



June 10, 2014

Dr. Jose M. Ortiz
Chancellor
Peralta Community College District
333 East 8th Street
Oakland, CA 94606

SUBJ: AWARD NOTIFICATION - PY 2014/2015 WIA Grant Funds

Dear Dr. Ortiz,

Congratulations on your recent award by the Alameda County Workforce Investment Board (ACWIB) for the allocation of Workforce Investment Act (WIA) Grant funds for Program Year 2014/2015, as detailed in this notification.

This funding award notification addresses the program operations, services, and fiscal compliance for the One-Stop Career Centers in the North Cities area. This letter transmits information concerning the funding allocation and planned contracting necessary to implement the program activities on or after July 1st. Attachment A to this letter contains the PY 2014/2015 funding notification, performance goals and deadlines.

SERVICES: Workforce Investment Act (WIA) One-Stop Career Center Operation

**FUNDING SOURCE: WIA Title I – PY 2014/15 Adult Formula Grant
WIA Title I – PY 2014/15 Dislocated Workers Grant
WIA PY 2014/15 - 25% Dislocated Workers**

**FUNDING AWARD: Adult Programs: \$ 281,622
Dislocated Workers: \$ 435,703
Multi-Sector Partnership: \$ 54,491**

GEOGRAPHIC AREA: Alameda County excluding Oakland

CONTRACT PERIOD: July 1, 2014- June 30, 2015

PROGRAM LIAISON: Lazandra Dial, Program Financial Specialist, (510) 780-8768

This Funding Notification is not a contract and does not guarantee that a contract will be executed between your Agency and the County of Alameda. Any contract written will be pursuant to the actions and conditions set by the Alameda County Workforce Investment Board (WIB) and in compliance with Alameda County Social Services Agency (SSA).

Please be advised that the total amount of the contract and the payment of invoices by the County are conditioned upon receipt of adequate funds from the State of California. The County reserves the right to reduce the amount of consideration to be paid under this contract if it does not receive adequate funds from the State of California. Under such circumstances, a corresponding adjustment in services to be rendered by Contractor will be made by mutual agreement of the parties.

Please review the attachment to ensure that your Agency is in agreement with the information provided. Your assigned Program Liaison will provide technical assistance in assuring that all terms and conditions of the award are met.

The contract package will be forwarded to your organization no later than June 9, 2014. No invoice payments can be made until the entire contracting process has been completed and both parties have signed all required documents. Review and approval of the contract package by County staff must occur before the Alameda County Board of Supervisors' designated representative schedules the contract for County signature.

In addition, the following must be addressed prior to completion of the Contract:

1. If your agency's "Identified Signatory" has changed, your agency must have a Board Resolution authorizing the person to sign contracts attached to the packet.
2. If indirect costs are to be claimed, a letter certifying the percentage and acknowledgement by the cognizant agency must accompany the contract packet.
3. Insurance coverage must be current and must include endorsement of additional insured as specified in Exhibit C of the contract package.
4. Plan to address cash match resources.
5. ACWIB approval of site for One Stop Career Center.

The Contractor will receive close out procedures before the end of the PY 2014/15 contract period that will include a 45-day reconciliation period.

The Alameda County Workforce Investment Board and the WIB Department staff look forward to working with your agency in our partnership to serve workers and employers in the community.

Sincerely,



Nick Schultz
WIB Director

FUNDING ALLOCATION:

PY 2014/2015	Adult	Dislocated Workers	25% Cash Match	Multi-Sector Partnership	Total
Allocation	\$281,622	\$435,703	\$179,331	\$54,491	\$951,147
<u>Minimum</u> Number of Participants to be Registered	94	146	179	10	429

PY 2014/2015 PERFORMANCE GOALS:

Enrollments	Adult	Dislocated Workers
Intensive Enrollments – by 6/30/15	94	146
Common Measures		
Entered Employment from Intensive	75.5 / 71	78% / 114
Average Earnings	\$15,900	\$19,500
Retention Rate	81.8%	87%

PY 2014/2015 MULTI-SECTOR PARTNERSHIP PERFORMANCE GOALS:

PY 2014/2015	Dislocated Workers
New Enrollments	10
Training Set-Aside/Minimum Enroll in Training*	\$21,600 / 6
Entered Employment- 65%	22
Average Earnings	\$19,500
Retention Rate	83%

*The minimum number of participants to be enrolled into training is based on a \$3,600 average cost per training. Contractor is expected to enroll more than the minimum number up to the training set-aside amount.

The Contractor is also responsible for local measures as specified in the Contract Package. Additionally, the Contractor will be responsible for performance goals as defined by any discretionary funds program deliverables. Performance goals are based on a minimum number of participants to be served. Achievement of State and local performance goals will be evaluated by the Alameda County Workforce Investment Board:

1. Through the Contract Performance Indicator Reports compiled monthly that are based on Actual exit outcomes reported by the program providers via MIS forms.

2. Through the Performance Reports by Grant compiled annually that are based on the State calculations from the base wage file records.
3. Through reports generated by CalJOBS, EastBay Works and other data management systems.

The State allows for annual Performance Goal negotiations with the Local Workforce Investment Areas. Until the negotiations are complete, the program providers are responsible to meet performance goals from the prior funding allocation period. Additionally, for Program Year 2014/2015, Contractors will be responsible for industry sector focused performance goals. An updated performance goal sheet will be disseminated. The program providers are then responsible for meeting the updated goals.