

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 13, 2015**

ITEM TITLE:

Consider Approval to Enter into an Agreement for Consulting Services with The Consulting Group (TCG) for the District-wide Security Controlled Access, Alarms & Alarm Monitoring.

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to enter into an agreement with The Consulting Group (TCG) for consulting services for District-wide Security Controlled Access, Alarms & Alarm Monitoring (RFP No. 14-15/01), in the amount not-to-exceed \$91,500.00.

ITEM SUMMARY:

Consulting services are needed to implement, upgrade, and expand the existing Lenel system access control and alarm monitoring system in specific locations at all four (4) Peralta's colleges. Therefore, under this agreement, the vendor will fix those inoperable access control and alarm monitoring systems to be compatible with the existing Lenel system. Further, the vendor will expand the existing Lenel system access control into areas that currently does not have the system. The vendor will perform and complete the project scope of services as identified and required in the RFP.

TCG have previously designed and managed the District-wide Security Surveillance/Safety Project. They are fully knowledgeable of the current conditions, areas of concern, modernizations, and campus personnel and District procedures to design a cost effective project. Under this agreement, TCG will provide and deliver the following services.

- 1) Phase 1: Survey, Assessment, and Summary Reports
TCG will evaluate and write a full assessment and evaluation of the existing Access Control/Alarm and Alarm monitoring systems at the District designated facilities.
- 2) Phase 2: Design Services
The consultant will prepare a full design and complete set of construction documents, drawings, and specifications for Access Control / Alarm Systems on District designated facilities.
- 3) Phase 3: Bid Services
TCG will prepare bid documentation, pre-qualification criteria, bid administration, meetings, and post bid evaluation.
- 4) Phase 4: Construction Administration Services
TCG will chair and administer all construction meetings from kick-off, pre-bid, pre-construction and on-going biweekly status meetings, through final acceptance. Further, they will review, approve, and distribute all submittals.

The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta’s constituency and authorized under Resolution 05/06-45, Exhibit A-1, Berkeley City College, “Science Lab upgrades,” “Remodeling classroom space,” and “Equipment, technology upgrades and facility and classroom improvements for the college’s following programs and proposed programs: American Sign Language, Biotechnology, Business, Computer Information Systems, Disaster Preparedness, Fine and Applied Arts, Global Studies, International Trade, Multimedia Arts, Social Services Paraprofessional, Travel and Tourism Industry, Foundations (Basic Skills), Network Administration, Teacher Preparation, International Studies and High School Honor’s Courses (Advanced Placement).

BACKGROUND/ANALYSIS:

Originally, on September 23, 2014, the Governing Board of Trustees approved for TEECOM to perform this consulting services on this project. The administration recommended them because they received the highest evaluative score of 83.75 points. However, since the trustees’ approval, TEECOM declined to complete and perform this design services to meet the District’s standards and project needs. As a result, as permitted by the Public Contract Codes, the administration may hire The Consulting Group because they received the 2nd highest evaluative score of 82 points. Further, TCG can perform the consulting services to meet the project needs and the District requirements.

In compliance with the Public Contract Codes, Section 20651, formal competitive bidding and a request for a proposal (RFP) was conducted for this project. A Notice to Bid for the project was advertised in newspaper publications of general circulation on July 16th and 23rd, 2014. A mandatory bidder’s conference was held on July 29, 2014. Proposal evaluations were conducted by a committee of General Services’ project managers and staff for price and scope of work confirmation. The District evaluated vendor’s proposal based on the following factors:

- References, resources, and key personnel;
- Knowledge and experience, Clients;
- Fee proposal and Environmentally Sustainable Procurement; and
- Small Local Business Enterprise (SLBE).

A total of twenty-one (21) contractors attended the pre-bid conference. A total of nine (9) proposals were received, as follows:

VENDORS	EVALUATION SCORES	LOCATION
TEECOM	83.75	Oakland, CA
The Consulting Group	82	Richmond, CA
Exante 360, LLC	79.5	Oakland, CA
Catalyst Consulting Group, Inc.	77.25	Napa, CA
TRC	76.5	Irvine, CA
Charles Salter Assoc, Inc.	76	San Francisco, CA
Security By Design, Inc.	71.5	Pacheco, CA
AON Fire Protection Engineering Corp	70.5	San Ramon, CA
Marquis Systems, Inc.	63.75	San Jose, CA

As allowed by Public Contract Code (PCC) section 20651, the District can award this contract to the bidder whose proposal is determined to be the “best value” to the District based solely on the criteria set forth in the RFP. TCG received the second highest evaluative score of 82 points. The company is managed by Jeanine Lovejoy (Owner).

ANTICIPATED COMPLETION DATE:

The vendor will complete their scope of work within 90 months from the commencement date.

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

Not Applicable

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

Not Applicable

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? Vice Chancellor Ikharo

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: Dr. Sadiq B. Ikharo Date: December 22, 2014
Vice Chancellor of General Services

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Dr. Sadiq B. Ikharo Date: December 22, 2014
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Susan Rinne
Susan Rinne, Interim Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy Thi Nguyen
Thuy Thi Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: José M. Ortiz
Dr. José M. Ortiz, Chancellor



Peralta Community College District

REQUEST FOR PROPOSAL

RFP No.: **14-15/01 Consulting Services for Access Control, Alarm & Alarm Monitoring**

The Board of Trustees of the Peralta Community College District (PCCD), Oakland, California, through the Office of Purchasing, is hereby requesting proposals for the above mentioned project.

The successful vendor will be required to furnish all labor, material, equipment, supplies, applicable taxes, insurance, bonding, and licenses to complete this project.

Proposal Information

Proposal Description	Consulting Services For Access Control, Alarm & Alarm Monitoring
Proposal Type	Service
Proposal Number	14-15/01
Proposal Issued	July 16, 2014
Department	Purchasing Department
Mandatory Pre-proposal Meeting	July 30, 2014 at 11:00 AM Department of General Services Conference Room #1 333 East 8th Street Oakland, CA 94606
Scheduled Publication Dates	July 16, 2014; July 23, 2014
Proposal Due Date	August 20, 2014 at 11:00 a.m.



Peralta Community College District

RFP NO: 14-15/01

Consulting Services for Access Control, Alarm & Alarm Monitoring

FEE PROPOSAL

(Incorporate completed and executed form of Fee Proposal into the RFP response)

Respondent: The Consulting Group

The above-identified Respondent proposes the following pricing to complete Consulting Services for Access Control, Alarm & Alarm Monitoring:

1. Proposed Lump Sum Fixed Price. For completion of Professional Consulting Services of Access Control and Alarm & Alarm Monitoring Services and other obligations under the Contract, the Respondent proposes a lump sum fixed price of Ninety-one thousand five hundred dollars Dollars (\$91,500) ("Price Proposal"). The proposed Lump Sum Fixed Price broken down between four phases (4) of the projects as described (if required) in the RFP as follows:

1.1. District Survey and Summary Report. The lump sum fixed price of Twenty-one thousand five hundred Dollars (\$21,500) is proposed for completion of Task 1.

1.2. Design Services. The lump sum fixed price of Forty-five thousand Dollars (\$45,000) is proposed for completion of Task 2.

1.3. Bid Services. The lump sum fixed price of Ten Thousand Dollars (\$10,000) is proposed for completion of Task 3.

1.4. Construction Administration Services. The lump sum fixed price of Fifteen thousand Dollar (\$15,000) is proposed for completion of Task 4.

1.5 Additional/Different Tasks. The Respondent's RFP Response proposes additional or different Tasks than those described in the RFP:

YES No

1.5.1 Price Proposal for Different/Additional Tasks. The proposed lump sum fixed price set forth in Paragraph 1 incorporates fees, costs and expenses for completing all additional or different Tasks proposed by the Respondent:

YES NO

1.5.2 Price Proposal Adjustment. If the response to Paragraph 1.5.1 is "No" the Respondent proposes the following adjustment to the lump sum fixed price proposed in Paragraph 1 as follows (check appropriate statement and set forth the proposed adjustment for the proposed additional/different tasks):