

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of October 21, 2014**

**ITEM TITLE:**

Under the Proposition 39 Clean Energy Workforce Program Grant, RFA Specification Number 13-77 for the San Francisco/San Mateo, East Bay, Silicon Valley, North Bay, Santa Cruz/Monterey Regional Consortium referred to as Region B, BayCLEAN. This agenda item is to consider approval of an Independent Contractor Agreement with Santa Rosa Junior College/Sonoma County Community College District in the amount of \$31,500 for energy efficiency related instructional program improvement.

**SPECIFIC BOARD ACTION REQUESTED:**

Consider approval of an independent contractor agreement for Santa Rosa Junior College/Sonoma County Community College District in the amount of \$31,500. Allocation of program improvement funding was based upon 2013-2014 certificates awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system or documentation of third party certification provided to the regional project director and approved by the Chancellor's office.

The contract dates will be from November 1, 2014 to March 31, 2015.

**Funding Source:**

SB-73 – Clean Energy Job Creation Fund of the California Clean Energy Jobs Act. The California Community Colleges Chancellor's Office has approved the expenditure of funds for program improvement to participating Bay Region colleges with Peralta Community College District as the fiscal agent for this grant.

For the Prop 39 grant in Region B, the total contract amount to the colleges including Santa Rosa Junior College is the amount of \$711,891. The proposed amount for Santa Rosa Junior College falls within this budgeted amount for Region B.

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

These Program Improvement Funds will be used for the enhancement of existing certificate and degree programs for careers in Energy Efficiency and renewable energy at Santa Rosa Junior College. Priority investments are: regional curriculum alignment, infusion of new codes and standards into programs, enhancements based on specific industry needs, creation of stackable credentials, lab upgrades, and employment initiatives.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

SB-73 – Clean Energy Job Creation Fund of the California Clean Energy Jobs Act.

**BACKGROUND/ANALYSIS:**

Proposition 39 Clean Energy Workforce Program Grant is an ambitious program of work that will build a sustainable regional network of community colleges and their partners to prepare the energy efficiency workforce of the future. These program improvement funds will be used to support participating programs in the form of energy efficiency and clean energy related supplies and equipment, faculty professional development activities, curriculum or professional development or other activities that aid to the growth or strengthening of a program.

**DELIVERABLES AND SCOPE OF WORK:**

Santa Rosa Junior College is currently developing a work plan detailing the use of the funds which will be inline with the Chancellor’s office measurable outcomes presented in the Prop 39 grant. The performance outcomes will be measured by the following momentum points (MP) and leading indicators (LI) as noted in the table below.

| Momentum Point    | Description/Outcome   |
|-------------------|---|
| <b>MP17</b>       | Completed a non-CCCCO-approved certificate – credit based (at least 6 units)  |
| <b>MP18</b>       | Completed a CCCCCO-Approved Certificate of Achievement  |
| <b>MP23</b>       | Completed an AA/AS Degree in a major aligned with student’s CTE pathway   |
| <b>MP28</b>       | Job placement or apprenticeship in the same or similar field of study as educational pathway (for students completing more than six units in a credit based program)<br>Student registration in CalJOBS to assist access to employment. |
| <b>MP29</b>       | Industry recognized 3rd party credential  |
| <b>MP30</b>       | Wage gain in a career the same or similar to CTE educational pathway  |
| Leading Indicator | Description/Outcome   |
| <b>LI1</b>        | Alignment of skillsets within a program (or set of courses) to a particular occupation and the needs of the labor market  |
| <b>LI2</b>        | Regionalization of stackable certificates aligned with a particular occupation ladder   |
| <b>LI3</b>        | Alignment of a certificate with state-, industry-, nationally-, and/or employer-recognized certification  |
| <b>LI3</b>        | Creation of a credit certificate from non-credit certificate  |
| <b>LI5</b>        | Curriculum articulation along a career or multi-career educational pathway  |
| <b>LI6</b>        | Updating the skills of faculty, teachers, counselors, and/or ‘supporting staff to students’ to reflect labor market needs   |

At the end of the performance period, Santa Rosa Junior College will submit a report to detailing the use of the funds by activity, an accounting of equipment purchased, any explanation of budget changes, and how each activity met the grant objectives, MPs or LIs.

**ANTICIPATED COMPLETION DATE:**

Funds must be spent by March 31, 2015

**ALTERNATIVES/OPTIONS:**

None

**EVALUATION AND RECOMMENDED ACTION:**

Approval

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No XX

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

**PRESIDENT ELNORA T. WEBB, LANEY COLLEGE**

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**DOCUMENT PREPARED BY:**

Prepared by: Peter Crabtree, Dean Date: October 7, 2014

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Elnora T. Webb President Date: 10/21/14

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Susan Rinne, Interim Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy Thi Nguyen  
General Counsel

Date: \_\_\_\_\_

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  
Agenda

Not Approved, but Place on

Signature: José M. Ortiz  
Dr. José M. Ortiz, Chancellor