

**PERALTA COMMUNITY COLLEGE DISTRICT  
Board of Trustees Agenda Report  
For the Trustee Meeting Date of September 9, 2014**

**ITEM TITLE:**

Consider *Ratification* of Chancellor Approved Amendment No. 3 to Extend the Existing Contract for Securitas Security Services USA, Inc. (Securitas) to Provide District-Wide Security Services.

**SPECIFIC BOARD ACTION REQUESTED:**

*Ratification* is requested for Amendment No. 3 for Securitas to provide District-wide Security Services, on an-going month-to-month basis, effective October 1, 2014.

**ITEM SUMMARY:**

As permitted under the Chancellor Authorization to Sign (Resolution 99/00-5), the Chancellor authorized the extension of Securitas’ existing contract. The Chancellor’s approval will allow Securitas to provide security services at Peralta’s four (4) colleges (Berkeley City College, Laney College, College of Alameda, and Merritt College).

American Guard Services’ contract will terminate September 30, 2014 at Laney College, College of Alameda, and Merritt College. There has been series of theft at Laney College during the summer leading to the termination of American Guard Services’ contract. Hence, the administration requested for Securitas to provide security services at all four (4) Peralta’s colleges. Securitas currently provide security services at Berkeley City College and the Annex Building, on an on-going month-to-month basis, which started on October 1, 2013. Also, the existing cost per hour for Berkeley City College is now applied to the other three colleges, which the Board previously approved on September 24, 2013.

Under this Amendment No. 3, Securitas will bill on an hourly basis for their security services for all four (4) Peralta’s colleges. The projected additional hours per week are 240. The rates below include all medical charges, uniform costs and taxes for the 2014 year, in compliance with the Bay Area Collective Bargaining Agreement, effective on June 14, 2013. This contract extension will also be on a month-to-month basis until a new bid is conducted.

<b>Securitas Billing Rates</b>		
<b>Colleges</b>	<b>Work Schedule</b>	<b>Billing Rate</b>
Security Services at Berkeley City and Annex Building, Laney College, College of Alameda, and Merritt College	Starting Date: October 1, 2014 Weekdays, Weekends & Holidays (Day & Swing Shifts)	Security Officer - \$21.38/hour, \$32.07/hour overtime rate

Securitas is a California corporation located in Oakland, California. The business is managed by Geoff White (Branch Manager).

The Chancellor recommends approval.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):  
General Fund**

**BACKGROUND/ANALYSIS:**

Before the original agreement was established with Securitas, the Administration issued a formal request for proposals (RFP No. 11-12/16) for District-Wide Security Services and proposals were due June 20, 2012. Since the issuance of the RFP, the Board of Trustees has approved the following agreements:

- On September 25, 2012, the Board of Trustees approved for the District to enter an agreement with Securitas for Berkeley City College, in a not-to-exceed amount of \$135,838.00.
- On June 25, 2013, the Board of Trustees authorized an extension for Securitas to provide District-wide security services on a month-to-month basis, starting from July 1, 2013 to September 30, 2013 (Amendment No. 1).
- On September 24, 2013, the Board of Trustees approved the extension of Securitas' contract on an on-going month-to-month basis, effective October 1, 2013.

Please note Securitas' services will end when a Request for Proposal (RFP) is approved by the Chancellor and the governing Board of Trustees.

**DELIVERABLES AND SCOPE OF WORK:**

As deliverables, Securitas will provide security services at four (4) Peralta's colleges on an on-going month-to-month basis under the original contractual terms and conditions with the District.

**ANTICIPATED COMPLETION DATE:**

Not Applicable

**ALTERNATIVES/OPTIONS:**

Not Applicable

**EVALUATION AND RECOMMENDED ACTION:**

*Ratification* is recommended for Securitas to provide security services at four (4) Peralta's colleges on an on-going month-to-month basis.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

Yes \_\_\_\_\_ No     X    

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?** Vice Chancellor Ikharo

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

Date: August 29, 2014

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

Date: August 29, 2014

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:       Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_

Signature: Susan Rinne  
Susan Rinne, Interim Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

Signature: Thuy Thi Nguyen  
Thuy Thi Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on  
Agenda

Signature: José M. Ortiz  
Dr. José M. Ortiz, Chancellor



PERALTA COMMUNITY COLLEGE DISTRICT  
Office of General Services

August 22, 2014

**MEMORANDUM**

**To:** José M. Ortiz, Ed.D.

**From:** Dr. Sadiq B. Ikharo, Vice Chancellor for General Services *SBI*

**Subject:** **URGENT**-Chancellor's Signature on Amendment No. 3 to Extend Existing Contract for Securitas Security Services USA, Inc. (Securitas) to Provide District-wide Security Services

Your approval is requested to authorize Amendment No. 3 for Securitas to provide District-wide Security Services, on an on-going month-to-month basis, effective October 1, 2014. Currently, American Guard Services provide security services at Laney College, Merritt College, and College of Alameda. However, their contract will terminate on September 30, 2014. There has been series of theft of college properties at Laney College during the summer, which caused the termination of their contract. Hence, the administration requested for Securitas to provide security services at all four (4) Peralta's colleges. **Funding Source: General Fund.**

Securitas currently provide security services at Berkeley City College and the Annex Building, on an on-going month-to-month basis, which started on October 1, 2013. Securitas will bill on an hourly basis for their security services for all four (4) Peralta's colleges. The projected additional hours per week are 240. The rates below include all medical charges, uniform costs and taxes for the 2014 year, in compliance with the Bay Area Collective Bargaining Agreement, effective on June 14, 2013.

Securitas Billing Rates		
Colleges	Work Schedule	Billing Rate
Berkeley City College, Laney College, College of Alameda, and Merritt College	Starting Date: October 1, 2014 Weekdays, Weekends & Holidays (Day & Swing Shifts)	Security Officer - \$21.38/hour, \$32.07/hour overtime rate

Securitas is a California corporation located in Oakland, California. The business is managed by Geoff White (Branch Manager). Your approval, as permitted under the



**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Office of General Services**

Chancellor Authorization to Sign (Resolution 99/00-5), is needed to extend Securitas' existing contract to provide District-wide Security Services. After your approval, the District will provide notification right away so Securitas can have enough time to obtain employees and deploy them at the colleges.

This matter will be sent to the September 9, 2014, Board meeting for *ratification*.

Approved: \_\_\_\_\_

Dr. José M. Ortiz, Chancellor

Date: \_\_\_\_\_

8.29.14

Thank you!

Enclosures



Dr. Sadiq B. Ikharo  
Department of General Services  
333 E 8th Street  
Oakland, CA 94609

August 7, 2014

Dear Dr. Ikharo,

This letter serves as a Proposal for Security Service under the Collective Bargaining Agreement by Securitas Security Services, Inc. to begin service per our conversation (dated August 5, 2014.) If chosen to provide service, Securitas Security Services, Inc. accepts this agreement with Peralta Colleges for College of Alameda, Laney College, Merritt College and continued service at Berkeley City College on a month-to-month basis effective October 1, 2014. The estimated additional hours per week are 240. The cost of services (same as current agreement at BCC) is listed below:

**Billing Rate:** The bill rate (for an unarmed guard) effective at the start of the contracted service will be \$21.38 per hour for straight time and \$32.07 per hour should overtime be incurred. This rate encompasses all medical charges, uniform costs and taxes for the 2014 year in accordance with the Bay Area Collective Bargaining Agreement, signed and put in to action on June 14, 2013.

**Campuses:** 900 Fallon Street Oakland, CA  
12500 Campus Drive Oakland, CA  
555 Ralph Appazzato Memorial Parkway Alameda, CA

**Effective / Start Date:** October 1, 2014

**Ending Date:** Services will end when a Request for Proposal (RFP) is completed and approved by the decision making team/ governing body.

Thank you for the opportunity to gain your business and we here at Securitas Security Services, Inc. look forward to the possibility of our business partnership.

Geoffrey White  
Branch Manager, Securitas Security Services, Inc.

Securitas Security  
Services USA, Inc.  
Oakland Branch  
7677 Oakport St.  
Oakland, CA 94621

Phone 510.567.2164  
Fax 510.568.0289  
www.securitasinc.com

Dr. Sadiq B. Ikharo  
Vice Chancellor for General Services, Peralta Community College District



# Peralta Community College District

333 East Eighth Street · Oakland, California 94606 · (510) 466-7200

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August 6, 2014

Mr. Roger Flores  
Director of Operation  
American Guard Services, Inc.  
1299 East Artesia Blvd.  
Carson, CA 90746

Subject: Notice of Termination of Services – Effective October 1, 2014

Mr. Flores:

This is to notify you, as follow-up to our August 4, 2014 meeting, that the Peralta Community College District (District) will no longer need the services of American Guard Services, Inc. (AGS), effective October 1, 2014.

The District is not satisfied with the performance of the security guard services provided by AGS and the recent action by AGS security guard was an appalling breach of trust. College property was not adequately safeguarded.

The recent ongoing thefts at the Laney Campus have become problematic with at least three major thefts occurring at Laney College within the last few months with cost now exceeding tens of thousands of dollars. The majority of thefts have been with high-end instructional and administrative technology and communication equipment (i.e. laptops, cameras, walkie-talkies, etc.). Police Services reported that on 7/30/14 one of your security guards was arrested and confessed to several burglaries at Laney which included several laptops, I-Pads and all the camera equipment reported stolen. This is a betrayal of Public and District's trust.

In addition, I have received several complaints from the Colleges constituents relating to the following poor performance of AGS security guards.

- AGS security guards sleeping on job, especially during the swing and graveyard shifts;
- AGS not properly supervising their security guards;
- Influx of transients roaming the campus due to lack of professional patrolling by the AGS security guards.

Please return to me any District equipment and keys assigned to your security guards before the termination date. If the keys are not returned and locks are replaced, the District will invoice AGS for the replacement costs.

On behalf of the District, good luck in your future endeavors.

Sincerely,

**THE PERALTA COMMUNITY COLLEGE DISTRICT**

A handwritten signature in blue ink that reads "Sadiq B. Ikharo".

Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

College of Alameda

Laney College

Merritt College

Berkeley City College