



PERALTA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES

Tuesday, September 9, 2014

5:00 p.m. Closed Session

7:00 p.m. Public Session

333 East 8th Street

Oakland, CA 94606

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on Peralta TV – Cable Channel 27 – Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on Granicus:

Link on the Peralta Board Website: <http://web.peralta.edu/trustees/meetings-votelog/>

PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

AGENDA

CALL TO ORDER (7:00 p.m.)

CLOSED SESSION (5:00 p.m.)

Topics to be discussed include:

Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

- Conference with Legal Counsel (54956.9(a)), Johnson v. PCCD, U.S. District Court, Northern District of CA Case No. C08-4152
- Conference with Legal Counsel (54956.9(a)), Payne v. PCCD, United States District Court, Case No. C08-03133.
- Conference with Legal Counsel (54956.9(a)), Vogt v. PCCD, Alameda County Superior Court, Case No. RG11-573757.

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- Conference with Legal Counsel (54956.9(a)), Liao v. PCCD, Alameda County Superior Court Case No. RG14717733
- Conference with Legal Counsel (54956.9(a)), BAP Events LLC v. PCCD, Alameda County Superior Court, Case No. RG14-728878.

Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (8 cases)

Public Employee Appointment – Employment, Performance, Evaluation, Discipline, Dismissal, Release – All Employees (Government Code § 54957).

- Recommendation to extend the appointment of Director for Financial Aid.
- Recommendation to appoint Director for Building Efficiency for a Sustainable Tomorrow (BEST), a grant-funded position at Laney College.
- Recommendation to appoint the Interim Director for Career Pathways Trust Consortium, a grant-funded position.
- Chancellor's evaluation

OPEN SESSION (7:00 P.M.)

PLEDGE OF ALLEGIANCE

ROLL CALL Trustees Brown, Pr_ Ab_, González Yuen Pr_ Ab_, Guillén Pr_ Ab_, Handy Pr_ Ab_, Riley Pr_ Ab_, Withrow Pr_ Ab_, and Gulassa Pr_ Ab_, Student Trustees Oliver Pr_ Ab_ and Rolley Pr_ Ab_.

REPORT OF ACTION TAKEN IN CLOSED SESSION (7:01 P.M.)

(Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)

APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (7:02 P.M.)

At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

APPROVAL OF THE MINUTES (7:03 P.M.)

1. Consider Approval of the Regular Board meeting Minutes of July 15, 2014.

Consider approval of the regular Board meeting minutes of July 15, 2014. The minutes are posted on Granicus.

PUBLIC COMMUNICATION (7:05 P.M.)

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings. <http://web.peralta.edu/trustees/board-policies/>

REPORTS (7:30 P.M.)

The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting.

All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.

2. Associated Student Government Reports

Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)

3. Chancellor's Reports

| | |
|---------------------------|-------------------------------|
| Chancellor's Report | Dr. José M. Ortiz |
| Vice Chancellor's Reports | |
| Budget Update | Interim Vice Chancellor Rinne |
| Enrollment and | Vice Chancellor Orkin |
| Student Services Update | |
| ▪ Enrollment Update | |
| General Services | Vice Chancellor Ikharo |
| Human Resources | Vice Chancellor Largent |
| College Reports | |
| Berkeley City College | President Budd |
| College of Alameda | Interim President Gravenberg |
| Laney College | President Webb |
| Merritt College | President Ambriz-Galaviz |

4. Board of Trustees' Reports

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

5. District Academic Senate Report **Presenter: DAS President Karolyn van Putten**

6. Budget Workshop (10 minutes) **Presenter: Interim Vice Chancellor Rinne**

7. **PUBLIC HEARING and ACTION ITEM:** Conduct Public Hearing on Resolution 14/15-16, 2014 – 2015 Final Budget **Presenter: Interim Vice Chancellor Rinne** (7:45 P.M.)

The Peralta Community College District is required to hold a public hearing on the proposed 2014-15 annual budget prior to its adoption. Included in the meeting materials is the proposed final budget for the District which has been publically announced and made available for inspection at the District Budget and Finance Office as well as being posted on the District's website at: <http://web.peralta.edu/business/finance-contacts/annual-adopted-budget/> After the public hearing, it is recommended that Resolution No. 14/15-16 be adopted, approving the Annual Budget. The Chancellor recommends approval.

PRESENTATIONS (8:15 P.M.)

8. Information Technology Presentation (15 minutes) **Presenter: Associate Vice Chancellor Madlock**

Information Technology will present the "Student Financial Aid Module Technology Improvement", summarizing Peralta Community College District technology challenges, successes, along with current hi-tech disruptions in California Community Colleges.

CONSENT CALENDAR (8:30 P.M.)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

BOARD MATTERS

9. Consider ratification for Out of State Travel pursuant to Board Policy 7400
Presenter: Chancellor Ortiz

Consider *ratification* for Out of State Travel pursuant to Board Policy 7400 for the following faculty:

| Name | Travel Location | Travel Dates |
|-----------------|-----------------|--------------------------------|
| Phoumy Sayavong | Atlanta, GA | July 31, 2014 – August 3, 2014 |
| Charlene Perlas | Seattle, WA | July 20, 2014 – July 22, 2014 |
| Petural Shelton | Seattle, WA | July 20, 2014 – July 22, 2014 |
| Peter Ha | Seattle, WA | July 20, 2014 – July 22, 2014 |

10. Consider Approval of Out of State Travel pursuant to Board Policy 7400
Presenter: Chancellor Ortiz

Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty:

| Name | Travel Location | Travel Dates |
|-------------------|-----------------|---|
| Drew Gephart | Seoul, S. Korea | September 10, 2014 – September 16, 2014 |
| Thomas Torres-Gil | Beijing, China | October 15, 2014 – October 21, 2014 |
| Matthew Jones | Portland, OR | November 3, 2014 – November 7, 2014 |

EDUCATIONAL AND STUDENT SERVICES

11. Consider approval of Independent Contractor Agreement for Michael Lok to render services for Laney College’s Asian American Native American Pacific Islander Serving Institution (AANAPISI) Grant Program. **Presenter: President Webb**

Consider approval of Independent Contractor Agreement for Michael Lok in the amount of \$66,000 to render services for Laney College’s Asian American Native American Pacific Islander Serving Institution (AANAPISI) Grant Program until June 30, 2015. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Federal grant funds from the Department of Education’s AANAPISI**

12. Consider approval of a contract with Sprint Spectrum, L.P. for Fiscal Year 2014-15 in the amount of \$34,000. **Presenter: Interim President Gravenberg**

Consider approval of a contract with Sprint Spectrum, L.P. for Fiscal Year 2014-15. Alameda Promise Project is aligned with the Student Success Task Force recommendations to increase student success at COA. To that end, accessible technology is one of the many resources provided to students who lack college readiness. The goal of the project is to address the achievement gap, by providing services and incentives that promote full-time attendance. To strengthen support

for the entering students, who are most at risk, COA has invested in technology applications as a means of critical support for this underserved population. Sprint Spectrum L.P. has provided technology solutions and services to entering students as a part of the Alameda Promise Project. The students in this project have been receiving internet on-the-go and round-the-clock support from Sprint. Alameda Promise Project is providing intensive services to students within their first two years at COA by providing wrap around services to ensure college success. The total amount for Fiscal Year 2014-15 for Sprint Spectrum L.P. will not exceed \$34,000.

The previous contracts for Sprint to date are:

Fiscal Year 2012-2013: \$ 1,250.00

Fiscal Year 2013-2014: \$ 34,000.00

Fiscal Year 2014-2015: \$ 34,000.00

All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

13. Consider Approval of Independent Contractor Agreement Extension for SHM Communications to render professional outreach services at Merritt College and Berkeley City College. **Presenter: President Ambriz-Galaviz and President Budd**

Consider approval of independent contractor agreement extension for SHM Communications in the amount of \$7,000 in support of BCC's outreach efforts. The initial contract of \$24,960 is with Merritt College. Berkeley City College request brings the total contracted amount for these various projects to \$31,960. The scope of work for SHM Communications provides outreach activities for all programs. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Unrestricted Funds.**

FINANCIAL SERVICES

14. Review of Purchase Order Report **Presenter: Interim Vice Chancellor Rinne**

The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report contains all orders issued from June 28, 2014 through August 22, 2014 which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

15. Consider *Ratification* of the AP, Travel, and Consulting Contract Warrant Register
Presenter: Interim Vice Chancellor Rinne

Consider *ratification* of the AP, Travel, and Consulting Contract Warrant Register from June 28, 2014 through August 22, 2014. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for *ratification* purposes only. The Chancellor recommends *ratification*.

16. Conduct Adoption of Resolution No. 14/15-08, 2014-15 PCCD Final Budget
Presenter: Interim Vice Chancellor Rinne

The Peralta Community College District is required to hold a public hearing on the proposed 2014-15 annual budget prior to its adoption. Included in the meeting materials is the proposed final budget for the District which has been publically announced and made available for inspection at the District Budget and Finance Office as well as being posted on the District's website. After the public hearing, it is recommended that Resolution No. 14/15-08 be adopted, approving the Annual Budget.

17. Consider Approval for Blanket Purchase Order for Official Payments Corporation
Presenter: Interim Vice Chancellor Rinne

Consider approval of an open purchase order for Official Payments Corporation (OPC) in the amount not to exceed \$350,000. The contract is needed to pay for student credit card processing fees until the end of this Fiscal Year, June 30, 2015. The District provides students with a variety of payment options in effort to collect student fees timely (i.e. debit card, electronic check and credit card). OPC currently offers Peralta Community College District electronic check payment and processing transaction services and credit/debit card payment transaction services through an Internet interface over the web, an interactive telephone voice response system, and a point of sale interface. This service includes the validation of student's bank account routing numbers, ACH eligibility, determination of dollar amount specified by students, and the creation of transaction files that are then forwarded to the Automated Clearing House. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Unrestricted General Fund.**

HUMAN RESOURCES

18. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Classified Short-Term Employees **Presenter: Vice Chancellor Largent**

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned. The Chancellor recommends approval.

| Last Name | First Name | Date of Hire | End Date | Position Title | Site |
|------------------|-------------------|---------------------|-----------------|------------------------------|-------------|
| Aganon | James | 9/10/14 | 6/30/15 | Program Specialist/Outreach | B |
| Alvarado | Cynthia | 9/10/14 | 6/30/15 | Staff Asst/Admin | M |
| Apodaca | Carmen | 9/24/14 | 12/5/14 | Inst Asst II/DSPS | L |
| Attaran | Cameron | 9/10/14 | 6/30/15 | Inst Asst/English | B |
| Barrionuevo | Cristian | 9/10/14 | 6/30/15 | Inst Asst/Foreign Language | B |
| Bell | Darynell | 9/10/14 | 12/12/14 | Lifeguard | L |
| Campbell-Mateo | Michelle | 9/10/14 | 6/30/15 | Inst Asst/Social Sciences | B |
| Cha | Joseph | 9/10/14 | 6/15/15 | Inst Asst III/DSPS | L |
| Chaiyasane | Koung | 9/10/14 | 12/12/14 | Lifeguard | L |
| Clover | Kirsten | 9/24/14 | 6/30/15 | Admissions & Records Clerk | D |
| Cook | Christopher | 9/29/14 | 6/30/15 | Admissions & Records Clerk | D |
| Crowley | Robert | 9/10/14 | 12/12/14 | Inst Asst/Physical Education | L |
| Dao | Brittany | 9/10/14 | 6/30/15 | Senior Clerical Assistant | D |
| Dorsainvil | Djems | 9/10/14 | 5/29/15 | Inst Asst/Accompanist | L |
| Evans | Kevin | 9/10/14 | 5/22/15 | Inst Asst/Physical Education | L |
| Ferris | Ivan | 9/10/14 | 9/30/14 | Inst Asst/Machine Technology | L |
| Glasscock | Brian | 9/10/14 | 6/30/15 | Stage & Production Asst | L |
| Griffin | Terry | 9/10/14 | 6/30/15 | Warehouse Worker-Driver | D |
| Guo | Wanpeng | 9/10/14 | 6/30/15 | Inst Asst/Music | L |
| Hamilton | Darrian | 9/24/14 | 10/13/14 | Inst Asst/Diesel Mechanics | A |
| Kirkeby | Kathleen | 9/10/14 | 12/12/14 | Lifeguard | L |
| Lehman | Michi | 9/10/14 | 12/12/14 | Lifeguard | L |
| Li | Lily | 9/10/14 | 6/30/15 | Inst Asst/Music | L |
| Liu | Hecheng | 9/10/14 | 6/30/15 | Inst Asst/Music | L |
| Lu | Xian | 9/10/14 | 6/30/15 | Inst Asst/Music | L |
| Luckett | Aaron | 9/10/14 | 6/30/15 | Inst Asst/English | B |
| O'Brien | Mackenzie | 9/10/14 | 6/30/15 | Inst Asst/Machine Technology | L |
| Padilla | Erika | 9/10/14 | 6/30/15 | Program Specialist/Outreach | A |
| Peng | Lu | 9/10/14 | 6/30/15 | Inst Asst/Music | L |
| Perez | Maria | 9/10/14 | 12/12/14 | Inst Asst I/DSPS | M |
| Phillips | Joann | 9/10/14 | 6/30/15 | Research & Syst Tech Analy | D |
| Rhone | Josephine | 9/15/14 | 6/30/15 | Staff Asst/Admin (Grants) | A |
| Riley | Jesse | 9/10/14 | 5/29/15 | Inst Asst/Accompanist | L |
| Roque Chaves | Marisol | 9/15/14 | 12/19/14 | Inst Asst/Child Development | M |
| Sammel | Chelsea | 9/10/14 | 6/30/15 | Inst Asst/Welding | L |
| Shi | Tao | 9/10/14 | 6/30/15 | Inst Asst/Music | L |
| Solomon | Felix | 9/10/14 | 5/29/15 | Inst Asst/Journalism | L |
| Steffani | Quintilla | 9/10/14 | 12/30/14 | Staff Asst/Facilities | M |
| Taing | Christina | 9/10/14 | 6/30/15 | Program Specialist/Outreach | B |
| Thurston | Jaleen | 9/10/14 | 12/19/14 | Inst Asst II/DSPS | L |
| Toliver | Geneva | 9/10/14 | 6/30/15 | Inst Asst I/DSPS | M |
| Tran | Vy | 9/10/14 | 12/12/14 | Inst Asst II/DSPS | A |
| Vasquez | Yesenia | 9/10/14 | 12/12/14 | Lifeguard | L |
| Yan | Albert | 9/10/14 | 6/30/15 | Inst Asst/Music | L |

FACILITIES

19. Consider *Ratification* of Chancellor Approved Contract for Painting Services at Berkeley City College and Merritt College, NS Construction & Painting.
Presenter: Vice Chancellor Ikharo

Ratification is requested to accept the contract with NS Construction & Painting, in the amount not-to-exceed \$27,000 for painting services at Berkeley City College and Merritt College. As permitted under the Chancellor Authorization to Sign (Resolution 99/00-5), the Chancellor may authorize a contract with a vendor so the work can commence during the Board recess period. In accordance with Board Policy 6340, approval was requested from the Chancellor for the approval of this contract, and Board ratification is now requested. Annually, the District contracts with vendors to complete the District’s 20-day routine maintenance projects. Hence, the Chancellor approved this contract during the Board recess so the vendor can complete the work before school resumes. This price includes labor to move furniture and equipment to gain access to areas needing painting, and labor to return furniture to its original location.

The scope of work included cleaning, patching, masking, priming, painting and cleaning up the following spaces:

- A maximum of 9,536 square feet in 14 rooms in Berkeley City College
- A maximum of 7,273 square feet in 11 rooms at Merritt College.

Pursuant to the Public Contract Code (PCC) section 20657 and the District’s Purchasing Procedures, the District conducted an informal competitive bid by requesting price quotations from the following three (3) firms: NS Construction, ARCO Painting, and P. Jordan Builders.

| CONTRACTOR | LOCATION | TOTAL BID |
|---------------------------------------|---------------------|--------------------|
| NS Construction & Painting | Danville, CA | \$27,000.00 |
| ARCO Painting | San Francisco, CA | \$75,600.00 |
| P. Jordan Builders Inc. | Oakland, CA | \$86,950.00 |

lowest responsible and responsive bid was submitted by NS Construction, in the amount of \$27,000.00. Nick Stavrianopoulos is the owner of the company. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Scheduled Maintenance Funds.**

20. Consider *Ratification* of Chancellor Approved Contract to Restripe Parking Lots, Stencil, Paint Curbs, Paint Crosswalks, and Driveway Markings at College of Alameda, Newline Striping. **Presenter: Vice Chancellor Ikharo**

Ratification is requested to accept the contract with NewLine Striping to restripe parking lots, stencil, paint curbs, paint crosswalks, and driveway markings at College Alameda, in the amount not-to-exceed \$19,540. As permitted under the

Chancellor Authorization to Sign (Resolution 99/00-5), the Chancellor authorized a contract with the vendor so that work can commence during the Board recess period. In accordance with Board Policy 6340, approval was requested from the Chancellor for the approval of this contract, and Board ratification is now requested. This project was a 20 day routine maintenance project, which had to be completed before school resumes. The vendor scope of work included the following:

- Provide equipment, labor and materials to restripe parking lots, stencil, paint curbs, paint crosswalks, and driveway markings.

Pursuant to the Public Contract Code (PCC) section 20657 and the District's Purchasing Procedures, the District conducted an informal competitive bid by requesting price quotations from the following three (3) firms: NewLine Striping, Avix Company, Inc., and Weatherly Striping.

| CONTRACTOR | LOCATION | TOTAL BID |
|-------------------------|---------------------|------------------|
| NewLine Striping | San Jose, CA | \$19,540 |
| Avix Company, Inc. | Fremont, CA | \$39,985 |
| Weatherly Striping | San Carlos, CA | \$41,184.25 |

The lowest responsible and responsive bid was submitted by NewLine Striping, in the amount of \$19,540. Chris Loman is the owner of the company. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Parking Fund.**

21. Consider *Ratification* of Chancellor Approved Contract for Window Cleaning and Pressure Washing of Pavement at College of Alameda, Merritt College, and Laney College, Consolidated Cleaning. **Presenter: Vice Chancellor Ikharo**

Ratification is requested to accept the contract with Consolidated Cleaning for window cleaning and pressure washing of pavement at College of Alameda, Merritt College, and Laney College, the amount not-to-exceed \$64,445. As permitted under the Chancellor Authorization to Sign (Resolution 99/00-5), the Chancellor authorized this contract with the vendor so that work can commence during the Board recess period. In accordance with Board Policy 6340, approval was requested from the Chancellor for the approval of this contract, and Board ratification is now requested. This project was a 20 day routine maintenance project, which had to be completed before school resumes. Under this contract, vendor will complete the following services:

- Laney College: A comprehensive power washing on all concrete areas of the property including stairs and pool area. Clean all drain cover of the pool areas as needed for \$23,960.
- College of Alameda: Detailed cleaning of all windows above ten feet high and pressure wash/scrub all staircases, stairwells, courtyards and walkways at a cost of \$27,785.

- Merritt College: Pressure washing of Building D balcony, walkways at the horticulture building, planter boxes at Buildings L and R, and all drains. Interior and exterior window washing of the Horticulture building, Building R and D. The scope of services will cost \$12,700.

Pursuant to the Public Contract Code (PCC) section 20657 and the District’s Purchasing Procedures, the District conducted an informal competitive bid by requesting price quotations from the following three (3) firms: Consolidated Cleaning, Ray & Associates, and Lewis and Taylor.

| CONTRACTOR | LOCATION | TOTAL BID |
|------------------------------|--------------------|------------------|
| Consolidated Cleaning | Oakland, CA | \$64,445 |
| Ray & Associates | San Francisco, CA | \$91,849 |
| Lewis and Taylor | Oakland, CA | Non-Responsive |

The lowest responsible and responsive bid was submitted by Consolidated Cleaning, in the amount of \$64,445. Carlos E. Umana is the operations manager of the company. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.
Funding Source: General Fund.

22. Consider Approval of Resolution 14/15-07, Accept Bid and Award Contract for Laney College Building “A” Installation of HVAC Split System, American Air Conditioning, Plumbing & Heating (RFP No. 14-15/02) Presenter: Vice Chancellor Ikharo

Approval is requested to accept the bid and award a contract to American Air Conditioning, Plumbing & Heating for Laney College Building “A” Installation of HVAC Split System, in the amount not-to-exceed \$101,825. Employees have experienced an uncomfortable working environment because a proper heating, ventilation, and air conditioning (HVAC) system was not designed and installed in Building “A”, when it was built. Therefore, the installation of a cost effective HVAC system is needed to provide thermal comfort and acceptable indoor air quality to create a comfortable working environment for the employees. The HVAC contractor will install the following two (2) HVAC split systems to meet the specifications as outlined in the Request for Proposal.

- HVAC System #1 will provide comfort cooling in the Bursar’s and supervisor’s offices.
- HVAC System #2 will provide comfort cooling in the staff area.

Pursuant to the Public Contract Code (PCC) section 20657 and the District’s Purchasing Procedures, the District conducted a formal competitive bid by issuing a Request for Proposal (RFP No. 14-15/02). The RFP was issued and publicized in general publications on July 22, 2014 and July 29, 2014. A mandatory site visit was conducted on July 30, 2014. Six (6) vendors attended the pre-bid meeting held on July 30, 2014; however, only three (3) vendors submitted proposals. The vendor’s proposals were evaluated based on the following criteria outlined in the

RFP: Company Information, Qualifications and Experience and Debarment, Client References, Fee, Environmentally Sustainable Procurement, and Small Local Business Enterprise (SLBE or SELBE). Based on the evaluation, the vendor received the highest score of 281 points. This project is scheduled to be completed within 30 calendar days from the issued Notice to Proceed date.

The following are the results of the bid:

| CONTRACTOR | LOCATION | TOTAL BID | SCORES |
|---|-------------------|-----------|--------|
| American Air Conditioning, Plumbing & Heating | San Leandro, CA | \$101,825 | 281 |
| Galaxy Construction Services Inc. | Pleasant Hill, CA | \$128,000 | 144 |
| Service Experts Heating & Air Conditioning | Antioch, CA | \$156,427 | 194 |

The lowest responsible and responsive bid was submitted by American Air Conditioning, Plumbing & Heating, in the amount of \$101,825. Norman T.R. Heathorn is the president of the company. The company has current and active contractor’s license (license no. 660334) with California Contractor’s State License Board. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Fund.**

- 23. Consider the Approval of Amendment No. 1 for a Lease Extension of Two (2) Existing Portable Buildings Located at the District Administrative Center from Williams & Scotsman. **Presenter: Vice Chancellor Ikharo**

Approval is requested for Amendment No. 1, for a lease extension of two (2) existing portable buildings located at the District Administrative Center from Williams & Scotsman, in the amount of \$14,339. This request is warranted because the vendor’s lease extension expired July 23, 2014. A lease extension is desired with the vendor for the period from July 24, 2014 to November 23, 2014. The International Education currently occupies both existing portable buildings at the District Administrative Center. The lease for both units will be about \$3585/month.

A purchase comparison was completed, which indicated that it is more financially beneficial for the District to own the portables in the long-term. However, at this time, the District will continue to lease the portable buildings up to November 23, 2014, until funding is available to either purchase the portable buildings or extend the lease. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Fund.**

24. Consider *Ratification* of Chancellor Approved Amendment No. 3 to Extend the Existing Contract for Securitas Security Services USA, Inc. (Securitas) to Provide District-Wide Security Services. **Presenter: Vice Chancellor Ikharo**

Ratification is requested for Amendment No. 3 for Securitas to provide District-wide Security Services, on an-going month-to-month basis, effective October 1, 2014. As permitted under the Chancellor Authorization to Sign (Resolution 99/00-5), the Chancellor authorized the extension of Securitas’ existing contract. The Chancellor’s approval will allow Securitas to provide security services at Peralta’s four (4) colleges (Berkeley City College, Laney College, College of Alameda, and Merritt College).

American Guard Services’ contract will terminate on September 30, 2014, at Laney College, College of Alameda, and Merritt College. There has been series of theft at Laney College during the summer, leading to the termination of American Guard Services’ security services. Hence, the administration requested for Securitas to provide security services at all four (4) Peralta’s colleges. Securitas currently provide security services at Berkeley City College and the Annex Building, on an on-going month-to-month basis, which started on October 1, 2013. Under this Amendment No. 3, Securitas will bill on an hourly basis for their security services for all four (4) Peralta’s colleges. The projected additional hours per week are 240. The rates below include all medical charges, uniform costs and taxes for the 2014 year, in compliance with the Bay Area Collective Bargaining Agreement, effective on June 14, 2013. This contract extension will also be on a month-to-month basis until a new bid is conducted.

| Securitas Billing Rates | | |
|---|---|---|
| Colleges | Work Schedule | Billing Rate |
| Security Services at Berkeley City and Annex Building, Laney College, College of Alameda, and Merritt College | Starting Date: October 1, 2014 Weekdays, Weekends & Holidays (Day & Swing Shifts) | Security Officer - \$21.38/hour, \$32.07/hour overtime rate |

Securitas is a California corporation located in Oakland, California. The business is managed by Geoff White (Branch Manager). All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Fund.**

ACTION CALENDAR ITEMS

The Action Calendar lists non-routine items that the Board of Trustees may wish to discuss and/or debate. The list below may be supplemented by items removed from the Consent Calendar. The Board may move to the Action Calendar items with public speakers, and Board-sponsored Resolutions. The Board will hear public comments prior to taking any action on these items.

ANNOUNCEMENTS

ADJOURNMENT

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8th Street, Oakland, CA, (510) 466-7203, bmartinez@peralta.edu at least 48 hours prior to the meeting.