

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of October 21, 2014

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Independent Contractor Agreement for Milwaukee Area Technical College, co-PI for Laney's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center)

SPECIFIC BOARD ACTION REQUESTED:

Consider Approval of Independent Contractor Agreement for Milwaukee Area Technical College in the amount of \$47,000 to render specialized program and educational support services for Laney College's National Science Foundation Advanced Technological Education Center for Building Efficiency for a Sustainable Tomorrow (BEST Center).

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Consider approval of a contract for Milwaukee Area Technical College, in the amount of \$47,000 funded by a National Science Foundation Advanced Technological Education (ATE) grant, to carry out activities in fulfillment of project objectives for Laney College's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center). MATC is a sub-awardee of the BEST Center, and BEST Center Co-PI Ted Wilinski is the lead developer of MATC's Sustainable Facilities Operations program. On behalf of the BEST Center, MATC will provide course and program development and documentation in Sustainable Facilities Operations; in addition, MATC will technical support, follow up, and reportage on community college workshop participants who are developing their own curricula in Sustainable Facilities Operations. Promotion of the BEST Center and participation in the Center's strategic planning are also part of MATC's scope.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

National Science Foundation Funding (Advanced Technological Education), categorical funds, with no fiscal impact on Peralta general fund.

BACKGROUND/ANALYSIS:

DELIVERABLES AND SCOPE OF WORK:

- Additional course documentation including updating of prior documents
- Documentation of student energy auditing lab projects
- Follow-up and reports on Milwaukee & New Mexico workshop attendees and outcomes
- Curriculum and lab development technical assistance for instructors
- Assistance with BEST Ctr. Winter and Spring 2015 workshops at Laney College and Energy Innovation Center, Pittsburgh
- Outreach at select events to promote BEST Center
- Participation in advisory groups and curriculum committee
- Content and subject matter expertise for publications and website communication

- Coordination with annual reporting requirements & National Visiting Committee meeting, Spring 2015

ANTICIPATED COMPLETION DATE: May 31, 2015

ALTERNATIVES/OPTIONS: NONE

EVALUATION AND RECOMMENDED ACTION: Approval

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Dr. Elnora Webb, President, Laney College

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Peter Crabtree, Dean of CTE, Laney College Date: 10-1-14
[Enter Here - Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Elnora Webb, President, Laney College Date: 10/21/14

FINANCE DEPARTMENT REVIEW

____ Finance review required X Finance review *not* required

If Finance review is required, determination is: ____ Approved ____ Not Approved

If not approved, please give reason: _____

Signature: _____
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

____ Legal review required X Legal review *not* required

If Legal review is required, determination is: ____ Approved ____ Not Approved

Signature: _____

Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: Dr. José M. Ortiz
Dr. José M. Ortiz, Chancellor