



BOARD OF TRUSTEES  
OF THE  
PERALTA COMMUNITY COLLEGE DISTRICT  
MINUTES  
JANUARY 13, 2015

**CALL TO ORDER (7:00 p.m.)**

**CLOSED SESSION (5:00 p.m.)**

**Topics to be discussed include:**

**Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)**

**Public Employee Appointment - Employment, Performance, Evaluation, Discipline, Dismissal, Release - All Employees (Government Code § 54957).**

**\* Recommendation to appoint Dean of Academic Pathways & Student Success, College of Alameda.**

**\* Recommendation to appoint Director of Financial Aid, District Office.**

**OPEN SESSION (7:00 P.M.)**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Trustees Bonilla Pr Ab\_, Brown, Pr\_ Ab\_, González Yuen Pr\_ Ab\_, Handy Pr\_ Ab\_, Riley Pr\_ Ab\_, Withrow Pr\_ Ab , and Gulassa Pr\_ Ab\_, Student Trustees Oliver Pr\_ Ab\_ and Rolley Pr\_ Ab\_.

Present: Student Trustee Oliver, Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Gulassa, Trustee Handy, Trustee Withrow, Trustee Riley, and Trustee Brown.

Absent: Student Trustee Rolley.

**REPORT OF ACTION TAKEN IN CLOSED SESSION (7:01 P.M.)**

**At tonight's closed session, the Board voted to approve the appointment of the following public employee contracts, which are subject to contractual agreement by the Chancellor:**

**Recommendation to appoint Myron Jordan as Dean of Academic Pathways & Student Success, College of Alameda, effective January 14, 2015 through June 30, 2016, at \$113,493 annually.**

**AYES: 7                      NOES: 0                      ABSTAIN: 0                      ABSENT: 0**

**Recommendation to appoint Dave Nguyen as Director of Financial Aid, District Office, effective January 14, 2015 through June 30, 2016, at \$118,651 annually.**

**AYES: 7                      NOES: 0                      ABSTAIN: 0                      ABSENT: 0**

**(Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)**

**APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (7:02 P.M.)**

At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

[Agenda - 01-13-15](#)

MOTION: Motion by Trustee Riley, second by Trustee Withrow to approve Board Agenda

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Gulassa, Trustee Handy, Trustee Withrow, Trustee Riley, and Trustee Brown.

NOES: None

ABSTAIN: None

ABSENT: None

The motion passed.

**APPROVAL OF THE MINUTES (7:03 P.M.)**

1. Consider Approval of the Regular Board meeting Minutes of December 9, 2014. Consider approval of the regular Board meeting minutes of December 9, 2014. The minutes are posted on Granicus.

[Minutes](#)

MOTION: Motion by Trustee Riley, second by Trustee Withrow to approve Regular Board meeting Minutes of December 9, 2014. The minutes are posted on Granicus.

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Gulassa, Trustee Handy, Trustee Withrow, Trustee Riley, and Trustee Brown.

NOES: None

ABSTAIN: None

ABSENT: None

The motion passed.

**PUBLIC COMMUNICATION (7:05 P.M.)**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card,

and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings. <http://web.peralta.edu/trustees/board-policies/>

Speaker Morrison spoke on the extremely high cost of books in the college bookstores.

Trustee Withrow asked to have the cost of books agendaized at the January 27th board meeting or at the first board meeting in February to determine what we are doing as an institution that is mitigating the cost of books.

Trustee Handy would like to see this discussed at the board retreat as it needs thorough thoughts and discussions.

Trustee Withrow would also like feedback from the institution as to where we are at and then we can have the discussion at the board retreat.

Trustee Brown recommends that a discussion on parameters and guidelines and once we report out to the public, we can discuss it at the board retreat.

Trustee Gonzalez Yuen would also like to see that the academic senate is closely involved in this discussion.

## **REPORTS (7:20 P.M.)**

The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting. All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.

2. Associated Student Government Reports Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)

Speaker Lei, Associated Students of Berkeley City College, spoke on events happening at the campus such as an internship to understand the process of shared governance.

3. Chancellor's Reports Chancellor's Report Dr. José© M. Ortiz Vice Chancellor's Reports Budget Update Interim Vice Chancellor Rinne Enrollment and Vice Chancellor Orkin Student Services Update General Services Vice Chancellor Ikharo Human Resources Vice Chancellor Largent College Reports

Speaker Rinne spoke on the budget report on the governor's budget that was proposed on Monday.

Trustee Withrow asked if we have a figure that shows what we have accumulated in terms of cost for unfunded mandates. VC Rinne says that we have filed the mandates as appropriate and the figures are available.

**Berkeley City College President Budd**

**College of Alameda President Blake**

**Laney College President Webb**

## **Merritt College President Ambriz-Galaviz**

4. Board of Trustees' Reports At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

[BCC](#)

[Merritt](#)

Trustee Bonilla attended a special signing of the MOU for the Bay Ship and Yacht at College of Alameda.

Trustee Handy also attended the Bay Ship and Yacht event at College of Alameda and thanked President Gravenberg who helped put the event together.

Trustee Riley thanked President Ambriz-Galaviz and her staff for hosting the memorial service for Ms. Barbara Newton, long time community volunteer and wife of one of our long time professors.

Trustee Gulassa welcomed President Dr. Blake. Trustee Gulassa and a number of board members will be in Washington D.C. advocating for colleges especially now with President Obama's proposal of free tuition for certain students.

Trustee Gonzalez Yuen wished everyone a happy new year and welcomed Dr. Blake and staff and students who will be coming back from break soon.

Student Trustee Oliver spoke about the public communication item regarding school books. One thing that ASLC is doing for students to bring down the cost of books is ASLC (Associated Students of Laney College) are giving away twenty \$50 gift cards and urged other associated students to hold a book exchange. Student Trustee Oliver would also like to have a conversation on the treatment of student workers and would like to still have the student funds issue agendized.

Trustee Withrow also attended the MOU signing with Bay Ship and Yacht at the College of Alameda.

Trustee Brown welcomed Dr. Blake and is looking forward to a good year and also attended the Bay Ship and Yacht MOU signing.

5. District Academic Senate Report Presenter: DAS President Karolyn van Putten

No Academic Senate Report.

## **PRESENTATIONS (7:30 P.M.)**

6. Review of June 30, 2014 Annual Audit Report (10 minutes) Presenter: Heidi White - Vavrinek, Trine, Day & Co., LLP There will be a review of the June 30, 2014 Annual Audit report, which relates to agenda Item 18 on the consent calendar.

Presenter Heidi White of Vavrinek, Trine, Day & Co., discussed and reviewed the June 30, 2014 Annual Audit report.

Trustee Withrow gave kudos to Interim Vice Chancellor of Finance and administration. Heidi White

concurring and added that she received complete cooperation of the audit at every level and provided them with the info they needed.

Trustee Brown thanked Thomas Wong, internal auditor for the transparency of the corrective action matrix and appreciates the hard work. Thomas Wong added that all personnel are going at full speed to improve those corrections.

VC Rinne added that Finance took a more proactive approach last year to prepare for the auditors this year and added that there will be a report at the January 27th board meeting regarding corrective action.

Trustee Gulassa appreciates all of the hard work and appreciates the corrective action matrix.

Heidi White also updated on the report on the Measure A bond funds. Some of the findings included \$10,000 of salaries and bonds that were not for services under the board guidance and the bond oversight committee not regularly meeting.

Trustee Withrow would like to see the issue with the bond oversight committee be agendaized as a formal agenda item or be addressed at the board retreat.

7. Presentation on Scheduled Maintenance Projects. (5 minutes) Presenter: Vice Chancellor Ikharo. Approved Scheduled Maintenance Projects by the California Community Colleges Chancellor's Office for the 2014/2015 fiscal year will be reported to the Governing Board of Trustees. Funding Source: Scheduled Maintenance Fund.

#### [Background Material](#)

Trustee Withrow asked about the order of magnitude of the deficiencies and how much of that is putting our faculty and staff in a health and safety risk?

Vice Chancellor Ikharo said that these items can only be funded through a capital bond program. The connectivity of the infrastructures are failing so general services as a result is putting out fires everyday and needs fifty percent of the 8 millions so that we can have preventative maintenance and have regular maintenance.

Trustee Withrow asked if there was language crafted when the Measure A bond was crafted? Vice Chancellor Ikharo said there is not funding to take care of these repairs.

Trustee Gonzalez Yuen asked if there could be bond funding to take care of these emergency life saving issues? Vice Chancellor Ikharo says we can't and that the way the bond language was written, we can't use any money out of the bond. Furthermore, bond money is depleted so we don't even have that money for the future.

Trustee Gonzalez Yuen suggested agendaizing a presentation on the critical repairs and figure out how we are going to pay for repairs.

Trustee Brown added that this item can be added to the goal settings at the Board retreat.

Trustee Withrow added that we have many ways to move money and it seems that we can borrow funds from another category. He would like to see us be more creative in terms of how we address these items.

Trustee Brown asked that we agendaize this item and have a discussion and deliberation and make a decision on prioritizing the funds.

### **CONSENT CALENDAR (7:45 P.M.)**

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor. BOARD MATTERS

MOTION: Motion by Trustee Withrow, second by Trustee Riley to approve Consent Calendar Agenda Items 1 - 30.

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Gulassa, Trustee Handy, Trustee Withrow, Trustee Riley, and Trustee Brown.

NOES: None

ABSTAIN: None

ABSENT: None

The motion passed.

8. Consider Approval of Out of State Travel pursuant to Board Policy 7400 Presenter: Chancellor Ortiz Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty: Name Travel Location Travel Dates John Beam Louisville, KY January 8, 2015 - January 13, 2015 Laurie Brion Toronto, ON March 25, 2015 - March 28, 2015 Karen Croley Nashville, TN March 15, 2015 - March 18, 2015 Heather Dodge Portland, OR March 25, 2015 - April 4, 2015 Adela Esquivel-Swinson Nashville, TN March 15, 2015 - March 18, 2015 Jeff Haagenson Louisville, KY January 10, 2015 - January 13, 2015 Ranell Holmes Nashville, TN March 14, 2015 - March 19, 2015 Kyu Lee Nashville, TN March 14, 2015 - March 19, 2015 Amy Loewen Toronto, ON March 25, 2015 - March 29, 2015 Tomas Moniz Minneapolis, MN March 27, 2015 - April 12, 2015 Josh Ramos Louisville, KY January 10, 2015 - January 14, 2015 Elizabeth Wadell Toronto, ON March 25, 2015 - March 31, 2015

[Background Material](#)

### **EDUCATIONAL AND STUDENT SERVICES**

9. Consider Approval of Sabbatical for Nola Hadley Torres Presenter: President Budd Consider Approval of Sabbatical for Nola Hadley Torres. Nola Hadley Torres, Ph.D. in the history department was ranked one of the highest of BCC's applicants. She was selected for one-semester sabbatical leave (Spring 2015) The applicant successfully completed a two-step process outline in the PFT contract ([http://pft1603.org/wp-content/uploads/2013/04/PFT\\_contract\\_07-09.pdf](http://pft1603.org/wp-content/uploads/2013/04/PFT_contract_07-09.pdf)) The Chancellor recommends approval.

[Background Material](#)

10. Consider Approval for Laney College to accept a one-year contract from Southern California Edison. Presenter: President Webb Consider approval of a contract from Southern California Edison in the amount of \$130,100 for the period of January 2015 to January 2016. The contract will fund the development of curriculum and pilot training of incumbent workers in the high performance

commercial building sector. A plan will also be developed to training other community colleges to train workers in other parts of the state. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Southern California Edison Company.

#### [Background Material](#)

11. Consider approval of a contract addendum for Stephanie Green Presenter: President Budd Consider approval of a contract addendum for Stephanie Green in the amount of \$10,000 (total contracted amount increased to not exceed \$30,000 for the 14-15 fiscal year ending 30 June 2015) for workforce and professional development services for Berkeley City College's Public Health and Services Learning Community in fulfillment of the project objectives of the Carl D. Perkins CTE funding. This addendum was required by the receipt, approval, and loading of the Carl D. Perkins CTE funding after the creation of the original contract in Fall 2014 with Career Advancement Academy grant funding. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Carl D. Perkins CTE and Career Advancement Academy Grant, no impact on General Fund.

#### [Background Material](#)

12. Consider approval of the addendum to the contract between Randolph Belle Consulting Services and Laney College. Presenter: President Webb Consider approval of the addendum to the contract between Randolph Belle Consulting Services and Laney College for an amended amount of \$35,000. The original contract amount of \$24,500 was insufficient to cover all services needed. An Independent Contractor/Consultant Services Contract (#14895) was entered with the Consultant during the Fall 2014 semester for \$24,500, however, given the great need on the campus for the type of service he provides, the requested addition of the \$35,000 will bring the amount of the consultant's contract to a total of \$59,500 for the current fiscal year, and will allow him to complete many important projects required during the Spring 2015 semester. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Fund 10

#### [Background Material](#)

#### [Scope of Work](#)

13. Consider approval of a contract addendum for Rockman, et al, Inc. in the amount of \$15,000 for research and analysis support for the fifth and final year annual performance report. Presenter: President Budd Consider approval of a contract addendum for Rockman, et al, Inc. in the amount of \$15,000 (total contracted amount increased to not exceed \$27,000 for the 14-15 fiscal year ending 30 June 2015) for research and analysis support for the fifth and final year annual performance report, including institutionalization data and gap analysis of Berkeley City College's basic skills, equity, and CTE pathway initiatives' best practices and lessons learned for strategic planning around institutionalization and resource development. This addendum is in fulfillment of the project objectives of the Title III Strengthening Institutions Program grant funding. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. Funding Source: Title III Strengthening Institutions Program grant, no impact on General Fund.

#### [Background Material](#)

14. Consider Approval of the Renewal of the license agreement between College of Alameda and Alameda Family Services Early Head Start (Licensee) from January 1, 2015 to December 31, 2016 for renting

the College's Children's Center facility. Presenter: President Blake Consider Approval of the Renewal of the license agreement between College of Alameda and Alameda Family Services Early Head Start (Licensee) from January 1, 2015 to December 31, 2016 for renting the College's Children's Center facility. The Licensee houses and conducts a toddler and preschool children program. The total monthly rent payable to College of Alameda is \$5,500. The Chancellor recommends approval.

[Background Material](#)

## **FINANCIAL SERVICES**

15. Review of Purchase Order Report Presenter: Interim Vice Chancellor Rinne The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report contains all orders issued from November 29, 2014 through December 19, 2014 which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

[Background Material 1](#)

[Background Material 2](#)

16. Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register Presenter: Interim Vice Chancellor Rinne Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from November 29, 2014 through December 19, 2014. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only. The Chancellor recommends ratification.

[Background Material](#)

17. Consider Approval of Budget Transfer Report Presenter: Interim Vice Chancellor Rinne Consider approval of budget transfer report covering the period from November 29, 2014 through December 19, 2014. California Code of Regulations Section 58307 limits the District's expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District's annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges' or District's departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 9, 2014. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

18. Receive and File Peralta Community College District's June 30, 2014 Annual Audit Report Presenter: Interim Vice Chancellor Rinne Receive and File Peralta Community College District's June 30, 2014 Annual Audit Report. The June 30, 2014 annual audit report is being presented to the board of trustees for acceptance. This annual financial and compliance audit is a requirement under Education Code 84040 and provides for an examination of the District's annual financial statements to access their fairness and reliability. The audit will be posted on the Budget and Finance website. The Chancellor recommends approval.

### Background Material

19. Receive and File 2013-14 Annual Measure A Financial and Performance Audit Presenter: Interim Vice Chancellor Rinne Receive and file Peralta Community College District's June 30, 2014 Measure A Financial and Performance Audit. The June 30, 2014 Annual Measure A Financial and Performance Audit is being presented to the Board of Trustees to review and file. This annual financial and performance audit is required under Proposition 39 and the resolution approved by the Board of Trustees authorizing Measure A. The Chancellor recommends approval.

### Background Material

20. Review of Annual Measure B Special Parcel Tax Report Presenter: Interim Vice Chancellor Rinne The Annual Measure B Special Parcel Tax Report is being presented for review in accordance with Section 53411 of the California Government Code which states, "The chief fiscal officer of the issuing local agency shall file a report with its governing body no later than January 1, 2002, and at least once a year thereafter. The Annual report shall contain all of the following: (a) The amount of funds collected and expended. (b) The status of any project required or authorized to be funded as identified in subdivision (a) of Section 53410." This Parcel Tax Report contains the amounts collected and expended for fiscal year 2013/14. The Parcel Tax Report is brought to the Board for informational purposes only.

### Background Material 1

### Background Material 2

## HUMAN RESOURCES

21. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Classified Short-Term Employees Presenter: Vice Chancellor Largent Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned. The Chancellor recommends approval. Last Name First Name Date of Hire End Date Position Title Site  
Alberto Lyzette 1/21/15 5/29/15 Student Personnel Svc Spec B  
Bayibansa Alain 1/14/15 4/16/15 Program Spec/Student Svcs L  
Bell Darynell 1/20/15 6/15/15 Lifeguard L  
Berame Riza 1/16/15 5/21/15 Clerical Assistant II M  
Boissiere Sheiba 1/14/15 5/19/15 Clerical Assistant II M  
Boskovich Alexandra 1/14/15 6/30/15 Program Spec/Student Svcs L  
Buckner Patricia 1/14/15 3/31/15 Inst Asst II/DSPS A  
Charles Lavenia 1/14/15 6/30/15 Admissions & Records Clerk D  
Corbin Athena 1/14/15 4/30/15 Staff Asst/Admin B  
Crowley Robert 1/14/15 6/30/15 Instructional Asst/PE L  
Duong Justin 1/14/15 6/12/15 Senior Clerical Assistant B  
Flores Daniel 1/16/15 6/17/15 Clerical Assistant II M  
Forlastro Christana 1/20/15 6/30/15 Library Technician II M  
Gatmaitan Christopher 1/14/15 3/31/15 Web Content Developer D  
Gilbert Monetta 1/14/15 6/30/15 Senior Clerical Assistant A  
Herbert Chevonn 1/14/15 6/30/15 Admissions & Records Clerk D  
Huynh Hue 1/14/15 2/12/15 Clerical Assistant II B

Kahil Si Yazid	1/24/15	5/9/15	Inst Asst/Diesel Mechanics	A
Kirkeby Kathleen	1/20/15	6/15/15	Lifeguard	L
Lehman Michi	1/20/15	6/15/15	Lifeguard	L
Lix Annajo	1/14/15	5/22/15	Food Services Worker	L
Lontoc Arlene	1/14/15	2/27/15	Senior Clerical Assistant	L
Moser Isabel	1/20/15	6/15/15	Lifeguard	L
Mundeke Okala	1/14/15	6/30/15	Clerical Assistant I	L
Nieves Christina	1/14/15	6/30/15	Clerical Assistant II	D
Nutter Joshua	1/19/15	4/21/15	Inst Asst/Diesel Mechanics	A
Parashluk-Zasun Olesia	1/14/15	5/22/15	Inst Asst I/DSPS	A
Rivera Cordova Sandi	1/16/15	5/19/15	Clerical Assistant II	M
Roberson Craig	1/14/15	5/22/15	Food Services Worker	L
Rodriguez Avelar Manuel	1/24/15	5/9/15	Inst Asst/Diesel Mechanics	A
Saleh Jamila	1/14/15	5/8/15	Staff Asst/Calworks	M
Selph Jacob	1/14/15	5/31/15	Inst Asst/Diesel Mechanics	A
Smith Eric	1/14/15	5/21/15	Staff Services Spec/Fiscal	L
Steffani Quintilla	1/14/15	2/27/15	Staff Asst/Facilities Services	M
Tyson Benea	1/21/15	5/31/15	Program Spec/Student Svcs	L
Vasquez Yesenia	1/20/15	6/15/15	Lifeguard	L
Yu Guoyang	1/24/15	5/9/15	Inst Asst/Diesel Mechanics	A

22. Request Board Authorization to increase Independent Contractor's Agreement for Professional Services for Liebert Cassidy Whitmore. Presenter: Vice Chancellor Largent District administration requests Board authorization to increase an existing professional services agreement with Liebert Cassidy Whitmore to provide legal services to the District. The current contract approaches its limit of \$25,000, therefore, the District requests an increase by an additional \$50,000 for a contract not to exceed \$75,000 limit for fiscal year ending June 30, 2015. All Board-approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

[Background Material](#)

23. PUBLIC HEARING (8:00 P.M.) and ACTION ITEM: Sunshining of Contract Reopeners for Negotiations for the District to the International Union of Operating Engineers Local 39. Pursuant to Government Code 3547 (a), the public shall have an opportunity to comment upon the District's notice of its contract reopeners with the International Union of Operating Engineers Local 39. This item, received at the December 9, 2014 Board Meeting, introduced the re-opening proposals for the 2015-2018 Successor Agreement on the following articles: \* Article 12.7: Annual Shift Alignment - Elimination of a Shift \* Article 1.3 and 1.5: Contracting Out \* Article 8.6: Selection of Arbitrators: \* 8.9 Expedited Arbitration \* Summer 4/10 Work Schedule \* Health Benefits

[Background Material](#)

24. PUBLIC HEARING (8:00 P.M.) and ACTION ITEM: Sunshining of Contract Reopeners for Negotiations for the District to the SEIU Local 1021. Pursuant to Government Code 3547 (a), the public shall have an opportunity to comment upon the District's notice of its contract reopeners with the SEIU Local 1021. This item, received at the December 9, 2014 Board Meeting, introduced the re-opening proposals for the 2015-2018 Successor Agreement on the following articles: \* Article 17.2.3: Filling of Promotional Vacancies - "Rule of Three" \* Article 17.2.6: Rights of SEIU 1021 Appointment to Selection Committee Disagreement with Selection Committee Determination \* Article 1.5.1: Introduction of Technology Changes \* Article 10.7: Working out of Classification and Request for Classification/Desk Audit \* Article 7.3: Release Time \* Article 15: Holidays \* Article 5: Employee Evaluation Procedure \* 16.1: Temporary Transfers \* 22.7: Selection of Arbitrators \*

22.10: Expedited Arbitration \* Summer 4/10 Work Schedule \* Health Benefits

[Background Material](#)

Matt Lanza, SEIU Local 1021 field representative expressed optimism that the District and Union can move jointly towards making Peralta a better place to work and a better place for our community and our students to learn.

25. PUBLIC HEARING (8:00P.M.) and ACTION ITEM: Sunshining of Contract Reopeners for Negotiations for the District to the Peralta Federation of Teachers (PFT). Pursuant to Government Code 3547 (a), the public shall have an opportunity to comment upon the District's notice of its contract reopeners with the PFT. This item, received at the December 9, 2014 Board Meeting, introduced the re-opening proposals for the 2015-2018 Successor Agreement on the following articles: \* Article 14: Special Assignments \* Article 17: Academic Calendar \* Article 18(F): Hours, Workload, Class Size: Compensation - 11-Month Contracts - Counselors \* Article 25: Professional Development \* Article 33: Distance Education \* Health Benefits

[Background Material](#)

**FACILITIES**

26. Consider Approval to Purchase Furniture and Equipment for the Microscopy Lab Room #1201 in the Barbara Lee Merritt College Science and Allied Health Building from Agati through a Piggyback-able Contract. Presenter: Vice Chancellor Ikharo. Approval is requested to purchase furniture and equipment for the Microscopy Lab room #1201 in the Barbara Lee Merritt College Science and Allied Health Building from Agati through a piggyback-able contract, in the amount not-to-exceed \$95,328.89. The Foundation for California Community Colleges (FCCC) Administrative Services Agreement allows the District and any or all public agencies, public and private school districts, public and private colleges or universities Nationwide, or the Foundation, (collectively, "Participating Public or Private Agencies") to purchase Products at prices stated in the Request for Proposal (RFP) #13-002. As permitted under this agreement and under Public Contract Code 20652, the District, without advertising bids, will purchase furniture and equipment utilizing this piggyback-able FCCC Contract #CB13-017 for Microscopy Lab room #1201 in the Barbara Lee Merritt College Science and Allied Health Building from Agati. This purchase consists of a starter study carrel, adder study carrel, axil-Z power module, half shell wire tray, compact plug in power-strip, veneer wrapped wire channel, round occasional table, power module, and wire chase leg. The purchase of these specific items by the District from Agati is at discounted price due to the previously established contract (FCCC) with the foundation. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Measure A.

[Background Material](#)

27. Consider Approval to Award an Agreement for the Emergency Notification System (RFP No. 14-15/08) to Blackboard Inc. Presenter: Vice Chancellor Ikharo. Approval is requested to enter into an agreement with Blackboard Inc. for the Emergency Notification System (RFP No. 14-15/08), in the amount not-to-exceed \$112,500 for a three (3) year term. Their work and contract are subject to an annual review and renewal by the Chancellor, upon satisfactory performance of contract deliverables. The District may elect to renew this contract for an additional two (2) years (renewable annually) for a total not-to-exceed five (5) years. The total payment for five (5) years duration, if extended, will not exceed \$187,500. The vendor will provide and host hybrid delivery models of an Emergency Notification System (ENS) for the District's four (4) colleges: Laney College, Berkeley City College, Merritt College, and College of Alameda, and District Administrative Center

(DAC). The ENS is an automated, robust, interactive, reliable high-speed notification system that will notify District students, faculty, staff, and visitors of emergency incidents. This system will enable them to respond quickly and safely to any emergency incidents with the objective of distributing information to anyone, anywhere, anytime, on any device at each District location. The functions of the ENS are as follows: improve safety and security; protect student, staff, and administrators; deliver speedy emergency messages instantly; perform reliably; provide integration and supportability; and reduce tasks. The vendor will offer the following solution types and deployment models: off-premise and on-premise servers; off-premise hosted and shared software; and data to be owned by the District in both models.

#### [Background Material](#)

28. Approval of Resolution 14/15-20 to Accept the Bid and Award a Contract to Sposeto Engineering Inc. for the Merritt College Site Improvements Project (Bid No. 14-15/17). Presenter: Vice Chancellor Ikharo. Approval is requested to accept the bid and award a contract to Sposeto Engineering Inc. for the Merritt College Site Improvements Project (Bid No. 14-15/17), in the amount not-to-exceed \$126,000. The existing exterior asphalt stairway and wood handrail east of Building D, has badly deteriorated and poses a safety hazard to all users. The existing stairway does not meet current construction requirements as required by the California Building Codes. Also, the existing handrails do not meet the Americans with Disability Act (ADA) standards. Due to these reasons, construction improvements are required to meet these standards. This work will involve the demolition and reconstruction of the new stairs that will comply with the current construction code. This construction work is imperative to provide a safe passageway from the east side of the building, which is an exit in case of emergency. The construction work will consist of partial demolition and replacement of an existing exterior asphalt walkway and asphalt/wooden stairway and handrail in Building D at Merritt College.

#### [Background Material](#)

29. Consider Approval of Amendment No. 1 to the Existing Agreement with Mobile Modular Inc., to Pay for Interior Damages to Five (5) Leased Portable Buildings Removed from Laney College. Presenter: Vice Chancellor Ikharo. Approval is requested for Amendment No. 1 to the existing agreement with Mobile Modular Inc., to Pay for Interior Damages of Five (5) leased portable Buildings removed from Laney College, in the amount not-to-exceed \$13,651. On February 25, 2014, the Governing Board of Trustees approved for the dismantling and removal of five (5) existing interim portable buildings at Laney College. This requested amount is to pay for damages to the interior of these portables, which resulted from construction improvements made inside the portables to service staff, faculty, and administrators during the modernization of the Laney Tower Building. The cost of damages to the portables interiors was not included in the original agreement. Damages are as follows: \* Replace ceiling tile; cleaning charge; replace electrical parts; damaged marker board; remove custom installed alarm system; remove custom installed conduit; remove custom installed data wire; interior wall repair and replacement; paint touch-up; and repair/replace window covering.

#### [Background Material](#)

30. Consider Approval to Enter into an Agreement for Consulting Services with The Consulting Group (TCG) for the District-wide Security Controlled Access, Alarms & Alarm Monitoring (RFP 14-15/01). Presenter: Vice Chancellor Ikharo. Approval is requested to enter into an agreement with The Consulting Group (TCG) for consulting services for the District-wide Security Controlled Access, Alarms & Alarm Monitoring (RFP No. 14-15/01), in the amount not-to-exceed \$91,500.00. Consulting services are needed to implement, upgrade, and expand the existing Lenel system access control and alarm monitoring system in specific locations at all four (4) Peralta's

colleges. Therefore, under this agreement, the vendor will fix those inoperable access control and alarm monitoring systems to be compatible with the existing Lenel system. Further, the vendor will expand the existing Lenel system access control into areas that currently does not have the system. The vendor will perform and complete the project scope of services as identified and required in the RFP. TCG have previously designed and managed the District-wide Security Surveillance/Safety Project. Therefore, they are fully knowledgeable of the current conditions, areas of concern, modernizations, and campus personnel and District procedures to design a cost effective project. Under this agreement, TCG will provide and deliver the following services.

- 1) Phase 1: Survey, Assessment, and Summary Reports
- 2) Phase 2: Design Services
- 3) Phase 3: Bid Services
- 4) Phase 4: Construction Administration Services Originally, on September 23, 2014, the Governing Board of Trustees approved for TEECOM to perform this consulting services on this project. The administration recommended them because they received the highest evaluative score of 83.75 points. However, since the trustees' approval, TEECOM declined to complete and perform this design services to meet the District's standards and project needs. As a result, as permitted by the Public Contract Codes, the administration may hire The Consulting Group because they received the 2nd highest evaluative score of 82 points. Further, TCG can perform the consulting services to meet the project needs and the District requirements. In compliance with the Public Contract Codes, Section 20651, formal competitive bidding and a request for a proposal (RFP) was conducted for this project. A Notice to Bid for the project was advertised in newspaper publications of general circulation on July 16th and 23rd, 2014. A mandatory bidder's conference was held on July 29, 2014. Proposal evaluations were conducted by a committee of General Services' project managers and staff for price and scope of work confirmation. The District evaluated vendor's proposal based on factors set forth in the RFP.

83.75 Oakland, CA The Consulting Group 82 Richmond, CA Exante 360, LLC

79.5 Oakland, CA Catalyst Consulting Group, Inc.

77.25 Napa, CA TRC

76.5 Irvine, CA Charles Salter Assoc, Inc. 76 San Francisco, CA Security By Design, Inc.

71.5 Pacheco, CA AON Fire Protection Engineering Corp

70.5 San Ramon, CA Marquis Systems, Inc.

63.75 San Jose, CA As allowed by Public Contract Code (PCC) section 20651, the District can award this contract to the bidder whose proposal is determined to be the "best value" based solely on the criteria set forth in the RFP. TCG received the second highest evaluative score of 82 points. The company is managed by Jeanine Lovejoy (Owner). All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Measure A.

[Background Material](#)

### **ACTION CALENDAR ITEMS**

The Action Calendar lists non-routine items that the Board of Trustees may wish to discuss and/or debate. The list below may be supplemented by items removed from the Consent Calendar. The Board may move to the Action Calendar items with public speakers, and Board-sponsored Resolutions. The Board will hear public comments prior to taking any action on these items.

### **ADJOURNMENT**

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8th Street, Oakland, CA, (510) 466-7203, [bmartinez@peralta.edu](mailto:bmartinez@peralta.edu) at least 48 hours prior to the meeting. Peralta Community College District Governing Board Agenda: January 13, 2015 Page 16 of 16 Page 1 of 16

### **ANNOUNCEMENTS**

Our next Board meeting will be on January 27, 2015 in the District Offices Board room.

---

José M. Ortiz, Chancellor  
Secretary to the Board of Trustees  
PERALTA COMMUNITY COLLEGE DISTRICT