

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of May 13th, 2014

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

CalWORKs Addendum Form # 1 for ICC No. 10277 with Bananas, Inc.-Berkeley City College

SPECIFIC BOARD ACTION REQUESTED:

Please approval CalWORKs Addendum Form # 1 for ICC No. 10277 with Bananas Inc. Childcare Services.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Berkeley City College CalWORKs Program requests to increase ICC No. 10277 with Bananas Inc. childcare services, vendor No.0000503470, by \$ 10,975.00. The initial contract (No. 10277) with Bananas Inc. was for \$35, 000.00. Due to the increase use of childcare services by CalWORKs students the total cost of the service is projected to exceed \$35, 000.00. Additional \$10,975.00 is needed so that child care service will continue uninterrupted. The new final amount of the ICC No. 10277 will be \$ 45, 975.00.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Increasing the contract amount has no negative impact on Berkeley City College or CalWORKs budget, since the cost is financed by the categorical funding provided by the state for this purpose.

BACKGROUND/ANALYSIS:

Bananas, Inc. has been providing child care for Berkeley City College on a voucher system funded categorically by the state, since Berkeley City College does not operate a child care center.

DELIVERABLES AND SCOPE OF WORK:

Bananas, Inc. will provide child care services to CalWORKs students.

ANTICIPATED COMPLETION DATE:

JUNE 30, 2014

ALTERNATIVES/OPTIONS:

Due to increase use of the child care services by CalWORKs students, the total cost exceeds the initial contract amount. Please approve the addendum form so that this service will continue uninterrupted.

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

Dr. Deborah Budd, President BCC

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Fatima Shah
Fatima Shah, Acting CalWORKs Coordinator

Date: 4/28/2014

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: President Deborah Budd
President, Deborah Budd

Date: 4/28/14

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Dr. José M. Ortiz
Dr. José M. Ortiz, Chancellor

Scope of Work

Bananas, Inc. will administer the tracking of child care voucher program for Berkeley City College for \$ 45, 975.00 from July 1, 2013 through June 30, 2014. This amount includes a 15% for tracking in the administration of the child care voucher program. The tracking includes the staff involved in processing student eligibility, maintaining student and providing files, processing payments and reporting CalWORKs child care data.

Agenda Description:

Consider Approval of Addendum Form # 1 for ICC No. 10277 with Bananas Inc., Berkeley City College

Presenter: Dr. Deborah Budd, President BCC

Consider approval of CalWORKs addendum form for ICC No. 10277 with Bananas Inc., to increase the contract amount by \$10,975.00. Due to the increase of child care service by CalWORKs students, the ICC No. 10277 amount needs to be amended from \$35, 000.00 to the final amount of \$45,975.00. This will ensure that child care service continue uninterrupted until June 30th 2014 for CalWORKs students. Funding Source: CalWORKs funds. This increase will not have a negative impact on college or CalWORKs program funds since the cost is financed by the categorical funding provided by the State for this purpose.