval, Laney College*

SPECIFIC BOARD ACTION REQUESTED:

Approval of Sabbatical for Mark J. Rauzon, Geography Department

ITEM SUMMARY: 1 SEMESTER (FALL 2014) LEAVE

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

According to the PFT Contract Colleges are not required to spend more than 33% of total PD budget on Sabbatical replacement cost. The District will cover the remaining cost.

Laney: \$16,000

The PFT contract page 62 lines 32-37 states that 1/3 of hourly replacement costs of approved sabbatical leave comes out of the Professional Development budget. However, if the faculty member's classes are not offered during the sabbatical leave then there is **not** a replacement cost.

BACKGROUND/ANALYSIS:

PLEASE SEE ATTACHED APPLICATION FROM APPLICANT

Mark J. Rauzon in the Geography Department was ranked one of the highest of Laney's applicants.

He was selected for one-semester sabbatical leave (Fall 2014)

The applicant successfully completed a two-step process outline in the PFT contract (http://pft1603.org/wp-content/uploads/2013/04/PFT_contract_07-09.pdf)

Scoring was based on the following criteria:

The plan of work relates significantly to the applicant's professional assignment: (15 points)

The plan of work will greatly enhance the applicant's background and improve professional competence: (15 points)

The plan of work will greatly benefit students: (15 points)

The plan of work will greatly benefit colleagues and/or department: (15 points)

The plan of work will greatly benefit the college: (15 points)

The plan of work shows evidence of innovation and creative approaches to the issue and concerns addressed: (15 points)

The plan of work is thorough and complete and definitely worth funding; (10 points)

The score range shall be a scale of 0 - 100 points. An applicant must achieve a minimum score of 80 to be placed in a pool of applicants to be considered for a sabbatical leave.

Applicants in the pool shall be ranked numerically in order of final score (highest first, lowers last). Seniority will be used as one of the factors in breaking a tie.

DELIVERABLES AND SCOPE OF WORK:

During my employment at Laney I have maintained my professional standing as a leader in the field of island conservation by continuing my research. I plan to visit Okinawa and Guam to research more background information on these islands as the US military moves out of Japan to Guam. This research will serve as the fitting conclusion to my book as I complete final edits, copy-writing, citation etc. for publication. A book on the conserving nature in the Pacific by a geographer who teaches at Laney will demonstrate how sustainability concepts are exported to the District.

ANTICIPATED COMPLETION DATE: FALL 2014

ALTERNATIVES/OPTIONS:

**EVALUATION AND RECOMMENDED ACTION:
Timeline of Activities/Tasks**

By the end of Fall 2014, I will completed the following tasks:

- Travel and complete research in the Pacific Rim region
- Write final chapter for book publication
- Complete edits, citations and copy writing
- Submit final copy of book for publication

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ **NO** X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR OF EDUCATIONAL SERVICES)

(****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Tamika M. Brown, District Staff Development Officer
[Enter Here - Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Elnora Webb, Laney College
[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard
Ron Gerhard, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required for bond funds Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor