

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of _____December 9_____, 2014

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Independent Contractor Agreement for Energy Innovation Center, co-PI for Laney's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center)

SPECIFIC BOARD ACTION REQUESTED:

Consider Approval of Independent Contractor Agreement for Energy Innovation Center (in an amount up to \$30,000) to render specialized program and educational support services for Laney's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center)

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

Consider approval of a contract for Energy Innovation Center (EIC), in an amount up to \$30,000 funded by the National Science Foundation Advanced Technological Education (ATE) grant, to carry out activities in fulfillment of project objectives for Laney College's National Center for Building Efficiency for a Sustainable Tomorrow (BEST Center). EIC is a sub-awardee of the BEST Center, and BEST Center Co-PI Dr. Joseph Jacobsen is the lead developer of EIC's Sustainable Energy Technologies Education program. On behalf of BEST Center, EIC will host a Spring 2015 Instructor's Workshop on *New Energy Engineering Technology and Practices* and provide curriculum and lab exercise documentation; in addition, EIC will promote the Center and participate in BEST Center's 2015 Winter Workshop and other industry advisory meetings.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

National Science Foundation Funding (Advanced Technological Education), categorical funds, with no fiscal impact on Peralta.

BACKGROUND/ANALYSIS:

DELIVERABLES AND SCOPE OF WORK:

- Promote and host a Spring 2015 Workshop on *New Energy Engineering Technology & Practices*
- Curriculum and lab exercise documentation for three courses
- Assistance with BEST Ctr. Winter Workshop at Laney College
- Participation in advisory groups and curriculum committee
- Content and subject matter expertise for publications and website communication
- Coordination with annual reporting requirements & National Visiting Committee meeting, Spring 2015

ANTICIPATED COMPLETION DATE: May 31, 2015

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Dr. Elnora Webb, President, Laney College

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Peter Crabtree, Dean of CTE, Laney College Date: 11-24-14
[Enter Here - Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Elnora Webb, President, Laney College Date: _____
[Enter Here - Name of College President, (if originating from a college) or Vice-Chancellor (if originating from the District)]

FINANCE DEPARTMENT REVIEW

_____ Finance review required X Finance review *not* required

If Finance review is required, determination is: _____ Approved _____ Not Approved

If not approved, please give reason: _____

Signature: _____
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

_____ Legal review required X Legal review *not* required

If Legal review is required, determination is: _____ Approved _____ Not Approved

Signature: _____
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: Dr. José M. Ortiz
Dr. José M. Ortiz, Chancellor