

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of December 9, 2014**

ITEM TITLE:

Consider approval of Measure A Bond Budget Transfers and Appropriations (No. 71, 72, 74, 75, and 76).

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for five (5) Measure A bond budget transfers and appropriations (No. 71, 72, 74, 75, and 76).

ITEM SUMMARY:

The Administration (College Presidents, Vice Chancellor of Finance and Administration, Vice Chancellor of General Services and the Chancellor) will obtain approval of these budget transfer and appropriation. With the intent of full disclosure, these budget transfers are now presented to the Board of Trustees for approval. On June 23, 2009, the Board of Trustees approved the Bond Measure (A and E) Spending Plan, which included budget appropriations, cash flow projects and budget transfer procedures. In accordance with the Board approved Bond Measure Spending Plan, a budget transfer form will be completed for the budget transactions.

Budget Transfer No. 71 (\$67,090) will pay for two (2) existing portable units located at the District Administrative Complex, currently occupied by the International Education and Foundation for Peralta College. The Governing Board of Trustees approved this purchase on November 18, 2014. The transfer of \$67,090 is from the District-wide Athletic Fields Renovation (project no. 2704) into to the District Administrative Complex (DAC) Modular Purchase account (project no. 2417).

Measure A Budget Transfer No. 71

	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2417	DAC Modular Purchase	-	\$67,090	\$67,090
	Total Transfer			\$67,090
Transfer From:				
2704	District-Wide Athletic Fields Renovation	\$2,622,740	\$2,555,650	\$67,090
	Total Transfer			\$67,090

Description: The funds are being re-allocated to purchase two (2) existing leased portables modular currently located at the DAC.

Budget Transfer No. 72 (\$331,743) will cover the fund deficit for the Merritt Genomics Project because insufficient money was allocated into the project account to pay for the project cost. The budget transfer is from the 860 Atlantic Avenue project account (no. 2345) and the College of Alameda Swing Space project account (no. 2399).

Measure A Budget Transfer No. 72

	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2356	Merritt Genomics	\$15,000	\$346,743	\$331,743
	Total Transfer			\$331,743
Transfer From:				
2345	860-Atlantic Avenue	\$7,100,963	\$6,990,645	\$110,318
2399	COA Swing Space	\$2,520,037	\$2,298,612	\$221,425
	Total Transfer			\$331,743

Description: These funds are being re-allocated to cover budget deficit in project 2356 Merritt Genomics. The funds were transferred out of project 2356 and into project 2345 for the 860 Atlantic Swing Space with Budget Transfer #38, which was board approved on March 27, 2014.

Budget Transfer No. 74 (\$155,830) will pay for the furniture, fixtures and equipment (FF& E) purchase at Berkeley City College. This budget transfer will cover for insufficient allocated funding for the FF& E purchase. The transferred fund is from the Berkeley City College IT project account (no. 2413) into the Berkeley City College (BCC) FF&E project account (no. 2412).

Measure A Budget Transfer No. 74

	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2412	Berkeley City College (BCC) FF&E	\$1,276,603	\$1,432,433	\$155,830
	Total Transfer			\$155,830
Transfer From:				
2413	Berkeley City College (BCC) IT	\$1,790,773	\$1,634,943	\$155,830
	Total Transfer			\$155,830

Description: These funds are re-allocated to cover a budget deficit in project no. 2412 Berkeley City College FF&E.

Budget Transfer No. 75 (\$768,439) is to cover fund shortfalls for the following four (4) projects: District-wide Drinking Fountains (\$331), District-wide Signage (\$250,000), Financial Aid System (\$435,005), and Distance Education Moodle Apps (\$83,103). Funds transferred to project account nos. 2315, 2380, and 2379 are needed to properly re-allocate funds to the right account.

The fund for the District-wide Signage (\$250,000 – project no. 2334) will pay for electrical engineering design services and electrical construction work needed to operate the Districtwide Signage Phase II Project. On June 10, 2014, the Governing Board of Trustees approved \$669,990 for the construction and installation one (1) marquee signage at Laney College, Berkeley City College, Merritt College, and College of Alameda. The fund will be transferred from three (3) project accounts: Recycling Program

(project no. 2337), District-wide Athletic Fields Renovation (project no. 2704), and District Administrative (DAC) FF&E and IT (project no. 2418).

Measure A Budget Transfer No. 75

	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2315	District-wide Drinking Fountains	\$454,673	\$455,004	\$331
2334	District-wide Signage	\$2,680,500	\$2,930,500	\$250,000
2380	Financial Aid System	-	\$435,005	\$435,005
2379	Distance Education Moodle Apps	-	\$83,103	\$83,103
	Total Transfer			\$768,439
Transfer From:				
2337	Recycling Program	\$300,000	\$299,669	\$331
2704	District-wide Athletic Fields Renovation	\$2,555,650	\$2,305,650	\$250,000
2418	DAC FF&E and IT	\$3,199,386	\$2,681,278	\$518,108
	Total Transfer			\$768,439

Description: These funds are re-allocated to cover budget shortfalls for the District-wide Drinking Fountains, District-wide Signage, Financial Aid System, and Distance Education Moodle Apps projects. Funds are moved for the District-wide Signage Project (no. 2334).

Budget Transfer No. 76 (\$500) is to cover the budget shortage for the Merritt Swing Space Project (project no. 2342), and bring the account to a positive. The fund will be moved from African Center project account no. 2360.

Measure A Budget Transfer No. 76

	Project Name	Current Budget	Revised Budget	Transfer Amount
Transfer To:				
2342	Merritt Swing Space	\$11,300	\$11,800	\$500
	Total Transfer			\$500
Transfer From:				
2360	Africana Center	\$400,000	\$399,500	\$500
	Total Transfer			\$500

Description: These funds are re-allocated to cover a budget shortfall in project 2342 Merritt Swing Space.

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, approved by the voters in Peralta’s constituency and authorized under in Resolution 05/06-45, Exhibit A-1, District-Wide, support services for the “acquisition, construction, repair, refurbishment,

equipping, upgrading, and modernization of classrooms, campuses, buildings, facilities, and grounds throughout the District.”

BACKGROUND/ANALYSIS:

Staff will implement the standard procedures to finalize the approval of these budget transfers and appropriations. The Vice Chancellor of General Services will collaborate with College Presidents, Vice Chancellor of Finance & Administration, and the Chancellor immediately upon the approval the above budget transfers and appropriations.

DELIVERABLES AND SCOPE OF WORK:

Not Applicable

ANTICIPATED COMPLETION DATE:

Not Applicable

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

Approval is requested for these Measure A bond budget transfers and appropriations.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

Not Applicable

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: November 25, 2014

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

Date: November 25, 2014

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on
Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor