

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of October 21, 2014**

ITEM TITLE:

Contract award to Cabrillo College under the Proposition 39 Clean Energy Workforce Program Grant, RFA Specification Number 13-77 for the San Francisco/San Mateo, East Bay, Silicon Valley, North Bay, Santa Cruz/Monterey Regional Consortium referred to as Region B, BayCLEAN. This agenda item is to consider approval of an Independent Contractor Agreement for Cabrillo College, Cabrillo Community College District.

SPECIFIC BOARD ACTION REQUESTED:

Consider approval of an independent contractor agreement for Cabrillo College, Cabrillo Community College District in the amount of \$28,500. Allocation of program improvement funding was based upon 2013-2014 certificates awarded to students enrolled in participating energy related programs and listed in the Chancellor's Office MIS system or documentation of third party certification provided to the regional project director and approved by the Chancellor's office.

The contract dates will be from November 1, 2014 to March 31, 2015.

Funding Source:

SB-73 – Clean Energy Job Creation Fund of the California Clean Energy Jobs Act. The California Community Colleges Chancellor's office has approved the expenditure of up to \$741, 554 (less 4% indirect) for program improvement funding through the administration of LaneyCollege/Peralta Community College District as the fiscal agent for this grant.

For the Prop 39 grant in Region B, the total contract amount to the colleges including Cabrillo College has an allowable budget of \$711,891. This amount is the total Chancellor's office approved expenditure amount less the 4% indirect. The proposed amount for Cabrillo College falls within this budgeted amount for Region B.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Program Improvement Funds will be used for the enhancement of existing certificate and degree programs for careers in Energy Efficiency at Cabrillo College. Priority investments are: regional curriculum alignment, infusion of new codes and standards into programs, enhancements based on specific industry needs, creation of stackable credentials, lab upgrades, and employment initiatives.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

SB-73 – Clean Energy Job Creation Fund of the California Clean Energy Jobs Act.

BACKGROUND/ANALYSIS:

Proposition 39 Clean Energy Workforce Program Grant is an ambitious program of work that will build a sustainable regional network of community colleges and their partners to prepare the energy efficiency workforce of the future. These program improvement funds will be used to support participating programs in the form of energy efficiency and clean energy related supplies and equipment, faculty professional development activities, curriculum or professional development or other activities that aid to the growth or strengthening of a program.

DELIVERABLES AND SCOPE OF WORK:

Cabrillo College will implement a work plan detailing the use of the funds in alignment with the Chancellor’s office measureable outcomes presented in the Prop 39 grant. The performance outcomes will be measured by the following momentum points (MP) and leading indicators (LI) as noted in the table below.

Momentum Point	Description/Outcome
MP17	Completed a non-CCCCO-approved certificate – credit based (at least 6 units)
MP18	Completed a CCCCCO-Approved Certificate of Achievement
MP23	Completed an AA/AS Degree in a major aligned with student’s CTE pathway
MP28	Job placement or apprenticeship in the same or similar field of study as educational pathway (for students completing more than six units in a credit based program) Student registration in CalJOBS to assist access to employment.
MP29	Industry recognized 3rd party credential
MP30	Wage gain in a career the same or similar to CTE educational pathway
Leading Indicator	Description/Outcome
LI1	Alignment of skillsets within a program (or set of courses) to a particular occupation and the needs of the labor market
LI2	Regionalization of stackable certificates aligned with a particular occupation ladder
LI3	Alignment of a certificate with state-, industry-, nationally-, and/or employer-recognized certification
LI3	Creation of a credit certificate from non-credit certificate
LI5	Curriculum articulation along a career or multi-career educational pathway
LI6	Updating the skills of faculty, teachers, counselors, and/or ‘supporting staff to students’ to reflect labor market needs

At the end of the performance period, Cabrillo College will submit a report to detailing the use of the funds by activity, an accounting of equipment purchased, any explanation of budget changes, and how each activity met the grant objectives, MPs or LIs.

ANTICIPATED COMPLETION DATE:

Funds must be spent by March 31, 2015

ALTERNATIVES/OPTIONS:

None

EVALUATION AND RECOMMENDED ACTION:

Approval

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO XX

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

PRESIDENT ELNORA T. WEBB, LANEY COLLEGE

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Peter Crabtree, Dean Date: October 7, 2014

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Elnora T. Webb President Date: 10/21/14

FINANCE DEPARTMENT REVIEW

_____ Finance review required _____ Finance review
not required X

If Finance review is required, determination is: _____ Approved _____ Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____

Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

_____ Legal review required _____ Legal review not required
X

If Legal review is required, determination is: _____ Approved _____ Not Approved

Signature: Thuy Thi Nguyen
General Counsel

Date: _____

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda
Agenda

Not Approved, but Place on

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor

Date: _____