

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of November 18, 2014**

ITEM TITLE:

Consider the Approval to Purchase Two (2) Existing Portable Buildings Located at the District Administrative Center from Williams & Scotsman.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to purchase two (2) existing portable buildings located at the District Administrative Center from Williams & Scotsman, in the amount of \$67,090.

ITEM SUMMARY:

This request is warranted because the vendor’s lease extension will expire November 23, 2014. The administration recommends the purchase of these portable buildings at a cost of \$67,090 versus continuing to lease because it is more financially beneficial for the District to own the portables. The International Education currently occupies one existing portable building, while the Foundation for Peralta Colleges occupies the second portable. To renew another one year lease, the District will pay \$3,587.67/month or \$43,016.04/year for both buildings.

Cost of One Year Lease			
Portable Serial Nos.	Lease/Year	Out Right Purchase	Difference
CPX-07823 (SPI-27600001 & 002)	\$43,016.04	\$67,090	\$24,073.96
CPX-02983 (SMC-00203-470 & 71)			

Under the original lease agreement, the District paid \$160,005.19 to lease the buildings for the period from February 2012 to November 2014. As shown below, the purchase of the two (2) portable buildings is more financially prudent to the District in the short and long-term periods.

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A

BACKGROUND/ANALYSIS:

In compliance with Public Contract Code, Section 20652, since the District has an existing contract with the vendor for a lease, the District is “authorized to purchase this personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that was available to District under the original contract.”

The approval of this purchase will eliminate the District from entering into another one year lease extension; therefore, saving money in the long-term.

DELIVERABLES AND SCOPE OF WORK:

As deliverables, the District will own the two (2) existing buildings located at the District Administrative Center.

ANTICIPATED COMPLETION DATE:

The anticipated purchase date is by November 30, 2014 after board approval.

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

The administration recommends the purchase of these two (2) portable buildings because it will financially beneficial to the District in the long-term.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: November 18, 2014

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: November 18, 2014

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on
Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor



An ALGECO SCOTSMAN Company

Williams Scotsman, Inc.
 4911 Allison Parkway
 Vacaville, CA 95688-9346

Your Williams Scotsman Representative
 Tommy Cobb
Phone: (707)451-3000 Ext. 48112
Fax: (707) 451-4000
Toll Free: 800-782-1500

Contract Number:466137
Revision: 2
Date: August 04, 2014

Sale Quote (Used Equipment)

Buyer: 1070812 PERALTA COMMUNITY COLLEGE DISTRICT 333 E 8TH ST OAKLAND, California, 94606	Contact: Chan Eng 333 E 8TH ST OAKLAND, CA, 94606 Phone: (510) 466-7339 Fax: 510 466-7284	Ship To Address: 333 East 8th St. OAKLAND, CA, 94606
		Delivery Date(on or about): 8/8/2014
E-mail: ceng@peralta.edu		

Description and Pricing	Quantity	Price	Extended
64x24 Modular (60x24 Box)CPX-07823 Unit Number: CPX-07823	1	\$45,000.00	\$45,000.00
9% Sales Tax	1	\$4,050.00	\$4,050.00
Total Purchase Price Including Delivery & Installation (if applicable)* :			\$49,050.00

Summary of Charges			
Model: SM6424	QUANTITY: 1	Total Charges for (1) Building(s):	\$49,050.00



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		Delivery Date(on or about): 8/8/2014
E-mail: ceng@peralta.edu		

Description and Pricing	Quantity	Price	Extended
64x24 Modular (60x24 Box)CPX-02983 Unit Number: CPX-02983	1	\$16,550.00	\$16,550.00
9% Sales Tax	1	\$1,489.49	\$1,489.49
Total Purchase Price Including Delivery & Installation (if applicable)* :			\$18,039.49

Summary of Charges			
Model: SM6424	QUANTITY: 1	Total Charges for (1) Building(s):	\$18,039.49



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Value Added Products



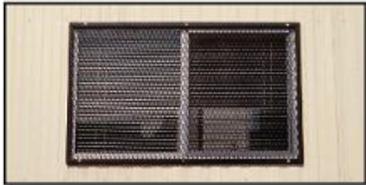
Steps (OSHA, ADA, IBC)



Ramps & Decks



Skirting & Tie-Downs



Door & Window Security



Property & Liability Programs



Temporary Fencing



Standard Furniture



Premium Office Furniture



Convenience Package



techsuite™ Package



CAT-6 Data Hub



HVAC Services



Container Shelving Brackets



Container Pipe Brackets



Container Locks



Holding Tanks



Dumpster Service



Portable Restrooms