

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 9, 2014**

ITEM TITLE:

Consider the Approval of Amendment No. 1 for a Lease Extension of Two (2) Existing Portable Buildings Located at the District Administrative Center from Williams & Scotsman.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Amendment No. 1, for a lease extension of two (2) existing portable buildings located at the District Administrative Center from Williams & Scotsman, in the amount of \$14,339.

ITEM SUMMARY:

This request is warranted because the vendor's lease extension expired July 23, 2014. A lease extension is required with the vendor for the period from July 24, 2014 to November 23, 2014. The International Education currently occupies both existing portable buildings at the District Administrative Center. The lease for both units will be about \$3585/month.

A purchase comparison was completed, which indicated that it is more financially beneficial for the District to own the portables for the long-term. However, at this time, the District will continue to lease the portable buildings up to November 23, 2014, until funding is available to either purchase the portable buildings or extend the lease.

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

General Fund

BACKGROUND/ANALYSIS:

Under the original lease agreement, the District has paid \$134,912.50 to Williams & Scotsman to lease the buildings for period from February 2012 to April 2014.

DELIVERABLES AND SCOPE OF WORK:

As deliverables, the vendor will lease two (2) existing buildings located at the District Administrative Center.

ANTICIPATED COMPLETION DATE:

The anticipated end of the leasing period is by November 30, 2014.

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

The administration recommends the lease extension of the two (2) existing portable buildings to service International Education.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____

NO X _____

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: August 29, 2014

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: August 29, 2014

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on
Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor



AMENDMENT TO LEASE AGREEMENT
(EXTENSION)

LESSEE:
Peralta Community College District
333 East Eighth Street
Oakland, Ca 91608

EQUIPMENT LOCATION:
501 5th Ave
Oakland, Ca 94606

Equipment Serial/Complex Number: CPX-02983 (SMC-00203-470 & 71).
Value: \$37,250.94

By this Amendment, **Williams Scotsman, Inc.** and the Lessee (listed above) agree to modify the original lease agreement, dated 4/21/05 as set forth below.

1. The rental term for the equipment identified above, shall be extended from 7/21/14 through 7/20/2015 12 months (the "Extension Term").
2. The rental rate per month during the Extension Term shall be \$986.88, steps \$30.00, ramp \$168.00 plus applicable taxes, which Lessee agrees to pay Lessor in advance on the 21st day of each month during the Extension Term.
3. Knockdown and return freight shall be at Lessor's prevailing rate at the time the Equipment is returned.
4. All other Terms and Conditions of the original Lease Agreement shall remain the same and in full force and effect.

ACCEPTED:

LESSOR: WILLIAMS SCOTSMAN, INC.

LESSEE: Peralta Community College

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____



AMENDMENT TO LEASE AGREEMENT (EXTENSION)

LESSEE: Peralta Community College District 333 East Eighth Street Oakland, Ca 91608

EQUIPMENT LOCATION: 333 East Eighth Street Oakland, Ca 91608

Equipment Serial/Complex Number: CPX-07823 (SPI-27600001 & 002) . Value: \$58,000.00

By this Amendment, Williams Scotsman, Inc. and the Lessee (listed above) agree to modify the original lease agreement, dated 4/24/00 as set forth below.

- 1. The rental term for the equipment identified above, shall be extended from 7/24/14 through 7/23/2015 12 months (the "Extension Term").
2. The rental rate per month during the Extension Term shall be \$1,821.10, steps \$15.00 plus applicable taxes, which Lessee agrees to pay Lessor in advance on the 24 st day of each month during the Extension Term.
3. Knockdown and return freight shall be at Lessor's prevailing rate at the time the Equipment is returned.
4. All other Terms and Conditions of the original Lease Agreement shall remain the same and in full force and effect.

ACCEPTED:

LESSOR: WILLIAMS SCOTSMAN, INC. LESSEE: Peralta Community College

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

SPACE BY


WILLIAMS
SCOTSMAN

WILLIAMS SCOTSMAN INC
 4911 Allison Parkway
 Vacaville, CA 95688
 1.800.782.1500
 Fax: 707-451-4000

SUMMARY - Lease Cost for 4 Months
(July 24, 2014 – November 23, 2014)

Portable Serial Nos.	Cost / Month	Cost / 4 Months
CPX-07823 (SPI-27600001 & 002)	\$1821.10	
Step Rental 1@\$15	15.00	
Expired Prop Damage Cert Fee	\$159.50	
Expired Liability Cert Fee	\$15.00	
Sales Tax	\$165.25	
SUB-TOTAL:	\$2,175.85	\$8,703.40
CPX-02983 (SMC-00203-470 & 71)	\$986.88	
Rent Multi-Sectional	\$168.00	
Expired Prop Damage Cert Fee	\$120.00	
Expired Liability Cert Fee	\$30.00	
Sales Tax	103.94	
Subtotal:	\$1408.82	\$5,635.28
TOTAL LEASE:	\$3584.67	\$14,338.68