

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 24, 2014

ITEM TITLE:

Consider Approval of Amendment No. 1 for Additional Services and Time Extension to the Existing Agreement with FLAD Architects to Provide Peer Reviews and Bridging Architectural Services on the Merritt College New Science and Allied Health Center.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Amendment No. 1 for additional services and time extension to the existing agreement with FLAD Architects to provide peer reviews and bridging architectural services on the Merritt College New Science and Allied Health Center, in the amount not-to-exceed \$25,000.

ITEM SUMMARY:

The time extension until December 31, 2015, was warranted because the consultant's existing agreement has expired. This time extension will permit the architect to continue their services. The purchase order was exhausted and no residual funds remain for the architectural consultant to help the District. Additionally, FLAD Architects will provide the following additional services for \$25,000:

- review potential scope changes as submitted by the Design Build team;
- research the authenticity of the said changes;
- compare information from the original Bridging Documents and DSA submitted documents prepared by the Design Build Team; and
- coordinate with the District and attend reconciliation meetings with required stakeholders to reach agreements on the submitted change orders.

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Merritt College, "Science Lab upgrades," "Nursing Skills Labs," "Dedicated Nursing Program conference room and classrooms," "Allied Health labs," "Providing for and equipping sufficient office space for nursing instructors and science instructors," "Science faculty meeting areas," and "Equipment, technology upgrades, and facility and classrooms improvements for the college's following programs: **Science**, Child Development, Communications, English as a Second Language at the Fruitvale Education Center, Art, Ceramics, Landscape Horticulture/Design, Learning Center, Liberal Arts, Music, Physical Education/Athletics, and **Radiologic Science**."

BACKGROUND/ANALYSIS:

The District issued a Request for Qualifications on September 16, 2009, for bridging architectural services for the New Science Center at Merritt College. On October 21, 2009, twenty-eight (28) proposals were received from architectural firms. The five highest scoring firms were shortlisted and invited for an interview. The design team of FLAD Architects and WLC Architects received the highest score in the interviews and the Committee selected them for recommendation to the Chancellor.

On January 12, 2010, the Governing Board of Trustees approved the original agreement in the amount of \$2,180,000 with FLAD Architects to provide bridging architectural services for a modified design-build project delivery for the Merritt College New Science and Allied Health Center. Including this Amendment No.1, the vendor's cumulative contract amount is \$2,205,000.

DELIVERABLES AND SCOPE OF WORK:

Under the original agreement, the consultant completed the following bridging activities: programming, site planning adjacencies, full schematic design and budgeting. The company will provide the aforementioned additional scope of services described under the Item Summary.

ANTICIPATED COMPLETION DATE:

The anticipated complete date for this additional service is December 31, 2015.

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for FLAD architects to continue to provide bridging architectural services on the Merritt College New Science and Allied Health Center.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: June 12, 2014
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: June 12, 2014
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor

11 June, 2014

Gary Banks
Peralta Community College District
333 East 8th Street,
Oakland,
CA 94606

650 California Street
8th Floor
San Francisco, CA 94108
P 415 398-1600
F 415 398-1606
www.Flad.com

Re: Architectural Design Services
Merritt College – New Science / Allied Health Building
Additional scope / Schedule Extension

Dear Mr Banks

Further to recent communications with Peralta Community College District (the District), we confirm and accept the request to extend our current contract for the Merritt College, New Science and Allied Health Building (the project) through 31st December, 2015.

This contract extension facilitates the authorization of additional services relating to the project. Based on discussions with the District we confirm the request to add the following services:

1. Review potential scope changes as submitted by the Design Build team as outlined in the document 2014 6 09 MC CSAH Cost item review for scopeX1.pdf.
2. Research the validity of said changes, comparing information from the original Bridging Documents and DSA submitted documents prepared by the Design Build team.
3. Liaise with the District and attend reconciliation meetings with requisite stakeholder groups as necessary to reach agreement on the submitted change orders.

We propose that Interface Engineering will assist Flad Architects with this scope, given their intimate knowledge of the project, role in the development of the bridging documents and professional standing.

We understand that time is of the essence and this scope of work will commence immediately, following the issue of a work authorization by the District.

We propose that this effort should be conducted on a time and material basis, billed using the labor rates per the attached sheet, 'Flad Billing Rates' for a total not to exceed fee of \$25,000 (Twenty five thousand dollars). This sum is inclusive of fees for Interface Engineering (\$7,000) per the attached scope and rate sheet dated 10 June 2014. Reimbursable expenses will be submit per requirements of the base contract and in addition to the fee.

Additional services beyond those described above may be authorized in the future, in accordance with the terms of the original contract, at which time additional fees will be negotiated with the District.

Peralta Community College District
June 11, 2014
Page 2 of 2

Should you have any questions relating to this proposal please feel free to contact me at our office listed above. We look forward to continuing our working relationship with the District and Merritt College and thank you for this opportunity.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Cunningham". The signature is written in a cursive, flowing style.

Andrew Cunningham, RIBA, LEED AP
Principal

Attachments: Flad Billing Rates
Interface Engineering proposal dated 6-10-2014

Flad Billing Rates

Name	Role	Hourly Rate
Aboyme, Robert	Project Architect	\$144.06
Byrant, David	Project Manager / Architect	\$199.93
Buensuceso, Orange	Designer	\$91.37
Chung, Daniel	Project Architect	\$141.91
Cochran, Michael	Lab Planner / Job Captain	\$138.29
Cunningham, Andrew	Principal / Project Manager / Architect	\$223.99
Darr, Sylvia	Lab Planner / Project Manager / Architect	\$175.99
Grossman, Ian	Project Architect	\$162.08
Guan, Jenny	Designer	\$89.90
Ham, Laura	Project Manager / Architect	\$191.47
Hammett, Abigail	Designer	\$86.22
Jannotta, Annette	Architect / Interior Designer	\$143.99
Javoroski, Lynn	Specifications	\$154.78
Jonas, Tim	Designer	\$95.78
Lee, Duane	Project Architect	\$163.73
Manzanares, Gerardo	Lab Planner / Project Manager	\$187.46
Marshall, Joseph	Project Manager / Architect	\$178.63
Mickow, John	Principal / Project Manager / Architect	\$237.26
Muracchioli, Gabe	Designer	\$85.48
Oliver, Albert	Lab Planner / Project Architect	\$195.15
Olson, Gary	Project Architect	\$176.85
Rodriguez, Jorge	Designer	\$84.01
Rooze, Jon	Designer	\$122.63
Slusser, Andrew	Designer	\$114.97
Stewart, Christopher	Project Manager / Lab Planner / Architect	\$198.92
Williams, Stevens	Principal / Director of Design	\$235.79
Zaroukian, Raffi	Project Architect	\$147.27



717 Market Street, Suite 500
San Francisco, CA 94103
TEL 415.489.7240
FAX 415.489.7289
www.interfaceengineering.com

PORTLAND
HONOLULU
SAN FRANCISCO
SEATTLE
WASHINGTON, DC
ABU DHABI

June 10, 2014

Andrew Cunningham
Flad Architects
650 California Street, 8th Floor
San Francisco, CA 94108

Re: Merritt College Science and Allied Health Building - Change Order Reviews

Additional Services Proposal

Dear Andrew:

Per our conversation on June 9, 2014 we have added the following scope of service to your project:
Change Order Reviews.

Scope is limited to review of mechanical, plumbing, and electrical change orders submitted by the Design Build Contractor, comparison to bidding documents, and meetings at PCCD as needed.

This additional service will be billed hourly not to exceed at our current standard rates as listed below. We will notify you when we are close to the NTE limit. The NTE limit is estimated to be \$7,000.

Our current standard hourly rates are:

Principal:	\$280/Hour
Associate Principal:	\$210/Hour
Associate:	\$190/Hour
Sr. Engineer/Sr. Designer:	\$165/Hour
Project Designer II/Project Engineer II:	\$140/Hour
Project Designer I/Project Engineer I:	\$130/Hour
Designer Level II:	\$115/Hour
Designer Level I:	\$110/Hour
Drafter Level II:	\$100/Hour
Drafter Level I:	\$95/Hour
Administrative:	\$75/Hour

Please indicate your authorization of these extra services by signing below and faxing, emailing, or mailing this letter back to us so we can set up our records and begin work.

Mechanical and Electrical Engineering
Building Technologies
Commissioning
Energy Consulting
Fire/Life Safety
Lighting Design
Sustainable Design

