

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of May 13, 2014

ITEM TITLE:

Consider approval of Measure A Bond Budget Transfers and Appropriations for the B.E.S.T. Center Project at Laney College (No. 63), Merritt College CHW Infrastructure Project (No. 66), Emergency Facilities Repairs and Replacement Projects Phase I (No. 67), Measure A Overhead (No. 68), and Leak Remediation at Laney College (No. 69).

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for several Measure A and E budget transfers and appropriations.

ITEM SUMMARY:

Staff has obtained signatures from the Administrations (College President, Vice Chancellor of Finance and Administration, Vice Chancellor of General Services and the Chancellor) for this budget transfer and appropriation for the May 13, 2014 Board meeting. On June 23, 2009, the Board of Trustees approved the Bond Measure (A and E) Spending Plan, which included budget appropriations, cash flow projections and budget transfer procedures.

Budget Transfer No. 63 (\$500,000) is from Measure A bond fund, which will pay for the current additional project costs for the Building Efficiency for a Sustainable Tomorrow (B.E.S.T.) Center at Laney College. This project costs include construction administration, construction cost and contingencies, and other miscellaneous project costs. Also, this budget will pay for the Division of the State Architect (DSA) plan check reviews of sprinklers that was initially taken off from the construction of the building. Currently, \$464,978.55 is the total estimated budget cost for architectural design services, commissioning engineering services, advertisement, Division of the State Architect's fees, environmental and engineering services, and other soft costs. This transferred amount will come from the Laney Building Modernization project account (#2314) and Utility Infrastructure project account (#2423) and deposited into the existing New B.E.S.T. Sustainability Building project account (#2437).

Measure A Budget Transfer No. 63

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2437	New Sustainability Bldg (B.E.S.T. Center)	\$4,550,331	\$5,050,331	\$500,000
	Total Transfer			\$500,000
Transfer From:				
2314	Laney Bldg Modernization	\$24,042,216	\$23,942,216	\$100,000
2423	Infrastructure-Utilities	\$492,039	\$92,039	\$400,000
	Total Transfer			\$500,000

Description: Transfer amount to pay for additional project costs.

Budget Transfer No. 66 (\$335,000) is from Merritt College Measure A Unallocated Funds, which will pay for change orders generated for the Merritt College CHW Infrastructure Project. As a standard practice, the District allots a 10% contingency of the original contract amount to cover for change orders and additional services. This transfer amount is from the Merritt College Contingency account no. 2428 to the existing Merritt Utility Infrastructure project account (Project no. 2355). The transfer amount is 9.8 percent (9.8%) of the original construction contract amount of \$4,076,000. Change orders created were due to unforeseen site conditions and unaddressed design elements in the construction documents and specifications. Four (4) change orders were submitted and approved by the Governing Board of Trustees, totaling \$271,385.

Measure A Budget Transfer No. 66

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2355	Merritt Utility Infrastructure	\$7,825,000	\$8,160,000	\$335,000
	Total Transfer			\$335,000
Transfer From:				
2428	Merritt-Contingency	\$566,492	\$231,492	\$335,000
	Total Transfer			\$335,000

Description: Transfer amount to pay for added scope of work due to unforeseen underground conditions at the Merritt College Chiller project.

Budget Transfer No. 67 (\$2,594,300) is from Measure E Unallocated Funds transferred into a new project account no. 2733 to pay for Emergency Facilities Repairs and Replacement Projects Phase I at Merritt College, Laney College and College of Alameda. The emergency projects were approved by the Chancellor on February 25, 2014 and ratified by the Governing Board of Trustees on March 11, 2014.

Measure E Budget Transfer No. 67

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2733	2014 District-wide Emergency Projects	-	\$2,594,300	\$2,594,300
	Total Transfer			\$2,594,300
Transfer From:				
-	Measure E Unallocated Funds	\$4,449,078	\$1,854,778	\$2,594,300
	Total Transfer			\$2,594,300

Description: Funds for 2014 Emergency Facilities Repairs and Replacement Projects Phase I.

Budget Transfer No. 68 (\$1,388,026) is from Measure A Unallocated Funds and seven (7) completed projects to fund payroll for Measure A Overhead, account no. 2300.

Measure A Budget Transfer No. 68

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2300	Measure A Overhead	\$14,000,000	\$15,388,026	\$1,388,026
	Total Transfer			\$1,388,026
Transfer From:				
2321	District Center Renovation Phase II	\$1,563,034	\$1,853,494	(\$290,460)
2343	GSA Lot Lighting, Walkway	\$1,650,000	\$1,619,245	\$30,755
2359	HVAC for Main District Office	\$1,700,000	\$1,446,376	\$253,624
2326	District-wide Lighting	\$500,000	\$518,690	(\$18,690)
2340	Paving & Parking Meters	\$1,584,669	\$1,584,914	(\$245)
2344	District-wide Boilers & Energy	\$2,235,000	\$2,146,450	\$88,550
2351	District-wide Drinking Fountains	\$825,992	\$454,673	\$371,319
	Measure A Unallocated Funds	\$953,173	-	\$953,173
	Total Transfer			\$1,388,026

Description: Transfer funds are from completed projects and overhead for Measure A program management services being provided by in-house professionals

Budget Transfer No. 69 (\$1,347,678) is from the existing California Solar Initiative (CSI) Rebate Revenues and Measure E Unallocated fund to pay for the Leak Remediation for Laney college Buildings A, B, C, D, E, and G. This budget amount will pay for the construction cost, landscape architectural services, construction support, construction management, and construction contingencies and other miscellaneous project costs.

Measure A & E Budget Transfer No. 69

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2465	Laney Waterproofing & Water Intrusion Remediation	\$99,500	\$121,778	\$22,278
2733-02	Laney Waterproofing & Water Intrusion Remediation	\$1,600,000	\$2,925,400	\$1,325,400
	Total Transfer			\$1,347,678
Transfer From:				
	CSI Solar Rebate Revenues	\$977,304	-	\$977,304

	Measure E Unallocated	\$1,854,778	\$1,484,404	\$370,374
	Total Transfer			\$1,347,678

Description: The lowest responsible bidder came in higher than the estimated construction cost and there are additional associated soft costs for the project for the Waterproofing & Water Intrusion Remediation. Also, additional leaks were discovered and added to the scope.

The Chancellor recommends approval.

BACKGROUND/ANALYSIS:

Staff will implement the standard procedures to finalize the approval of these budget transfers and appropriations. The Vice Chancellor of General Services will collaborate with the College Presidents, Vice Chancellor of Finance & Administration and the Chancellor immediately upon the approval the above budget transfers and appropriations.

DELIVERABLES AND SCOPE OF WORK:

Not Applicable

ANTICIPATED COMPLETION DATE:

Not Applicable

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

Approval is requested for Measure A and E bond budget transfers and appropriations.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

Yes _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: April 30, 2014
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: April 30, 2014
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor

URGENT

ORIGINAL



PERALTA COMMUNITY COLLEGE DISTRICT
 Department of General Services
 333 East Eighth Street
 Oakland, California 94606

Measure A Budget Transfer

Campus: Laney

Transfer # DA: 63

Date 3/27/2014

Transfer Amounts

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2437	New Sustainability Bldg (B.E.S.T. Center)	4,550,331	5,050,331	500,000
	Total Transfer			500,000
Transfer From:				
2314	Laney Bldg Modernization	24,042,216	23,942,216	100,000
2423	Infrastructure-Utilities	492,039	92,039	400,000
	Total Transfer			500,000

Description:

The BEST Center project at Laney College requires additional funds to meet the current estimated project costs.

See attached signature

Dr. Elnora Webb, President of Laney

Date

Sadiq B. Ikharo

Dr. Sadiq B. Ikharo, Vice-Chancellor of General Services

3/28/2014

Date

Susan Rinne, Interim Vice-Chancellor of Finance & Administration

Date

Dr. José M. Ortiz, Chancellor

Date



PERALTA COMMUNITY COLLEGE DISTRICT
 Department of General Services
 333 East Eighth Street
 Oakland, California 94606

ORIGINAL

Measure A Budget Transfer

Campus: Merritt College

Transfer # DA: 66

Date 5/1/2014

Transfer Amounts

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2355	Merritt Utility Infrastructure	7,825,000	8,160,000	335,000
	Total Transfer			335,000
Transfer From:				
2428	Merritt - Unallocated	566,492	231,492	335,000
	Total Transfer			335,000

Description:

Added scope of work due to unforeseen underground conditions at the Merritt Chiller project.

Norma Ambriz-Galaviz

Dr. Norma Ambriz-Galaviz, President of Merritt

5-1-14

Date

Sadiq B. Ikharo

Dr. Sadiq B. Ikharo, Vice-Chancellor of General Services

5-1-2014

Date

Susan Rinne, Interim Vice-Chancellor of Finance & Administration

Date

Dr. José M. Ortiz, Chancellor

Date



PERALTA COMMUNITY COLLEGE DISTRICT
 Department of General Services
 333 East Eighth Street
 Oakland, California 94606

Measure E Budget Transfer

Campus: District-Wide

Transfer # DA: 67

Date 5/2/2014

Transfer Amounts

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2733	2014 District-Wide Emergency Projects	-	2,594,300	2,594,300
	Total Transfer			2,594,300
Transfer From:				
	Measure E Unallocated Funds	4,449,078	1,854,778	2,594,300
	Total Transfer			2,594,300

Description:

Funds for 2014 Emergency Projects

Sadiq B. Ikharo

5/2/14

Dr. Sadiq B. Ikharo, Vice-Chancellor of General Services

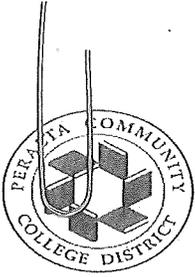
Date

Susan Rinne, Interim Vice-Chancellor of Finance & Administration

Date

Dr. José M. Ortiz, Chancellor

Date



PERALTA COMMUNITY COLLEGE DISTRICT
Department of General Services
333 East Eighth Street
Oakland, California 94606

Measure A Budget Transfer

Campus: District-Wide

Transfer # DA: 68

Date 5/2/2014

Transfer Amounts

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2300	Measure A Overhead	14,000,000	15,388,026	1,388,026
	Total Transfer			1,388,026
Transfer From:				
2321	District Center Renovation Phase II	1,563,034	1,853,494	(290,460)
2343	GSA Lot Lighting, Walkway	1,650,000	1,619,245	30,755
2359	HVAC for main District Office	1,700,000	1,446,376	253,624
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2340	Paving & Parking meters	1,584,669	1,584,914	(245)
2344	District-Wide Boilers & Energy	2,235,000	2,146,450	88,550
2351	District-Wide Drinking Fountains	825,992	454,673	371,319
	Measure A Unallocated Funds	953,173	-	953,173
	Total Transfer			1,388,026

Description:

Transfer funds from completed projects, cover negative amounts on projects, and fund overhead for payroll of Measure A Employees.

Sadiq B. Ikharo

5-2-14

Dr. Sadiq B. Ikharo, Vice-Chancellor of General Services

Date

Susan Rinne, Interim Vice-Chancellor of Finance & Administration

Date

Dr. José M. Ortiz, Chancellor

Date



PERALTA COMMUNITY COLLEGE DISTRICT
Department of General Services
333 East Eighth Street
Oakland, California 94606

Measure A & E Budget Transfer

Campus: Laney

Transfer # DA: 69

Date 5/2/2014

Transfer Amounts

#	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2465	Laney Waterproofing & Water Intrusion Remediation	99,500	121,778	22,278
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	Total Transfer			1,347,678
Transfer From:				
	CSI Solar Rebate Revenues	977,304	-	977,304
	Measure E Unallocated	1,854,778	1,484,404	370,374
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
	Total Transfer			1,347,678

Description:

The lowest responsible bidder came in higher than the estimated construction cost and there are additional associated soft costs for the project for the Waterproofing & Water Intrusion Remediation also additional leaks were discovered and added to the scope.

Dr. Elnora Webb, President of Laney Date

Sadiq B. Ikharo

5-2-14

Dr. Sadiq B. Ikharo, Vice-Chancellor of General Services Date

Susan Rinne, Interim Vice-Chancellor of Finance & Administration Date

Dr. José M. Ortiz, Chancellor Date