PERALTA COMMUNITY COLLEGE DISTRICT

Board of Trustees Agenda Report

For the Trustee Meeting Date of September 9, 2014

ITEM TITLE:
Consider *Ratification* of Chancellor Approved Contract for Painting Services at Berkeley City College and Merritt College, NS Construction & Painting.

SPECIFIC BOARD ACTION REQUESTED:
Ratification is requested to accept the contract with NS Construction & Painting, in the amount not-to-exceed $27,000 for painting services at Berkeley City College and Merritt College.

ITEM SUMMARY:
As permitted under the Chancellor Authorization to Sign (Resolution 99/00-5), the Chancellor may authorize a contract with a vendor so the work can commence during the Board recess period. In accordance with Board Policy 6340, approval was requested from the Chancellor to approve this contract, and Board ratification is now requested. Annually, the District contracts with vendors to complete the District's 20-day routine maintenance projects. Hence, the Chancellor approved this contract during the Board recess so that the vendor can complete the work before school resumed. This price includes labor to move furniture and equipment to gain access to areas needing painting, and labor to return furniture to its original location.

The scope of work included cleaning, patching, masking, priming, painting and cleaning up the following spaces:

- A maximum of 9,536 square feet in 14 rooms in Berkeley City College
- A maximum of 7,273 square feet in 11 rooms at Merritt College.

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):
Scheduled Maintenance

BACKGROUND/ANALYSIS:
Pursuant to the Public Contract Code (PCC) section 20657 and the District's Purchasing Procedures, the District conducted an informal competitive bid by requesting price quotations from the following three (3) firms: NS Construction, ARCO Painting, and P. Jordan Builders.

CONTRACTOR	LOCATION	TOTAL BID
NS Construction & Painting	**Danville, CA**	**$27,000.00**
ARCO Painting	San Francisco, CA	$75,600.00
P. Jordan Builders Inc.	Oakland, CA	$86,950.00

The lowest responsible and responsive bid was submitted by NS Construction, in the amount of $27,000.00. Nick Stavrianopoulos is the owner of the company.

DELIVERABLES AND SCOPE OF WORK:
As deliverables, the vendor will clean, patch, mask, prime, and paint the above spaces at Berkeley City College and Merritt College, as outlined under the Item Summary.

ANTICIPATED COMPLETION DATE:
The anticipated completion date is September 2014.

ALTERNATIVES/OPTIONS:
Not Applicable

EVALUATION AND RECOMMENDED ACTION:
Ratification is recommended for the painting services at Berkeley City College and Merritt College.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):
YES _____ **NO** _____X_____

COMMENTS:
No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Dr. Sadiq B. Ikharo* Date: August 29, 2014

Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Dr. Sadiq B. Ikharo* Date: August 29, 2014

Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

__X__ Finance review required _____ Finance review *not* required

If Finance review is required, determination is: __X__ Approved ____ Not Approved

If not approved, please give reason: _____

_____

Signature: *Susan Rinne*

Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

__X__ Legal review required _____ Legal review *not* required

If Legal review is required, determination is: __X__ Approved ____ Not Approved

Signature: *Thuy Thi Nguyen*

Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

__X__ Approved, and Place on Agenda ____ Not Approved, but Place on Agenda

Signature: *José M. Ortiz*

Dr. José M. Ortiz, Chancellor

PERALTA COMMUNITY COLLEGE DISTRICT
Office of General Services

July 9, 2014

MEMORANDUM

To: José M. Ortiz, Ed.D.

From: Dr. Sadiq B. Ikharo, Vice Chancellor for General Services SBI

Subject: **URGENT**-Chancellor's Signature and Approval on a Contract for Painting Services at Berkeley City College and Merritt College

---

Annually, the District contracts with vendors to complete the District's 20-day routine maintenance projects. Your approval is **URGENT** because the projects must be completed before school resumes. Your approval is requested to accept the contract with NS Construction & Painting, in the amount not-to-exceed $27,000 for painting services at Berkeley City College and Merritt College. Also, this price pays for labor for moving furniture and equipment to gain access to areas needing painting, and labor to return furniture to its original location. As planned, upon your approval, this work will begin on July 25, 2014 and finished by August 15, 2014.

This service will include clean, patch, mask, prime, paint and clean up the following spaces:

- A maximum of 9,536 square feet in 14 rooms in Berkeley City College
- A maximum of 7,273 square feet in 11 rooms at Merritt College.

Pursuant to the Public Contract Code (PCC) section 20657 and the District's Purchasing Procedures, the District conducted an informal competitive bid by requesting price quotations from the following three (3) firms: NS Construction, ARCO Painting, and P. Jordan Builders.

CONTRACTOR	LOCATION	TOTAL BID
NS Construction & Painting	**Danville, CA**	**$27,000.00**
ARCO Painting	San Francisco, CA	$75,600.00
P. Jordan Builders Inc.	Oakland, CA	$86,950.00

The lowest responsible and responsive bid was submitted by NS Construction, in the amount of $27,000.00. Nick Stavrianopoulos is the owner of the company. Your approval, as permitted under the Chancellor Authorization to Sign (Resolution 99/00-5), is requested to enter into a contract with NS Construction so that the work can commence during the Board recess period. Your approval will allow the project to proceed and ensure spaces at Berkeley City College and Merritt College are painted and completed before school resumes. The project will be sent to the board meeting on September 9, 2014 for *ratification.* **Funding Source: Scheduled Maintenance.**

Enclosures

Approved: _____ Date: 7.25.14
Dr. José M. Ortiz, Chancellor (Authorized Agent)

Peralta Community College District

Bid Recapitulation Form

Requisition order # _____ College BCC & MERRITT

Date: 6/20/14 Vendor Selected NS CONSTRUCTION

Vendor Fax Number that Purchase Order should be fax to: _____

Purchases from $10,000 to $78,900 require at least three written quotations and must be summarized on this form. List all bids obtained from all vendors including the vendor selected and any vendors who declined to bid. **Attach all written bids to this form.**

Bidder	Amount
1. NS CONSTRUCTION	$27,000
2. ARCO PAINTING	$75,600
3. P. JORDAN BUILDERS	$86,950

Comments: _____

Does the successful vendor meet the Districts definition of a SLBE or SELBE? If so please check the below and forward a copy of the SLBE/SELBE Self Certification Affidavit to the Vendor. Bids from firms that meet the District's definition of SLBE or SELBE bid can be 5% higher than the lowest responsible bidder and still be awarded a contract.

Is the vendor a: SLBE _____ SELBE _____ None _____.

You must attach a sole source letter from any vendor to the requisition for the purchases for goods or services available from only one (1) vendor.

All purchases over $78,900, and construction projects over $15,000 require formal bidding.

Signature of person receiving bids — Date 6/20/14

Campus Business Manager — Date 6/20/14

Purchasing Officer — Date

Updated 1-4-11

~N.S. Construction & Painting~

4 Macomber Rd. Danville, C.A. 94526

Lic. # 566459. T. 925-389-1122 Fax. 925-820-1508

Email-Stav15@comcast.net

~~4-10-14~~ 7-21-14 NJ

PROPOSAL

Peralta Community College District
333 E 8th Street
Oakland, Ca. 94606
Brian Adair Director, Facilities

Project: Paint; Merritt College and Berkeley College

Scope of Work :

1. Paint 15 rooms at Berkeley College 10,000 sq. ft.

2. Paint 11 rooms at Merritt College 8,000 sq. ft.

Total: $27.000.00

Signature: _____
Nick Stavrianopoulos

Arco Painting CO
520 Taylor street #406
San Francisco CA 94102
Tel: 415-341-5155
Fax 415-441-2713

DATE: 04-11-2014

PROPOSAL FORM

TO: Brian Adair

PROJECT: Interior Painting Berkley City College and Merritt College.

BID PROPOSAL PAINTING

Scope of work: Interior painting. Preparation, patching nicks, dings, small holes Less than 25 square inches and marks, clean, prime bare and new surfaces; Painting, and final clean up interior walls in offices, classrooms, bathrooms, Common areas and hallways.

Berkeley City College: 15 Rooms 10,000 SF x Unit Price FL.SF $4.00 = $40,000.00
Merritt College: 11Rooms 8,000 SF X Unit Price FL. SF. $4.00 =$32,000.00
Prime and Paint 20 Doors. 20 Doors x Unit Price $180 =$3,600.00

Total Amount for the above mentioned project $75,600.00

Arco Painting CO will provide Labor, materials, equipment and Insurance to complete the Above Mentioned Project.

Arco Painting Co
(Company)

652709
(Contractor License Number)

08-31-2014
(License Expiration date)

520 Taylor Street. #406
San Francisco, CA 94102
(Business Address)

Konstantinos Lazarakis
(Signature)

Konstantinos Lazarakis
(Printed Name)

Owner
(Tile of Bidder)

415-341-5155
(Telephone Number)

415-441-2713
(Fax Number)

P. Jordan Builders inc.

371 30th st. Oakland, Ca, 94609
License No: 761642
(415) 412-3618

ESTIMATE

4/11/2014

- Berkeley city college
-
- 10,000 sq ft of patching priming and painting $44,250.00
- 8,000 sq ft of patching priming and painting $36,500.00
- painting 20 exterior doors $6,200.00

patrick jordan

Brian Adair

From: horizonkm@aol.com
Sent: Friday, April 11, 2014 11:56 AM
To: Brian Adair
Subject: Re: Paint Quote.
Attachments: PERALTA PROPOSAL1.pdf

-----Original Message-----
From: Brian Adair <badair@peralta.edu>
To: horizonkm <horizonkm@aol.com>
Sent: Wed, Apr 9, 2014 2:50 pm
Subject: Paint Quote.

ARCO Painting,

Please provide me with a Not To Exceed quote for interior priming and painting the following by 12 noon on Friday April 11, 2014:

Oakland Colleges	Rooms	Square Feet
Berkeley City College	15	10,000
Merritt College	11	8,000

Quote will include all material to patch, prime, clean, prep, painting, and final clean up interior walls in offices, classrooms, bathrooms, common areas, and hallways

A primer coat should be not be needed in most areas. The District is responsible for moving items off the walls, and if not, then paint around.

Wall patching is very limited except for nicks, dings, small holes less than 25 square inches or less, and marks. The majority of the painting will be on interior walls, but around 20 exterior doors will need to be primed and painted.

Colors will be based on District color standards, and quality of paint will be Kelly Moore or equal.

Painting will need to be completed in 20 days while students and staff are off campus starting around July 20, 20114.

There will be no formal job walks at this time.

Berkeley City College is a new facility built in 2006.

Thank you.

Brian Adair
Director, Facilities
Peralta Community College District
(510) 466-7269
badair@peralta.edu